

CAPILANO UNIVERSITY COURSE OUTLINE

IDF 209– Advanced Digital Editing

Fall 2017

Division	School of Motion Picture Arts		
Course Name	IDF 209 – Advanced Digital Editing		Credits: 3
Instructor		x@capilanou.ca	604.986.1911 local x
Office	Classroom & Lab:		

VISION STATEMENT

The Indigenous Independent Digital Filmmaking program provides culturally relevant and technically advanced digital media production training to Indigenous learners.

COURSE FORMAT

Combination of lecture and lab for four hours per week over 15 weeks, which includes two weeks for final exams.

COURSE PREREQUISITES

None.

Note: IDF 209 is equivalent to MOPA 209. Duplicate credit will not be granted for this course and MOPA 209.

STUDENT LEARNING OUTCOMES

General

This course is designed to build upon and reinforce the foundation of editing skills and knowledge acquired in the Indigenous Independent Digital Filmmaking certificate program.

Instructional

Upon completion of this course, the student will be able to:

- Identify and explain various picture and sound editing aesthetics;
- Editor's role as the Storyteller in the film making process ;
- Evaluate visual and audio elements of a project;
- Demonstrate various editing styles;
- Use advanced digital editing software to deliver content within a professional Post Production workflow.

PROGRAM LEARNING OUTCOMES

Program Mission

The Indigenous Independent Digital Filmmaking program is designed for students who wish to gain an understanding of the basic functions of a film set and the professional practices of an industry-standard production. Areas of study include story development, pre-production, production, and post-production, with a focus on film crafts (camera, lighting, sound, grip, sets, props, etc.) technical skills and professional behaviour. Lecture, labs and project work combine to create a realistic and

effective learning environment. The goal is to prepare students for an entry-level position in the professional motion picture industry and to provide a foundation for independent filmmaking.

Program Goals

Knowledge:

To introduce and provide access to current technologies and protocols of the motion picture production process from concept to completion at an introductory level.
To articulate, demonstrate and provide practice in the roles of various crew positions on a set.

Skills:

To enable students to apply appropriate management practices and procedures.
To encourage proper set etiquette and crew team-work.

Value:

To demonstrate and encourage industry standard professionalism throughout the filmmaking process.

PROGRAM STUDENT LEARNING OUTCOMES

Students successfully completing this program will:

1. Employ creative principles to develop a screenplay and critique scripts for production purposes;
2. Execute basic film directing skills, including conceiving a visual strategy for telling a story using motion picture arts, working actors and leading a film crew;
3. Design and produce sophisticated short independent films while employing protocols of professional film set procedures and advanced technical skills in a professional manner;
4. Schedule and budget the pre-production, production and post-production of short independent films;
5. Identify and describe major factors that influenced filmmaking over the course of cinema history.

REQUIRED TEXTS

Resource material will be provided by the instructor.

WEEKS 1-15

WEEK 1:

Introduction to Advanced Digital Editing

- Review Course Outline

Role of the Editor

History of Editing Film – part 1

WEEK 2:

History of Editing Film – part 2

WEEK 3:

Avid Review:

- Review Source Material (Determine Raw settings to know how to set up prj properly)
- Project settings, Import, AMA, Transcode, Organizing Bins, Sequence settings
- Timecode, window burn
- Delivery Expectations, Export settings

Tutorial #1 Montage Edit

WEEK 4:

Post Production: pt 01 Workflow (Stages of the Edit)

- Editor's priorities through the stages of the Edit Process

Working with Factual Content: How it differs from Drama

Tutorial # 2 – Factual (CSI)

*Tutorial 01 Due Wk04 (before class)***WEEK 5:**

Post Production Workflow pt 2: Roles and Elements of both Picture and Sound

How to Critique an edit

*Tutorial 02 Due Wk05 (before class)***WEEK 6:**

Deconstructing the Scene

Mapping out the Scene, illustrating the Editor's Possibilities.

WEEK 7:

BizX Fine Cut Screening and Critique

- Critique Fine Cuts, Generate Fine Cut Notes and apply them to the Edit

WEEK 8:

AVID: Fine Tuning, Visual Effects and Treatment

- Graphic Treatment
- Working with Stills
- Picture in Picture
- Animate treatment
- Motion EFX
- Colour Treatment

****Lab: Biz X Delivery******WEEK 9:***Midterm*

LAB:

Dual System Edit: (Production Picture and Sound in Post)

Edit Tutorial #3

WEEK 10:

AVID: Picture Lock: Professional Workflow: Hand off Picture to Sound

- Media Management
- Sound File Requirements: Chase QT / AAF Files
- Consolidate Media and Transfer Media to Online

Tutorial #4:

- Import Media
- Dual System Sync
- Lock Picture on Scene
- Prep Timeline and Tracks properly for Sound Design and Online
- Export QT with 2 pop and window burn
- Export AAF files for Sound Design

Tutorial 03 Due Wk10 (before class)

WEEK 11:

Sound Design:
 Sound Editing – dialogue
 Functions of SFX, ambience, and music
 Sound Spotting session

WEEK 12:

LAB: Introduction to Pro Tools:

Tutorial 04 Due Wk12 (before class)

WEEK 13:

AVID:

Tutorial 05:

Layback / Online Delivery

- Sound Delivers final files back for Online
- Colour Correction
- Export / Codec for different Platforms: Digital File delivery

Review final exam media

Tutorial 05 Due End of Class

WEEK 14/15:

Final examination (Practical)

The fourth hour will be a combination of screenings, project feedback, discussion, and online contact.

EVALUATION PROFILE	
Editing Tutorials (X 5) (due during the semester)*	50%
Midterm examination	20%
Final examination (practical)	20%
Attendance, Participation, Professional Behaviour	10%
Total	100%

Grading Profile			
A+ = 90-100%	B+ = 77-79%	C+ = 67-69%	D = 50-59%
A = 85-89%	B = 73-76%	C = 63-66%	F = 00-49%
A- = 80-84%	B- = 70-72%	C- = 60-62%	

OPERATIONAL DETAILS:

Capilano University has policies on Academic Appeals (including appeal of final grade), Student Conduct, Cheating and Plagiarism, Academic Probation and other educational issues. These and other policies are available on the University website.

ATTENDANCE:

Attendance will be taken daily and will form part of the final grade (See Evaluation Profile). This is a professional program. Accordingly, students are expected to be on time and to attend every class. Arriving more than 20 minutes after the commencement of class will be considered an absence. Students with 3 unexcused absences will fail the course.

PUNCTUALITY:

Punctuality is essential and forms part of the participation grade. Late attendance will be reflected in the student's final grade.

LATE ASSIGNMENTS:
All assignments must be delivered at the place and time specified by the instructor. Late assignments will only be accepted if prior approval for a late submission date has been given by the instructor.
MISSED EXAMS AND QUIZZES:
Missed exams and quizzes will be assigned a grade of zero. Students will be allowed to make up exams and quizzes only under the following conditions: if a doctor's certificate of illness is provided; if, in the case of the death of a close family member, a death certificate is provided; if prior approval of the instructor has been obtained.
CHEATING/PLAGIARISM:
Plagiarism is the presentation of another person's work or ideas as if they were one's own. Plagiarism is both dishonest and a rejection of the principles of scholarship. All students should familiarize themselves with the University Policy on Cheating and Plagiarism (See the University Website) as such behaviour can result in suspension from the University.
INCOMPLETE GRADES:
Grades of Incomplete "I" will be granted only if there is a valid reason for extending the evaluation deadline and if students have a reasonable chance of improving their grade to pass the course.
ENGLISH USAGE:
All written work submitted must use good academic English and follow the guidelines provided in the Capilano University Guide to Writing Assignments (available from the University Bookstore). It is the responsibility of students to proof-read all their writing for any grammatical, spelling and stylistic errors.
STUDIO/FILMING DISCIPLINE:
Students must be dressed appropriately. Wet and cold weather requires waterproof and warm clothing. Students are required to wear work clothes for technical and production sessions. Clothing may be subjected to dirt, paint and dust. Sturdy shoes are a must. No food or beverages are allowed on set during production activities and during technical classes. Disruptive students will be asked to leave.
COMPUTER COURSE REQUIREMENTS/RESPONSIBILITIES:
Students are expected to abide by the Statement of Appropriate Use of Information Technology Facilities and Services in any use of computers at the University. This statement can be obtained from your department, the Library, Computer Services or on the University website.
ELECTRONIC DEVICES/LAPTOPS:
Use of electronic devices is not allowed during class time, except at the discretion of the instructor.
COMPUTER LAB USAGE:
No food or beverages are allowed in the University's computer labs at any time. Students must not abuse internet privileges by visiting inappropriate or illegal websites. Students are expected to abide by the Statement of Appropriate Use of Information Technology Facilities and Services in any use of computers at the University. This statement can be obtained from the department, the Library, Computer Services, or on the University website. Intentionally opening and/or altering other students' projects will not be tolerated. Respect for other students' work is of utmost importance. Offences regarding the above will result in the "0" mark in the participation grade, and restricted access to facilities.

PARTICIPATION/PROFESSIONAL BEHAVIOUR:

The grade for class participation is based on both the frequency and the quality of students' comments, questions and observations, with the emphasis on quality. The quality is determined by, among other things, the relevance, insight and clarity of remarks.

Students are expected to demonstrate a professional attitude and behaviour towards their work, fellow-students, and their instructor. Students should demonstrate reliability, respect for and co-operation with colleagues. A willingness to work calmly and courteously under difficult conditions as well as a determination to achieve first-class work while meeting deadlines is necessary in this course. Students should have respect for equipment and systems, and a constructive response to criticism.

EMERGENCY PROCEDURES:

Students should familiarize themselves with emergency procedures posted in the classroom.