

Your big day is quickly approaching!

This guide has been prepared to provide you with detailed instructions for Convocation. Please review this document carefully in advance.

1 Student arrival



60 minutes before the ceremony begins

Check-in: Birch Building

Remember to allow for unexpected situations that may delay your arrival.

Guest arrival



30 minutes before the ceremony begins

Location: Centre for Sport and Wellness

Family & guests can enter 30 minutes prior to the commencement of the ceremony.

Guest arrival



People with limited mobility can be dropped off behind the Centre for Sport and Wellness

Enter the back door from the parking lot or access via the ramp on the side of the building.

2 Pick up



Credentials, cap & gown

Location: Lower Cafeteria

Please ensure you have rented your regalia through Gaspard prior to the ceremony. Regalia will be available for those who haven't registered for \$65.

3 Coat check



Personal items including purses & bags

Location: Lower Cafeteria

Must be checked in at coat check. The only items you may bring into the ceremony with you are your cellphone and credentials.

4 Assemble



Proceed to the assembly area

Location: Blueshore Theatre

You will receive instructions about your ceremony from a volunteer approximately 20 minutes before it begins.

5 Processional



The parade marshal will signal the start of the procession

Please keep moving at a steady pace once processional begins.



You will be guided into the ceremony and to your seat



Remain standing for ceremonial anthem

Order of events



Welcome



Convocation address



Conferring of credentials

The procession guide will bring you up to the stage row by row, where you will have your portrait taken. Please hand your name card to the volunteer who will scan it.

A marshal will indicate when it's time to cross the stage. Then you will walk across the stage towards the dean, president and chancellor. You can shake hands with them if you like. If not, simply hold your right hand to your heart, smile and nod.



Closing remarks and recession

- The platform party will recess first and then the procession guide will escort you out of the building and to the Birch Lawn.
- Once all graduates are at the Birch Lawn there will be a photo taken with hats thrown into the air!
- After the photo is taken, please join your guests in the Alumni All-Access Reception tent with live music and some refreshments. This is a great time to take pictures with your friends and family!
- Gowns, hoods and stoles should be returned to the drop off location in the cafeteria no more than one hour after your ceremony. Cap and tassels are yours to keep.

