CAPILANO UNIVERSITY COURSE OUTLINE		
TERM: Fall 2015	**COURSE NO:** LBST 202	
INSTRUCTOR:	**COURSE NAME:** Collecting Knowledge	
OFFICE: **LOCAL:** **E-MAIL:**	**SECTION NO(S):**	**CREDITS:** 3
OFFICE HOURS:		

COURSE FORMAT: Three hours of class time, plus an additional hour delivered through on-line or other activities for a 15-week semester, which includes two weeks for final exams.

COURSE PREREQUISITE: LBST 100.

COURSE DESCRIPTION: Working with local museums, archives, galleries, and community-based organizations, students will build their own virtual exhibition. Students will work independently and in small groups to research their objects' provenance and original cultural, social, historical, ethnographic, and scientific contexts. The research, documentation, and presentation process will assist in the development of research skills and cross-disciplinary critical analysis.

LEARNING OUTCOMES: Upon successful completion of this course, students will be able to:

- undertake and complete independent cross-disciplinary research project;
- work successfully as a member of a team;
- compile, edit and present research findings in a variety of formats, including reports, graphs/illustrations, and web pages;
- demonstrate direct experience of working with specialists in field of object research.

COURSE WEBSITE: TBA

REQUIRED TEXTS: Textbook and readings will be chosen by the term instructor(s) with reference to the Liberal Studies term theme -- e.g. Fall 2015 / Sustainability -- and related sample objects.

COURSE CONTENT:

Topic I	Qualitative and quantitative analysis of collection materials (3 weeks)	
Topic II	Aesthetics dimensions of artefacts (2 weeks)	
Topic III	Exhibition design principles & researching collections (2 weeks)	
Topic IV	Ethics and digital communication (2 weeks)	
Topic V	Developing virtual media and web content (3 weeks)	

COURSE ASSIGNMENTS: Assignments will consist of a research project and presentation on the object to be included in the virtual group exhibition as well as the virtual exhibition itself.

EVALUATION PROFILE:

Individual	Research Report	30%
	Individual Research Presentation	10%
	Blog posts / Personal reflection questions (via e-portfolio platform)	10%
Group	Exhibition Proposal	10%
	Virtual Exhibition / Project Website	30%
	Group Presentation	10%
TOTAL		**100%**

GRADE PROFILE:

A+ = 90 - 100%	B+ = 77 - 79%	C+ = 67 - 69%	D = 50 - 59%
A = 85 - 89	B = 73 - 76	C = 63 - 66	F = 0 - 49
A- = 80 - 84	B- = 70 - 72	C- = 60 - 62	

OPERATIONAL DETAILS: Capilano University has policies on Academic Appeals (including appeal of final grade), Student Conduct, Cheating and Plagiarism, Academic Probation and other educational issues. These and other policies are available on the University website.

Attendance: Attendance will be taken. Failure to attend classes regularly will inevitably result in poor grades.

Late Assignments: Late assignments will be penalized, unless a formal extension is given in advance of the deadline. An extension is given only under exceptional circumstances, usually requiring a doctor's note.

Missed Exams: Make-up tests are given at the discretion of the instructor. They are generally given only in medical emergencies or severe personal crisis. Students should be prepared to provide proof of inability to write the test on the scheduled date.

English Usage: It is the responsibility of students to proofread all written work for any grammatical, spelling and stylistic errors. Marks will be deducted for incorrect grammar and spelling in written assignments.

Incomplete Grades: Given at the discretion of the instructor. Generally given only in medical emergencies or severe personal crises.

Electronic Devices: No personal electronic devices (cell phones, laptops) may be used during an exam. During class, please turn off all cell phones. Laptops can be used for note-taking purposes only.

Emergencies: Students are expected to familiarise themselves with the emergency procedures posted on the wall of the classroom.