

COURSE OUTLINE		
<b>TERM:</b> Fall, 2018	<b>COURSE NO:</b> JAPN 100	
<b>INSTRUCTOR:</b>	<b>COURSE TITLE:</b> Beginner Japanese Language and Culture I	
<b>OFFICE:</b> LOCAL: <b>E-MAIL:</b> @capilanou.ca	<b>SECTION NO(S):</b>	<b>CREDITS:</b> 4.0
<b>OFFICE HOURS:</b>		
<b>COURSE WEBSITE:</b>		

Capilano University acknowledges with respect the Lil'wat, Musqueam, Squamish, Sechelt, and Tsleil-Waututh people on whose territories our campuses are located.

### COURSE FORMAT

Three hours of class time, plus an additional hour delivered through on-line activities or other activities (on-line learning and language workshop), one hour of conversation with a Language Associate and a 45- minute drop-in session of self-study at the Language Resource Centre (LRC/AR 117) for a 15-week semester, which includes two weeks for final exams.

### COURSE PREREQUISITES/CO-REQUISITES

None.

### CALENDAR DESCRIPTION

This course offers a comprehensive introduction to modern Japanese through the study of vocabulary, grammar, and culture. The beginning of the course will be devoted to learning the Japanese writing systems (hiragana and katakana). 40 to 50 kanji (Chinese characters) will also be taught. Students will develop basic language skills in a socio-culturally functional way.

### COURSE NOTE

JAPN100 is an approved Culture and Creative Expression course for Cap Core requirements. This is not a course for students with training or background in Japanese.

### REQUIRED TEXTS AND/OR RESOURCES

Banno, Eri, Y. Ohno, Y. Sakane, C. Shinagawa. *Genki: An Integrated Course in Elementary Japanese I*. 2nd ed. Tokyo: The Japan Times, 2011.

Workbook to accompany *Genki I*. 2nd ed.

### COURSE STUDENT LEARNING OUTCOMES

**On successful completion of this course, students will be able to do the following:**

- Comprehend and produce Japanese writing systems; Hiragana, Katakana and Kanji.
- Participate in and sustain simple conversations in Japanese.

- Practice speaking functions such as extending greetings, talking about oneself, talking/inquiring about others, as well as speaking about simple things in everyday life and in one's surroundings;
- Write simple coherent sentences, using Hiragana, Katakana and Kanji;
- Read and understand simplified texts written in Hiragana, Katakana and Kanji;
- Use basic grammar rules of Japanese correctly and understand their own mistakes;
- Recognize and identify Japanese cultural practices.

Students who complete this Culture and Creative Expression course will be able to do the following:

- Identify, analyze, and critique the elements of a form of expression using its specific vocabulary.
- Examine the intersection of linguistic and cultural forms by expressing in a language other than English.
- Assess the interaction among cultural frameworks, people, and the natural environment.
- Explain or demonstrate the connection between various events, ideas, traditions, and belief systems and the modes in which they are artistically or culturally expressed.

## COURSE CONTENT

Week No.	TENTATIVE LECTURE SCHEDULE
Week 1	Orientation / Greetings / Hiragana (Vowels, K, S)
Week 2	Lesson 1: New Friends / Hiragana (T, N, H)
Week 3	Lesson 1: New Friends / Hiragana (M, Y, T, W, N)
Week 4	Lesson 1: New Friends / Hiragana (all sounds) / Lesson 2: Shopping
Week 5	Lesson 2: Shopping / Katakana
Week 6	Lesson 2: Shopping / Katakana
Week 7	Lesson 3 The First Date
Week 8	Lesson 3 The First Date
Week 9	Lesson 4 Making a Date
Week 10	Lesson 4:
Week 11	Lesson 4 / Lesson 5: A Trip to Okinawa
Week 12	Lesson 5:
Week 13	Presentation
Week 14/15	<b>Final Exam period</b>

Check the MOODLE instructions/due dates daily

## EVALUATION PROFILE

Quizzes (Hiragana, Katakana, Kanji, Grammar, etc.)	10%
Assignments (Writing, etc.)	10%
Midterm Examination	15%
Final Examination	28%
LRC (Listening Exams & Assignments)	11%
Conversation	11%
Presentation	10%
Attendance	5%
<b>Total:</b>	<b>100%</b>

**Final Exams**

There will be a final written exam during the final exam period. Students can expect to write exams at any time during this period. Individual exam times will not be rescheduled because of holidays, work, or other commitments.

**Workbook Exercises**

Students are required to do exercises in the workbook that correspond to a lecture topic in order to confirm their understanding of basic Japanese. They are expected to check their work using the Moodle site.

**Kanji**

Practice each kanji section in the workbook for Lesson 3, 4, and 5 then print off 5 kanji sheets per lesson and hand them in by the end of each lesson. Students must check their own answers using the Moodle site.

**Writing Assignment**

During this course students are required to write compositions in-class or as homework in order to practice their understanding of Japanese structures.

Note: the self-study portion (4th hour) reflects the importance of daily effort and commitment, which are necessary in order to succeed in this course.

**Presentation**

Students are required to do a presentation that will be presented orally in class. The details of this project will be announced in class.

**Oral Tests**

Two oral tests in the conversation sessions are required to encourage and to confirm students' learning. The details will be announced in the conversation class. Note that the rules under Missed Exams will be applied for the conversation sessions.

**Lab (Language Resource Centre)**

Language labs provide the opportunity to further develop listening and pronunciation skills as well as socio-cultural knowledge. Students must attend the Language Resource Centre (LRC in Arbutus 117) to complete assigned material (typically 45 min per week). The LRC will be open on a drop-in basis. Marks will be based on completion of weekly assignments.

**Conversation**

During conversation classes students have the opportunity to practice speaking Japanese in small groups. Mistakes and risk-taking are a normal part of the learning process; students are therefore encouraged to participate to the best of their ability. Students will participate in a one-hour conversation seminar on a weekly basis, during which oral exercises will be conducted based on lessons learned in the lecture.

## GRADING PROFILE

A+ = 90-100	B+ = 77-79	C+ = 67-69	D = 50-59
A = 85-89	B = 73-76	C = 63-66	F = 0-49
A- = 80-84	B- = 70-72	C- = 60-62	

Students should refer to the University Calendar for the effect of the above grades on grade point average.

### Incomplete Grades

Incomplete grades ("I") are given only when special arrangements have been agreed upon with the instructor prior to the end of the semester. Such agreements are made only at the request of the student, who is responsible to determine from the instructor the outstanding requirements of the course.

### Late Assignments

Late assignments will be accepted with -10% per week penalty. If you anticipate handing in an assignment late, please consult with your instructor beforehand.

### Missed Exams/Quizzes/Labs etc.

If absent for an exam, the student will receive a grade of zero. Special arrangements can only be made in case of documented illness or severe personal crisis and provided that the student contacts the instructor on or before the due date. The instructor may require medical documentation. Make-up quizzes are given at the discretion of the instructor.

### Attendance

Students are expected to attend all classes including conversation and the Language lab and associated activities. It is the student's responsibility to catch up on any material missed due to absence from class, including announcements, assigned reading/homework and handouts. Students are expected to adhere to class times so as not to disrupt the activity of the class.

### Language Usage

Students are expected to proofread all written work for any grammatical, spelling and stylistic errors. Instructors may deduct marks for incorrect grammar and spelling in written assignments.

### Electronic Devices

No personal electronic devices (cell phones, calculators, electronic dictionaries, etc.) may be used without prior approval from the instructor.

### On-line Communication

Outside of the classroom, instructors will (if necessary) communicate with students using either their official Capilano University email or Moodle; please check both regularly. Official communication between Capilano University and students is delivered to students' Capilano University email addresses only.

## UNIVERSITY OPERATIONAL DETAILS

## Tools for Success

Many services are available to support student success for Capilano University students. A central navigation point for all services can be found at: <http://www.capilanou.ca/services/>

**Capilano University Security:** download the [CapU Mobile Safety App](#)

## Policy Statement (S2009-06)

Capilano University has policies on Academic Appeals (including appeal of final grade), Student Conduct, Academic Integrity, Academic Probation and other educational issues. These and other policies are available on the University website.

## Academic Integrity (S2017-05)

Any instance of academic dishonesty or breach of the standards of academic integrity is serious and students will be held accountable for their actions, whether acting alone or in a group. See policy S2017-05 for more information: <http://www.capilanou.ca/about/governance/policies/Policies/>

Violations of academic integrity, including dishonesty in assignments, examinations, or other academic performances, are prohibited and will be handled in accordance with the Student Academic Integrity Procedures.

**Academic dishonesty** is any act that breaches one or more of the principles of academic integrity. Acts of academic dishonesty may include but are not limited to the following types:

**Cheating:** Using or providing unauthorized aids, assistance or materials while preparing or completing assessments, or when completing practical work (in clinical, practicum, or lab settings), including but not limited to the following:

- Copying or attempting to copy the work of another during an assessment;
- Communicating work to another student during an examination;
- Using unauthorized aids, notes, or electronic devices or means during an examination;
- Unauthorized possession of an assessment or answer key; and/or,
- Submitting of a substantially similar assessment by two or more students, except in the case where such submission is specifically authorized by the instructor.

**Fraud:** Creation or use of falsified documents.

**Misuse or misrepresentation of sources:** Presenting source material in such a way as to distort its original purpose or implication(s); misattributing words, ideas, etc. to someone other than the original source; misrepresenting or manipulating research findings or data; and/or suppressing aspects of findings or data in order to present conclusions in a light other than the research, taken as a whole, would support.

**Plagiarism:** Presenting or submitting, as one's own work, the research, words, ideas, artistic imagery, arguments, calculations, illustrations, or diagrams of another person or persons without explicit or accurate citation or credit.

**Self-Plagiarism:** Submitting one's own work for credit in more than one course without the permission of the instructors, or re-submitting work, in whole or in part, for which credit has already been granted without permission of the instructors.

**Prohibited Conduct:** The following are examples of other conduct specifically prohibited:

- Taking unauthorized possession of the work of another student (for example, intercepting and removing such work from a photocopier or printer, or collecting the graded work of another student from a stack of papers);
- Falsifying one's own and/or other students' attendance in a course;
- Impersonating or allowing the impersonation of an individual;
- Modifying a graded assessment then submitting it for re-grading; or,
- Assisting or attempting to assist another person to commit any breach of academic integrity.

**Sexual Violence and Misconduct:**

All Members of the University Community have the right to work, teach and study in an environment that is free from all forms of sexual violence and misconduct. Policy B401 defines sexual assault as follows:

Sexual assault is any form of sexual contact that occurs without ongoing and freely given consent, including the threat of sexual contact without consent. Sexual assault can be committed by a stranger, someone known to the survivor or an intimate partner.

Safety and security at the University are a priority and any form of sexual violence and misconduct will not be tolerated or condoned. The University expects all Students and Members of the University Community to abide by all laws and University policies, including [B.401 Sexual Violence and Misconduct Policy](#) and [B.401.1 Sexual Violence and Misconduct Procedure](#).

**Emergencies:** Students are expected to familiarise themselves with the emergency policies where appropriate and the emergency procedures posted on the wall of the classroom.