

CAPILANO UNIVERSITY COURSE OUTLINE

MOPA 310 - MOPA PROJECT #4

Spring 2017

Division	School of Motion Picture Arts	
Course Name	MOPA 310 – MOPA Project #4	Credits: 6.0
Instructors		604.986.1911 ext. xxx
Office		

VISION STATEMENT

The School of Motion Picture Arts is dedicated to inspiring a new generation of independent Canadian filmmakers through the fostering and mentoring of emerging talent utilizing progressive learning environments and authentic production experiences, such that graduates make valued contributions to the global media culture.

COURSE FORMAT

Eight lecture hours per week, for 15 weeks.

COURSE PREREQUISITES

15 credits of 300 level MOPA.

STUDENT LEARNING OUTCOMES

General

Students are creatively involved in three short film projects. Students are required to take on two key creative leadership roles and fulfill many other support roles. Students are evaluated individually on their professionalism, technical competence, approach to aesthetics and content.

Instructional

Upon successful completion of this course, students will be able to:

- * Function effectively in creative and technical roles;
- * Select, option, develop and pitch original literary material;
- * Demonstrate fluent working knowledge of filmmaking crafts;
- * Demonstrate cinematic literacy with particular emphasis placed on the development of practical skills.

In addition, faculty will provide:

Project supervision, project meetings, feedback screenings, supervision of final compilation and year-end screening, and supervision of potential marketing strategies.

PROGRAM LEARNING OUTCOMES
Program Mission
To provide the encouragement, equipment, training and setting for a vital experience of creation and collaboration. Student filmmakers will expand and refine their practical, professional, artistic and social skills in order to acquire craft excellence and successfully integrate into the increasingly complex and diverse industries of filmed entertainment, digital communications and new media.
Program Goals
<p>Knowledge:</p> <p>To enable students to articulate and apply their knowledge of story and story development to documentary and narrative projects on all platforms; to combine and apply both practical and theoretical knowledge; to investigate and interpret a broad range of theoretical perspectives.</p> <p>Skills:</p> <p>To orchestrate a detailed industrial process; to manage time and budget on large projects over extended periods of time; to use technology as a tool to create innovative and authentic stories; to develop a convergent approach to creative content; to collaborate creatively.</p> <p>Value:</p> <p>To conceptualize, research, develop and produce projects from initial idea through to final product; to market and distribute projects; to develop innovative business models and strategies to build sustainable companies; to understand the role of film and the film industry in Canada's culture and economy; to identify potential areas/sectors of employment; to identify opportunities for further study; to articulate and pursue a unique and personal voice and vision through the artistic and technical means of filmmaking and visual communication, and, in particular, to use the tools and resources at their disposal with clarity, intelligence, resourcefulness and professionalism.</p>

PROGRAM STUDENT LEARNING OUTCOMES
<p>Students successfully completing this program will:</p> <ol style="list-style-type: none"> 1. Analyze historical, technological, philosophical and theoretical trends in the national and global cinemas; 2. Acquire a range of skills and applications of visual communication in order to expand their potential to realize and create meaningful career opportunities; 3. Contribute their technical skills, creative skills, and personal vision to the art of filmmaking; 4. Consult, liaise and negotiate in a professional manner in all aspects of the filmmaking process; 5. Develop industry relationships and create authentic learning environments in order to provide opportunities to expand their potential as independent filmmakers.

REQUIRED TEXTS

All resource material will be provided by the instructor/s.

COURSE OUTPUT

Three 10-minute dramatic programs are produced on a scale appropriate to the resources of the School of Motion Picture Arts. These programs are chosen from scripts written and developed in the Aesthetics of Filmmaking course by the participating students.

Each student will produce and hand in **3** comprehensive Production Journals detailing their experiences and their input to the projects, creative or otherwise. These documents are worth 3 x 10% (**total 30%**) of your mark. They can be in diary or essay format, and may include images as well, and they should reflect on your work, on the craft of filmmaking, and on what you learned through the experience of the film projects. Each of the three journal submissions will be 10 - 15 pages long, properly formatted and double-spaced. The 3 Journals are each due on the delivery date of each film.

WEEKS 1-15**WEEK 1:**

Schedules will be set for each project in terms of prep, production, post-production and delivery.
The schedule may include workshops, class time, meetings with mentor and supervisor, etc.
Crew-up for each project (includes production and post-production roles).
Mentor input on production rewrites.
Casting workbook.
Costume protocols.

WEEK 2:

Gear and truck clinic.
Depending on the schedule for each project, start the pre-production process (concept meeting, location scouting, casting, etc.)

WEEK 3-15:

The process and completion of the technical and creative process of prep, production, post-production and delivery of the completed films.
Private and public screenings, project review and critique.
Project work. Potential strategies for marketing (screenings, festival entry, etc.)

EVALUATION PROFILE	
Key Production Role	20%
Key Post Production Role	20%
Support roles in Production and Post	20%
Production Journal x3	30%
Individual professionalism (See BMPA Standards for Professional Behaviour)	10%
Total	100%

Evaluation Criteria

Evaluation will be based on the practice and mastery of approved project work including:

- * Working effectively as a member of a film crew;
- * Understanding and effectively performing in the specific technical or creative roles;
- * Adhering to the production schedule;
- * Creative problem solving;
- * Ability to convey meaning using visual language.
- * Various other criteria as outlined in the Project Guidelines

Technical Competence

Students will complete specific project tasks as required by the specific parameters of the craft as described in the job description. (See MOPA Crew Responsibilities manual on Moodle, or refer to the hard copy.)

Professional Behaviour

Students are expected to interact with all crew and faculty members in a professional and respectful manner at all times. Behaviour deemed unprofessional will result in a graduated discipline process which, if unsuccessful at resolving the issue may result in student removal from project and/or course.

Feedback

The faculty supervisors meet with the students individually during pre-production, production or post- production to provide oral interim feedback to the student on their individual technical competence and individual professional behaviour.

Grading Profile			
A+ = 90-100%	B+ = 77-79%	C+ = 67-69%	D = 50-59%
A = 85-89%	B = 73-76%	C = 63-66%	F = 00-49%
A- = 80-84%	B- = 70-72%	C- = 60-62%	

OPERATIONAL DETAILS:

Capilano University has policies on Academic Appeals (including appeal of final grade), Student Conduct, Cheating and Plagiarism, Academic Probation and other educational issues. These and other policies are available on the University website.

ATTENDANCE:

Attendance will be taken daily and will form part of the final grade (See Evaluation Profile). When students are absent from class, they are still responsible for the material covered during their absence, including announcements, assigned readings and hand-outs.

PUNCTUALITY:

Punctuality is essential and forms part of the participation grade. Late attendance will be reflected in the student's final grade.

LATE ASSIGNMENTS:

All assignments must be delivered at the place and time specified by the instructor. Late assignments will only be accepted if prior approval for a late submission date has been given by the instructor.

MISSED EXAMS AND QUIZZES:
Missed exams and quizzes will be assigned a grade of zero. Students will be allowed to make up exams and quizzes only under the following conditions: if a doctor's certificate of illness is provided; if, in the case of the death of a close family member, a death certificate is provided; if prior approval of the instructor has been obtained.
CHEATING/PLAGIARISM:
Plagiarism is the presentation of another person's work or ideas as if they were one's own. Plagiarism is both dishonest and a rejection of the principles of scholarship. All students should familiarize themselves with the University Policy on Cheating and Plagiarism (See the University website) as such behaviour can result in suspension from the University.
INCOMPLETE GRADES:
Grades of Incomplete "I" will be granted only if there is a valid reason for extending the evaluation deadline and if students have a reasonable chance of improving their grade to pass the course.
ENGLISH USAGE:
All written work submitted must use good academic English and follow the guidelines provided in the Capilano University Guide to Writing Assignments (available from the University Bookstore). It is the responsibility of students to proof-read all their writing for any grammatical, spelling and stylistic errors.
STUDIO/FILMING DISCIPLINE:
Students must be dressed appropriately. Wet and cold weather requires waterproof and warm clothing. Students are required to wear work clothes for technical and production sessions. Clothing may be subjected to dirt, paint and dust. Sturdy shoes are a must. No food or beverages are allowed on set during production activities and during technical classes. Disruptive students will be asked to leave.
COMPUTER COURSE REQUIREMENTS/RESPONSIBILITIES:
You are expected to abide by the Statement of Appropriate Use of Information Technology Facilities and Services in any use of computers at the University. This statement can be obtained from your department, the Library, Computer Services or on the University website.
ELECTRONIC DEVICES/LAPTOPS:
Use of electronic devices is not allowed during class time, except at the discretion of the instructor.
COMPUTER LAB USAGE:
No food or beverages are allowed in the University's computer labs at any time. Students must not abuse internet privileges by visiting inappropriate or illegal websites. Intentionally opening and/or altering other students' projects will not be tolerated. Respect for other students' work is of utmost importance. Offences regarding the above will result in the "0" mark in the participation grade, and restricted access to facilities.
PARTICIPATION/PROFESSIONAL BEHAVIOUR:
The grade for class participation is based on both the frequency and the quality of students' comments, questions and observations, with the emphasis on quality. The quality is determined by, among other things, the relevance, insight and clarity of remarks. Students are expected to demonstrate a professional attitude and behaviour towards their work, fellow-students, and their instructor. Students should demonstrate reliability, respect for and co-operation with colleagues. A willingness to work calmly and courteously under difficult conditions as well as a determination to achieve first-class work while meeting deadlines is necessary in this course. Students should have respect for equipment and systems, and a constructive response to criticism.
EMERGENCY PROCEDURES:
Students should familiarize themselves with emergency procedures posted in the classroom.

MOTION PICTURE ARTS STANDARDS FOR PROFESSIONAL BEHAVIOUR

Professional behaviour is essential in employment situations in the film and television industry. Professional behaviour, combined with professional technical and craft skills are the essential components that directors, producers, writers, actors, cinematographers, editors, agents, funders, broadcasters and distributors consider when deciding to build a team, hire, cast or green light a project. By acknowledging this, the Motion Picture Arts program fosters professional behaviour by evaluating each student according to these standards.

In all student projects, professional behaviour forms part of the mark, students will be given interim reports in order to adjust behaviour that needs improvement. These standards reflect the values of professionalism in the film and television industry and represent the expected standard of behaviour required of employment in the field.

The desired behaviours are described below as “outcomes” which are followed by a list of criteria against which the student’s behaviour will be measured.

PROFESSIONAL BEHAVIOURAL OUTCOMES AND MEASUREMENT CRITERIA

1. Ability to work in peer groups

Measurement criteria: The student demonstrates:

- * Leadership by proposing goals and tasks, initiating discussion and keeping peers focused
- * Reinforcement of others by, verbally or nonverbally, encouraging and supporting others and giving recognition for contribution
- * Openness and acceptance of others’ ideas
- * Mediating by persuading members to analyze constructively differences of opinion, by searching for common ground and compromising one’s own opinion to completion of the task
- * Challenging by seeking information or elaboration from others to clarify their ideas
- * Summarizing, evaluating and closing by restating major points, helping to assess group process and decisions and by defining completion

2. Self-awareness, self-care, self-learning (self-motivation)

Measurement criteria: The student demonstrates:

- * A reflective practice which allows the student to be aware of his/her own competence in his/her position in the crew.
- * An awareness of internal and external factors in one’s personal life and how they can affect professional performance
- * The ability to identify and remediate one’s own knowledge, skills and abilities gaps
- * The ability to accept, evaluate and respond appropriately to professional criticism

3. Ethical standards
Measurement criteria: The student demonstrates: <ul style="list-style-type: none">* honesty* sense of duty* accountability* integrity* commitment* respect for colleagues' dignity* respect for University property
4. Good work habits
Measurement criteria: <ul style="list-style-type: none">* Shows up at call time or on time for meetings* Does not miss meetings or shoots* Dresses appropriately for shooting* Required notes or paperwork are effective and legible* Appropriate adherence to the hierarchy on the set
5. Time management
Measurement criteria: <ul style="list-style-type: none">* Meets deadlines for prep* Is prepared for shoot* Completes tasks on time
6. Critical thinking
Measurement criteria: <ul style="list-style-type: none">* Applies an appropriate model to assess problems facing the task at hand* Clearly (and collaboratively if necessary) recommends appropriate choice of action* Can clearly defend outcomes in a professional and ethical manner
7. Communication
Measurement criteria: <ul style="list-style-type: none">* Displays appropriate oral communication skills within the group* Written communication skills are appropriate for the position* Paperwork is completed and submitted on time