COURSE OUTLINE		
TERM: Fall 2027	**COURSE NO:** MOPA 103	
INSTRUCTOR:	**COURSE TITLE:** Production Design I	
OFFICE: **LOCAL:** **E-MAIL:** @capilanou.ca	**SECTION NO(S):**	**CREDITS:** 1.5
OFFICE HOURS:		
COURSE WEBSITE:		

Capilano University respectfully acknowledges that our campuses are located on the unceded territories of the səlilwətaɬ (Tsleil-Waututh), Sḵwx̱wú7mesh (Squamish) and xʷməθkʷəy̓əm (Musqueam) Nations.

COURSE FORMAT
Three hours of class time, plus an additional hour delivered through on-line or other activities for 8-weeks, which includes the final exam.

COURSE PREREQUISITES
12 MOPA 100-level credits

CALENDAR DESCRIPTION
This course explores the relationship of visual design and film production design to the creation of audiovisual narrative.

COURSE NOTE
MOPA 103 is equivalent to IDF 103. Duplicate credit will not be granted for this course and IDF 103.

REQUIRED TEXTS AND/OR RESOURCES
To be provided by the instructor.

COURSE STUDENT LEARNING OUTCOMES

On successful completion of this course, students will be able to do the following:

- Describe how narrative films and television depend on production design;
- Identify the sub-departments and key craftspeople in traditional cinema departments;
- Project how production design can be employed, and is essential, in evolving forms of media;
- Incorporate production design into the making of media as students and professionally.

COURSE CONTENT

WEEK 1: INTRODUCTION TO DESIGN
• Introduction • What is production design? Why is it important in film? • The Elements of Design • Who does production design / Art department jobs
WEEK 2—3: VISUAL TOOLS
• Getting a set from script to screen • Sense of time & place – visual tools/palette/settings • Scene breakdowns & set lists • Plan drawings / scale – Production design tools (Sketchup) • Storyboarding, research & look books • Sketches & concept art
WEEK 4—5 : DEVELOPING & PRESENTING IDEAS
• Types of sets – Meanings of reality/suspension of disbelief/genre • Why certain sets are chosen • Communicating design ideas / collaboration • Construction drawings, models, graphics, backings, grips & electrics • Budgets / scheduling / CAD & models • Space and dimension
WEEK 6—7: LIGHT, BLOCKING, CHARACTER & VISUAL ORCHESTRATION
• Blocking and composition / light and shadows • Finishing the set: materials, paint, finishes • Set decoration, props, playback and greens • Working with other departments: VFX, SPFX, Vehicles, Costumes, Animals & Stunts • Revealing character / in-camera effects / signage • CG and MOCAP / the tools / masters and makers • Critique of assignments • Review: elements of design, set types, departments
WEEK 8 – FINAL EXAM & DESIGN REVIEW
• Final exam

EVALUATION PROFILE

Attendance and Participation* Students are expected to attend all classes and associated activities. Instructors should be advised in advance if missing a class is necessary. Participation in class is evaluated through student attention and engagement. Professional behaviour including reliability, preparedness, collaborative conduct, and respectful conduct are essential.	15%
Assignments Assignments are designed to help students actively demonstrate what they are learning. Students will be expected to apply new concepts and techniques as they are introduced, while building on previous learning wherever possible. (*No single assignment will have a value greater than 35%)	60%
Final Exam	25%
TOTAL	**100%**

***Participation:** The grade for class participation is based on both the frequency and the quality of students' comments, questions and observations, with the emphasis on quality. The quality is determined by, among other things, the relevance, insight and clarity of remarks.

GRADING PROFILE

A+ = 90-100	B+ = 77-79	C+ = 67-69	D = 50-59
A = 85-89	B = 73-76	C = 63-66	F = 0-49
A- = 80-84	B- = 70-72	C- = 60-62	

Incomplete Grades

Grades of Incomplete "I" are assigned only in exceptional circumstances when a student requests extra time to complete their coursework. Such agreements are made only at the request of the student, who is responsible to determine from the instructor the outstanding requirements of the course.

Late Assignments

Assignments are due at the beginning of the class on the due date listed. If you anticipate handing in an assignment late, please consult with your instructor beforehand.

Missed Exams/Quizzes/Labs etc.

Make-up exams, quizzes and/or tests are given at the discretion of the instructor. They are generally given only in medical emergencies or severe personal crises. Some missed labs or other activities may not be able to be accommodated. Please consult with your instructor.
*** Accommodations can be made to honour community needs and traditional practices.

Attendance

Students are expected to attend all classes and associated activities. Attendance will be taken for each class and will form part of the final grade (See Evaluation Profile).

English Usage
Students are expected to proofread all written work for any grammatical, spelling and stylistic errors. Instructors may deduct marks for incorrect grammar and spelling in written assignments.

Electronic Devices
Students may use electronic devices during class for note taking only.

On-line Communication
Outside of the classroom, instructors will (if necessary) communicate with students using either their official Capilano University email or eLearn; please check both regularly. Official communication between Capilano University and students is delivered to students' Capilano University email addresses only.

UNIVERSITY OPERATIONAL DETAILS

Tools for Success
Many services are available to support student success for Capilano University students. A central navigation point for all services can be found at: https://www.capilanou.ca/student-services/

Capilano University Security: download the CapU Safe Alert App

Policy Statement (S2009-06)
Capilano University has policies on Academic Appeals (including appeal of final grade), Student Conduct, Academic Integrity, Academic Probation and other educational issues. These and other policies are available on the University website.

Academic Integrity (S2017-05)
Any instance of academic dishonesty or breach of the standards of academic integrity is serious and students will be held accountable for their actions, whether acting alone or in a group. See policy and procedures S2017-05 Academic Integrity for more information:
https://www.capilanou.ca/about-capu/governance/policies/

Violations of academic integrity, including dishonesty in assignments, examinations, or other academic performances, are prohibited and will be handled in accordance with the Student Academic Integrity Procedures.

Academic dishonesty is any act that breaches one or more of the principles of academic integrity. Acts of academic dishonesty may include but are not limited to the following types:

Cheating: Using or providing unauthorized aids, assistance or materials while preparing or completing assessments, or when completing practical work (in clinical, practicum, or lab settings), including but not limited to the following:

- Copying or attempting to copy the work of another during an assessment;
- Communicating work to another student during an examination;
- Using unauthorized aids, notes, or electronic devices or means during an examination;

- Unauthorized possession of an assessment or answer key; and/or,
- Submitting of a substantially similar assessment by two or more students, except in the case where such submission is specifically authorized by the instructor.

Fraud: Creation or use of falsified documents.

Misuse or misrepresentation of sources: Presenting source material in such a way as to distort its original purpose or implication(s); misattributing words, ideas, etc. to someone other than the original source; misrepresenting or manipulating research findings or data; and/or suppressing aspects of findings or data in order to present conclusions in a light other than the research, taken as a whole, would support.

Plagiarism: Presenting or submitting, as one's own work, the research, words, ideas, artistic imagery, arguments, calculations, illustrations, or diagrams of another person or persons without explicit or accurate citation or credit.

Self-Plagiarism: Submitting one's own work for credit in more than one course without the permission of the instructors, or re-submitting work, in whole or in part, for which credit has already been granted without permission of the instructors.

Prohibited Conduct: The following are examples of other conduct specifically prohibited:

- Taking unauthorized possession of the work of another student (for example, intercepting and removing such work from a photocopier or printer, or collecting the graded work of another student from a stack of papers);
- Falsifying one's own and/or other students' attendance in a course;
- Impersonating or allowing the impersonation of an individual;
- Modifying a graded assessment then submitting it for re-grading; or,
- Assisting or attempting to assist another person to commit any breach of academic integrity.

Sexual Violence and Misconduct

All Members of the University Community have the right to work, teach and study in an environment that is free from all forms of sexual violence and misconduct. Policy B401 defines sexual assault as follows:

> Sexual assault is any form of sexual contact that occurs without ongoing and freely given consent, including the threat of sexual contact without consent. Sexual assault can be committed by a stranger, someone known to the survivor or an intimate partner.

Safety and security at the University are a priority and any form of sexual violence and misconduct will not be tolerated or condoned. The University expects all Students and Members of the University Community to abide by all laws and University policies, including B.401 Sexual Violence Policy and B.401.1 Sexual Violence Procedure (found on Policy page https://www.capilanou.ca/about-capu/governance/policies/)

Emergencies: Students are expected to familiarise themselves with the emergency policies where appropriate and the emergency procedures posted on the wall of the classroom.