

CAPILANO UNIVERSITY COURSE OUTLINES		
Term: Fall 2015	Course No.: SPAN 100	
Instructor: Language Associate:	Course Name: Beginning Spanish I	
Office: Email:	Section:	Credits: 4
Office Hours:		

COURSE FORMAT

Three hours of class time, one hour delivered through on-line activities or other activities (on-line learning and language workshop), one hour of conversation with a Language Associate and a 45 minute drop-in session of self-study at the Language Resource Centre (LRC, AR 117) for a 15 week semester, which includes two weeks for final exams.

COURSE PREREQUISITES

None. Note: this is not a course for students with training or background in Spanish.

COURSE DESCRIPTION

This course is designed to develop basic proficiency all areas of communication (speaking, listening, reading and writing) in Spanish through the study of vocabulary, grammar, and culture. An emphasis is placed on understanding Spanish language through aspects of Spanish culture so that students will develop language skills appropriate to the socio-culturally context.

COURSE LEARNING OUTCOMES

Upon successful completion of this course, the student will be able to:

- Understand basic spoken Spanish.
- Communicate in basic everyday situations and have basic social conversations in Spanish (e.g. meeting people, talking about the weather, daily activities, preferred leisure activities and plans for the future).
- Read and understand basic written dialogues and short texts in Spanish.
- Write basic dialogues and interactions in Spanish.
- Recognize differences between Canadian and Hispanic cultures, and the differences between cultures of the Spanish-speaking world.

COURSE WEBSITE

<http://connect.mheducation.com/>

Students should use their book key (purchased with the textbook) to register.

REQUIRED TEXTS

Print Text and Digital WBLM (workbook) Package ISBN: 0077820606, McGraw-Hill. Includes: **Tu mundo** print text, plus **Connect Plus with LearnSmart**, which includes digital-Workbook-, &-Smartbook-720-day online Access Card.

COURSE CONTENT

WEEKS	DATES	TEXTBOOK CHAPTER & THEMES	IMPORTANT DATES/NOTES
1		Introducción. Lección 1: ¡A conversar!	
2		Lección 1: ¡A conversar!	
3		Lección 2: Amigos y compañeros	
4		Lección 2: Amigos y compañeros	
5		Lección 3: Las actividades y el tiempo libre	
6		Lección 3: Las actividades y el tiempo libre	Quiz 1
7		Lección 4: La familia y los amigos	
8		Lección 4: La familia y los amigos	
9		Lección 5: La rutina diaria	
10		Lección 5: La rutina diaria	Quiz 2
11		Lección 6: Las carreras y los oficios	
12		Lección 6: Las carreras y los oficios	
13		Lección 6/repaso	
14/15		Final exam period	

Please note that this schedule is subject to change and it is each student's responsibility to ensure they are aware of any changes announced in class.

COURSE ASSIGNMENTS

Students will find most assignments online, some to be completed in the LRC room and others at home.

Beware: It is not enough to work and save completed work. Apart from lab exercises, **STUDENTS MUST SUBMIT** all other assignments online to be counted as completed! Late assignments will be accepted with -15% off the mark per day.

Lab Self-Study

These assignments are meant to guide students through vocabulary and grammar study topics in a self-paced environment. It is recommended that students activate the online textbook menus to be able to see study sections directly related to assigned topics.

Homework & other Assignments

Homework is day to day online practice. Also, unannounced in-class or non-online homework assignments may be given throughout the term.

Lab (Language Resource Centre)

Language labs provide the opportunity to further develop listening and pronunciation skills. Students must attend the Language Resource Centre (LRC in Arbutus 117) to complete assigned material (typically 45 min per week). The LRC will be open on a drop-in basis. Mark will be based on completion of weekly assignments.

Conversation

During conversation classes you have the opportunity to practice speaking Spanish in small groups. Mistakes and risk-taking are a normal part of the learning process; you are therefore encouraged to participate to the best of your ability. Students will participate in a one hour conversation seminar on a weekly basis, during which oral exercises will be conducted based on lessons learned in the lecture.

Participation

Participation represents a significant part of the course, not just in the percentage of your grade but, more importantly, in the impact that it has on your learning and the environment in which we all work. Students are expected to come prepared to participate in all course activities by having done the assigned homework beforehand. During these activities, students should speak Spanish as much as possible. Students are also expected to follow the basic rules of courtesy (and the Capilano Student Code of Conduct).

EVALUATION PROFILE

Final grades for the course will be computed based on the following schedule.

Final Exam	20%
2 Quizzes	40%
Conversation	10%
Lab (LRC)	23%
Participation & in-class work	7%
Total:	100%

GRADE PROFILE

Letter grades will be assigned according to the following guidelines:

A+ 90 - 100%	B+ 77 - 79%	C+ 67 - 69%	D 50 - 59%
A 85 - 89%	B 73 - 76%	C 63 - 66%	F 0 - 49%
A- 80 - 84%	B- 70 - 72%	C- 60 - 62%	

Students should refer to the University Calendar for the effect of the above grades on grade point average.

OPERATIONAL DETAILSUniversity Policies

Capilano University has policies on Academic Appeals (including appeal of final grade), Student Conduct, Cheating and Plagiarism, Academic Probation and other educational issues. These and other policies are available on the University website.

Attendance

Attendance in class, labs and conversation sessions are required. It is the student's responsibility to catch up on any material missed due to absence from class, including announcements, assigned reading/homework and handouts. Students are expected to adhere to class times so as not to disrupt the activity of the class.

Missed Exams

If absent for an exam, the student will receive a grade of zero. Special arrangements can only be made in case of documented illness or severe personal crisis and **provided that the student contact the instructor on or before the due date**. In the case of illness proper medical documentation must be given. Make-up tests are given at the discretion of the instructor.

Final Exams

There will be a final written exam during the final exam period, **December DD to December DD** (*this includes Saturday, December DD*). Students can expect to write exams at any time during this period. Individual exam times will not be rescheduled because of holidays, work, or other commitments. In addition, a final Oral/Aural Exam will also be given in the LRC and is tentatively scheduled on the first Monday of the Examination period.

Incomplete Grades

Incomplete grades ("I") are given only when special arrangements have been agreed upon with the instructor **prior to the end of the semester**. Since "I" grades are granted only in exceptional circumstances (usually health problems), their occurrence is rare.

Electronic Devices

No personal electronic devices (cell phones, pagers, calculators, electronic dictionaries, etc...) may be used without prior approval from the instructor.

Cheating and Plagiarism

All forms of cheating, including plagiarism, (on examinations, quizzes, in-class work and/or assignments) will result in a mark of "0" at the instructor's discretion. A repeat of cheating/plagiarism in this course may result in an "F" letter grade for the course.

Emergency Procedures

Students are expected to familiarize themselves with the emergency procedures posted on the wall of the classroom.