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| <b>Student ID Number / Name:</b> |  |
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**This guide is for program planning purposes only.** Students are responsible for checking the [Capilano University Calendar](#) & meeting program requirements.

| Program Requirements                         |  |                |        |
|--|--|----------------|--------|
| Course                                       | Course Title   | Course Credits | Grades |
|  | English, Communications or equivalent at 100-level or higher   | 3.00           |        |
| PADM 200                                     | Local Govt Administration in BC  | 3.00           |        |
| PADM 201                                     | Local Govt Services in BC  | 3.00           |        |
| PADM 202                                     | Municipal Finance in BC  | 3.00           |        |
| PADM 203                                     | Municipal Law in BC  | 3.00           |        |
| PADM 205                                     | Advanced Communication Skills - Local Govt Professionals   | 3.00           |        |
| PADM 209                                     | Fundamentals of Local Govt Corporate Administration  | 3.00           |        |
| PADM 305                                     | Problem Solving and Decision Making Skills: Policy Analysis for Local Govt Professionals   | 3.00           |        |
| PADM 307                                     | Ethics and the Responsible Local Govt Professional   | 3.00           |        |
|  | Select 6.00 credits from the following list:   | 3.00           |        |
|  | o PADM 204, o PADM 207, o PADM 208,<br>o PADM 210, o PADM 306, o PADM 308  | 3.00           |        |
|  | Select 27.00 credits from the following list:  | 3.00           |        |
|  | o <b>Business or Commerce credits:</b> (including Accounting, General Management, Marketing, Human Resources Management, International Business, Applied Business Technology)  | 3.00           |        |
|  | o <b>Humanities credits:</b> (including English, Communications, Foreign Languages, History, Linguistics, Philosophy, Technical Writing)   | 3.00           |        |
|  | o <b>Other Public Administration credits:</b> (including Public Management, Local Government Law, Strategic Planning, Project Management, Program Evaluation, Performance Management, Leading and Managing in the Non-Profit Sector, Ethics, Economic Development, Corporate Administration, First Nations - Local Government Relations) | 3.00           |        |
|  | o <b>Science/Applied Science credits:</b> (including Architecture, Biology, Chemistry, Computing Science, Engineering, Geography, Geology, Landscape Architecture, Math, Physics, Statistics, Human Kinetics, Kinesiology)   | 3.00           |        |
|  | o <b>Social Science credits:</b> (including Anthropology, Criminology, Economics, Geography, Law, Political Science, Psychology, Sociology, Women's and Gender Studies, Community Planning)  | 3.00           |        |
|  |  | 3.00           |        |
| <b>Total <u>Diploma</u> program credits:</b> |  | <b>60.00</b>   |        |

## Comments:

- Students starting this program from January 2019 onwards are able to use this program planner. If you started the program before this term, please contact Academic Advising for an appropriate program planner or you may refer to [Capilano University Academic Calendar](#) for your program profile requirements.
- **Residency Requirement:** Students transferring to Capilano University must complete a minimum of 50% of their program course credits at Capilano University, the majority of which will normally fulfill the requirements of their final years of study.
- **Graduation Requirement:** A *minimum CGPA of 2.00* (calculated on all program required courses) must be achieved to graduate from all Capilano University credentials. Programs may have additional graduation requirements as approved by the University Senate.
  - Check your cumulative Grade Point Average (cGPA) yourself using the [GPA Calculator](#) on CapU website.
- **Timeframe for Completion of the program and Graduation:** Students in a two-year program would be given five years to complete their program.