

Student ID Number / Name:	
----------------------------------	--

This planner guide is for program planning purposes only. Please refer to [myCap Schedule](#) for course schedules and course pre-requisites. It is the student’s responsibility to always refer to the [Capilano University Calendar](#) for complete program requirements.

Program Requirements			
Course	Course Title	Course Credits	Grades
Lower Level Requirements			
	Select 3.00 credits from the following list: <ul style="list-style-type: none"> o BFIN 141: Introductory Accounting I o BFIN 193: Compressed Introductory Financial Accounting o BTEC 217: Accounting Procedures II 	3.00	
Upper Level Requirements			
BADM 335	Workplace Learning, Development and Design	3.00	
BMKT 369	Digital Marketing	3.00	
IBUS 340	International Trade and Law	3.00	
	See Note #1 Select 6.00 credits of Business courses at the 300-Level or higher from the prefixes below: <ul style="list-style-type: none"> o BADM: Business Administration, o BCPT: Business Computing, o BFIN: Business Finance, o BMKT: Business Marketing, o IBUS: International Business and Logistics 	3.00	
		3.00	
Total program credits:		18.00	

Comments:

- Students intending to declare this Minor from September 2021 onwards are able to use this program planner. You may refer to [Capilano University Academic Calendar](#) for profile requirements.
- **Admission:** Students pursuing a Minor in Business Administration must be admitted to a baccalaureate degree program at the university. Students in the Bachelor of Business Administration are not eligible for this minor.
- **Declaration:** Students pursuing a Minor in Business Administration must declare their intention prior to graduation [here](#).
- **Curricular Requirements:** Students pursuing a Minor in Business Administration must complete both the requirements for the minor and the requirements for their major or baccalaureate degree program.
- **Credential Awarded:** Upon successful completion of the minor, the student record will indicate a Minor in Business Administration.
- [See Note #1](#) *Suggested 300-Level or higher Business Electives:* o BADM 318, o BADM 303, o BADM 332, o BADM 469, o BADM 475, o BMKT 316, o BMKT 317, o BMKT 365, o BMKT 370, o IBUS 321, o IBUS 357, o IBUS 368, o BFIN 306, o BFIN 321, o BFIN 386, o BCPT 305.
- **Residency Requirement:** Students transferring to Capilano University must complete a minimum of 50% of their program course credits at Capilano University, the majority of which will normally fulfill the requirements of their final years of study.
- **Graduation Requirement:** A *minimum CGPA of 2.00* (calculated on all program required courses) must be achieved to graduate from all Capilano University credentials. Programs may have additional graduation requirements as approved by the University Senate.
 - o Check your cumulative Grade Point Average (cGPA) yourself using the [GPA Calculator](#) on CapU website.