

COURSE OUTLINE		
TERM: Fall 2026	COURSE NO: LAW 488	
INSTRUCTOR:	COURSE TITLE: Commercial Conveyancing and Private Lending Procedures	
OFFICE: LOCAL: E-MAIL:	SECTION NO(S):	CREDITS: 3.0
OFFICE HOURS:		
COURSE WEBSITE:		

Capilano University is named after Chief Joe Capilano (1854–1910), an important leader of the Skwxwú7mesh (Squamish) Nation of the Coast Salish Peoples. We respectfully acknowledge that our campuses are located on the unceded territories of the səliwətał (Tsleil-Waututh), shíshálh (Sechelt), Skwxwú7mesh (Squamish), and xʷməθkʷəy̓əm (Musqueam) Nations.

COURSE FORMAT

Three hours of class time, plus an additional hour delivered through on-line or other activities for a 15-week semester, which includes two weeks for final exams. This course may be offered via mixed mode or online.

COURSE PREREQUISITES

LAW 101, LAW 110 and LAW 210, OR 45 credits of 100-level or higher coursework

CALENDAR DESCRIPTION

Students will apply the *Land Title Act* and the *Land Titles Survey Authority* practice and procedures to commercial conveyancing transactions, including commercial purchases, contract assignments, family transfers, manufactured homes, commercial lending, private lending and First Nations reserve land.

REQUIRED TEXTS AND/OR RESOURCES

Continuing Legal Ed practice materials and other supplemental materials posted on eLearn.

COURSE STUDENT LEARNING OUTCOMES

On successful completion of this course, students will be able to do the following:

1. Effectively explain the common and statutory law, principles and exceptions relevant to the practice of conveyancing;
2. Apply relevant law and procedures in the following types of transactions:
 - a. Commercial real estate purchases;
 - b. Assignments of contract of purchase and sales;
 - c. Commercial real estate sales;

- d. Family transfers;
 - e. Manufactured homes;
 - f. Private lending;
 - g. Leaseholds; and
 - h. First Nations reserve land.
3. Prepare letters, statutory declarations, LTSA documents and lending documents in relation to the areas described in item 2 above;
 4. Analyze the relevant common law and statutory rules, principles and exceptions that have repercussions in the practice of conveyancing in a legal setting; and
 5. Discuss current geopolitical and economic climate relation to real estate conveyancing on a local, national and international level.

COURSE CONTENT

WEEK	CONTENT
1	INTRODUCTION Concepts in Advanced Conveyancing First Nations Reserve Land
2	PURCHASES Commercial and complex purchases
3	STATEMENT OF ADJUSTMENTS Calculations and considerations
4	ASSIGNMENTS Assignments of Contracts of Purchase and Sales and Assignee vs Assignor Representation
5	COMMERCIAL PURCHASE ASSIGNMENT In class work implementing and integrating software
6	STATUTORY DECLARATIONS Roles in the current legislative climate
7	MIDTERM EXAM
8	SALES Commercial and Construction Sales Transactions
9	LEASEHOLDS Transactions on Reserve Lands
10	PRIVATE LENDING TRANSACTIONS

11	PRIVATE LENDING Simulation transaction exploration utilizing software
12	FAMILY TRANSFERS
13	MANUFACTURED HOME PURCHASES AND SALES REVIEW
14-15	FINAL EXAM PERIOD: Final Exam

EVALUATION PROFILE

Midterm Exam or Quizzes	20 – 35%
Final Exam or Quizzes	20 – 35%
Hand In Assignment 1	20 – 30%
Private Lending Assignment	20 – 30%
Participation in class discussions or group activities*	<u>0 – 10%</u>
TOTAL:	100%

Participation

If a participation grade is provided, then it is allocated to the consistency, quality, and frequency of contributions to class discussions and class presentations. Consistency means attending every class and actively contributing to discussions on a regular basis. Quality means demonstrating respect for peers and their contributions, listening attentively during lectures and when other students are speaking, and participating in all activities with an open and inquisitive mind.

GRADING PROFILE

A+ = 90-100	B+ = 77-79	C+ = 67-69	D = 50-59
A = 85-89	B = 73-76	C = 63-66	F = 0-49
A- = 80-84	B- = 70-72	C- = 60-62	

Incomplete Grades

Grades of Incomplete "I" are assigned only in exceptional circumstances when a student requests extra time to complete their coursework. Such agreements are made only at the request of the student, who is responsible to determine from the instructor the outstanding requirements of the course.

Late Assignments

Assignments are due at the beginning of the class on the due date listed. If you anticipate handing in an assignment late, please consult with your instructor beforehand.

Missed Exams/Quizzes/Labs etc.

Make-up exams, quizzes and/or tests are given at the discretion of the instructor. They are generally given only in medical emergencies or severe personal crises. Some missed labs or other activities may not be able to be accommodated. Please consult with your instructor.

*** Accommodations can be made to honour community needs and traditional practices.

Attendance

Students are expected to attend all classes and associated activities. Class and online activities will involve participation in working through hands on assignments.

English Usage

Students are expected to proofread all written work for any grammatical, spelling and stylistic errors. Instructors may deduct marks for incorrect grammar and spelling in written assignments.

Electronic Devices

Students may use electronic devices during class for note taking only, and calculations.

On-line Communication

Outside of the classroom, instructors will (if necessary) communicate with students using either their official Capilano University email or eLearn; please check both regularly. Official communication between Capilano University and students is delivered to students' Capilano University email addresses only.

UNIVERSITY OPERATIONAL DETAILS**Tools for Success**

Many services are available to support student success for Capilano University students. A central navigation point for all services can be found at: <https://www.capilanou.ca/student-services/>

Capilano University Security: download the [CapU Mobile Safety App](#)

Policy Statement (S2009-06)

Capilano University has policies on Academic Appeals (including appeal of final grade), Student Conduct, Academic Integrity, Academic Probation and other educational issues. These and other policies are available on the University website.

Academic Integrity (S2017-05)

Any instance of academic dishonesty or breach of the standards of academic integrity is serious and students will be held accountable for their actions, whether acting alone or in a group. See policy and procedures S2017-05 Academic Integrity for more information:

<https://www.capilanou.ca/about-capu/governance/policies/>

Violations of academic integrity, including dishonesty in assignments, examinations, or other academic performances, are prohibited and will be handled in accordance with the Student Academic Integrity Procedures.

Academic dishonesty is any act that breaches one or more of the principles of academic integrity. Acts of academic dishonesty may include but are not limited to the following types:

Cheating: Using or providing unauthorized aids, assistance or materials while preparing or completing assessments, or when completing practical work (in clinical, practicum, or lab settings), including but not limited to the following:

- Copying or attempting to copy the work of another during an assessment;
- Communicating work to another student during an examination;
- Using unauthorized aids, notes, or electronic devices or means during an examination;
- Unauthorized possession of an assessment or answer key; and/or,
- Submitting of a substantially similar assessment by two or more students, except in the case where such submission is specifically authorized by the instructor.

Fraud: Creation or use of falsified documents.

Misuse or misrepresentation of sources: Presenting source material in such a way as to distort its original purpose or implication(s); misattributing words, ideas, etc. to someone other than the original source; misrepresenting or manipulating research findings or data; and/or suppressing aspects of findings or data in order to present conclusions in a light other than the research, taken as a whole, would support.

Plagiarism: Presenting or submitting, as one's own work, the research, words, ideas, artistic imagery, arguments, calculations, illustrations, or diagrams of another person or persons without explicit or accurate citation or credit.

Self-Plagiarism: Submitting one's own work for credit in more than one course without the permission of the instructors, or re-submitting work, in whole or in part, for which credit has already been granted without permission of the instructors.

Prohibited Conduct: The following are examples of other conduct specifically prohibited:

- Taking unauthorized possession of the work of another student (for example, intercepting and removing such work from a photocopier or printer, or collecting the graded work of another student from a stack of papers);
- Falsifying one's own and/or other students' attendance in a course;
- Impersonating or allowing the impersonation of an individual;
- Modifying a graded assessment then submitting it for re-grading; or,
- Assisting or attempting to assist another person to commit any breach of academic integrity.

Sexual Violence and Misconduct

All Members of the University Community have the right to work, teach and study in an environment that is free from all forms of sexual violence and misconduct. Policy B401 defines sexual assault as follows:

Sexual assault is any form of sexual contact that occurs without ongoing and freely given consent, including the threat of sexual contact without consent. Sexual assault can be committed by a stranger, someone known to the survivor or an intimate partner.

Safety and security at the University are a priority and any form of sexual violence and misconduct will not be tolerated or condoned. The University expects all Students and Members of the University Community to abide by all laws and University policies, including B.401 Sexual Violence Policy and B.401.1 Sexual Violence Procedure (found on Policy page <https://www.capilanou.ca/about-capu/governance/policies/>)

Emergencies: Students are expected to familiarise themselves with the emergency policies where appropriate and the emergency procedures posted on the wall of the classroom.