

COURSE OUTLINE		
<b>TERM: Fall 2021</b>	<b>COURSE NO: EDUC 390</b>	
<b>INSTRUCTOR:</b>	<b>COURSE TITLE: Applied Theory: Inclusive Practice Practicum</b>	
<b>OFFICE: LOCAL:</b> <b>E-MAIL: @capilanou.ca</b>	<b>SECTION NO(S):</b>	<b>CREDITS 5.0</b>
<b>OFFICE HOURS:</b>		
<b>COURSE WEBSITE:</b>		

Capilano University acknowledges with respect the Lil'wat, Musqueam, Squamish, Sechelt, and Tsleil-Waututh people on whose territories our campuses are located.

### **COURSE FORMAT**

This course consists of 25 days off campus practicum (4 or 5 days per week, 8 hours per day), plus practicum seminars prior to the start of practicum and during practicum (attendance is mandatory), over a 15-week semester. All seminars are mandatory unless otherwise posted. Please note that failure to attend the first practicum seminar will result in a forfeiting of the practicum. Students are strongly encouraged to attend a meeting with Advising faculty following practicum to discuss their practicum experience and to construct professional development goals as a future early childhood educator.

### **COURSE PREREQUISITES/CO-REQUISITES**

EDUC 277 as a prerequisite; and EDUC 284 or EDUC 354 as a pre or co-requisite.

### **CALENDAR DESCRIPTION**

This practicum course requires a 25 days practicum in an inclusive centre for children birth-to-three years. In this course, the student will develop programming that honours individual differences, family and cultural practices. An in-depth examination of inclusive practice will be a guiding factor throughout the practicum. These skills will incrementally demonstrate the student's advanced professional, practice, knowledge and reflective skills.

### **COURSE NOTES**

Prior to practicum placement, students must submit the following documentation in accordance with the Child Care Regulations: a resume, one character reference letter, criminal record check, and evidence that the student has complied with the Province's immunization and tuberculosis control programs.

### **REQUIRED TEXTS AND/OR RESOURCES**

Coupe, R., Halvorson, B., Hurdles, C., Klobucar, A., Read, J., Stone, A., Pendygrasse, J. (2011). *The Capilano guide to writing assignments*. North Vancouver, BC: Capilano University.

Early Childhood Educators of British Columbia (2008). *Code of ethics: early childhood educators of British Columbia*. Vancouver, BC: Author.

Ministry of Education; Ministry of Health; Ministry of Children and Family Development. (2019). *British Columbia early learning framework*. Victoria, BC: Queen's Printer.

## COURSE STUDENT LEARNING OUTCOMES

**On successful completion of this course, students will be able to do the following:**

- Demonstrate sound ethical and professional practices in an inclusive early childhood setting which reflect the ECEBC Code and BC Early Learning Framework;
- Contribute effectively to an inclusive play based program by planning and supporting relevant and meaningful, inclusive experiences for all children;
- Engage in ethical and reflective practice with all young children and in particular with children with differences and their families;
- Engage in on-going research into inclusive practice;
- Demonstrate an understanding of how individual plans are developed and implemented for children who require additional support;
- Establish relationships with other professionals in the centre, and in the community, through information and resource sharing;
- Engage ethically and professionally with families considering centre practices and policies that support family and centre relationships;
- Engage in and reflect upon pedagogical documentation/narrations (as described in the BC Early Learning Framework) as a tool for promoting the values of inclusion.

## COURSE CONTENT

*Please refer to the ECCE Practicum Policies and Procedures Student Manual for more detail*

Practicum Placement

The student will spend 25 days in an inclusive early childhood centre arranged/approved by Capilano University ECCE Department. The dates of the practicum will be individually arranged within the practicum course dates.

During that time, the student will be working with all children, including children who may require extra support.

If this is a worksite practicum, the employer must agree to give the student leave to attend practicum seminars and to come **off the floor** during scheduled observations with the Capilano University instructor.

Please note that in an attempt to assist with a student's success in practicum, the Advising Faculty may share with the mentor teacher any information about the student's practicum or progress in the ECCE program to date.

## EVALUATION PROFILE

This is a credit/no credit course. The evaluation profile consists of practicum assignments and practice competencies. Students must achieve a pass on all practicum assignments and practice competencies in order to receive credit for the course.

Practicum Assignments – See Assignment Sheet for more details

1. Curriculum Assignment
2. Reviewing the file and understanding the team

3. Program Review
4. Final Project
5. Student Performance Evaluation Booklet

## **GRADING PROFILE**

CREDIT/NO CREDIT

### **Incomplete Grades**

"I" grades will be given only when prior arrangement has been made in writing between the instructor and the student specifying the exact nature of the work to be done and the date it is to be received.

### **Late Assignments**

All assignments are due on the due date at the time specified.

### **Missed Exams/Quizzes/Labs etc.**

Make-up exams, quizzes and/or tests are given at the discretion of the instructor. They are generally given only in medical emergencies or severe personal crises. Some missed labs or other activities may not be able to be accommodated. Please consult with your instructor.

### **Attendance**

Attendance is essential for the successful completion of this course and to meet the Licensing requirements of the BC Early Childhood Educator Registry. Punctuality is considered a part of attendance. If you are late or absent from more than 10% of classes you will not receive credit for this course. Please note that this pertains to all students taking this course, regardless of whether individual students are not seeking licensure.

Practicum Course: Any missed days (including for illness) must be made up by the student. The rescheduling of days will be decided in consultation with the host centre and the advising faculty.

Online/Mixed-Mode Course: Participation is essential for the successful completion of this course. Students are required to post their response to weekly activities. A student who misses more than 10% of the weekly posts may not receive credit for an online course.

### **English Usage**

All assignments are marked for correct English usage, proofreading, and formatting. All assignments will adhere to APA stylistic guide for avoiding bias in language use and will be written in a manner that reflects the spirit and values inherent in the ECEBC Code of Ethics and the BC Early Learning Framework. At the instructor's discretion, any assignment not reaching these standards may be returned for revision and resubmission. Maximum grade assigned for a revised assignment is a "C".

### **Electronic Devices**

Students may use electronic devices during class for note-taking only or at the discretion of the instructor.

### **On-line Communication**

Outside of the classroom, instructors will (if necessary) communicate with students using either their official Capilano University email or eLearn; please check both regularly. Official communication between Capilano University and students is delivered to students' Capilano University email addresses only.

## UNIVERSITY OPERATIONAL DETAILS

### Tools for Success

Many services are available to support student success for Capilano University students. A central navigation point for all services can be found at: <https://www.capilanou.ca/student-life/>

**Capilano University Security: download the [CapU Mobile Safety App](#)**

### Policy Statement (S2009-06)

Capilano University has policies on Academic Appeals (including appeal of final grade), Student Conduct, Academic Integrity, Academic Probation and other educational issues. These and other policies are available on the University website.

### Academic Integrity (S2017-05)

Any instance of academic dishonesty or breach of the standards of academic integrity is serious and students will be held accountable for their actions, whether acting alone or in a group. See policy and procedures S2017-05 Academic Integrity for more information: <https://www.capilanou.ca/about-capu/governance/policies/>

Violations of academic integrity, including dishonesty in assignments, examinations, or other academic performances, are prohibited and will be handled in accordance with the Student Academic Integrity Procedures.

**Academic dishonesty** is any act that breaches one or more of the principles of academic integrity. Acts of academic dishonesty may include but are not limited to the following types:

**Cheating:** Using or providing unauthorized aids, assistance or materials while preparing or completing assessments, or when completing practical work (in clinical, practicum, or lab settings), including but not limited to the following:

- Copying or attempting to copy the work of another during an assessment;
- Communicating work to another student during an examination;
- Using unauthorized aids, notes, or electronic devices or means during an examination;
- Unauthorized possession of an assessment or answer key; and/or,
- Submitting of a substantially similar assessment by two or more students, except in the case where such submission is specifically authorized by the instructor.

**Fraud:** Creation or use of falsified documents.

**Misuse or misrepresentation of sources:** Presenting source material in such a way as to distort its original purpose or implication(s); misattributing words, ideas, etc. to someone other than the original source; misrepresenting or manipulating research findings or data; and/or suppressing aspects of findings or data in order to present conclusions in a light other than the research, taken as a whole, would support.

**Plagiarism:** Presenting or submitting, as one's own work, the research, words, ideas, artistic imagery, arguments, calculations, illustrations, or diagrams of another person or persons without explicit or accurate citation or credit. The instructor has the right to assign a grade of "0" on the examination or assignment, or, at the instructor's discretion, a letter grade "F"/No Credit on the course.

**Self-Plagiarism:** Submitting one's own work for credit in more than one course without the permission of the instructors, or re-submitting work, in whole or in part, for which credit has already been granted without permission of the instructors.

**Prohibited Conduct:** The following are examples of other conduct specifically prohibited:

- Taking unauthorized possession of the work of another student (for example, intercepting and removing such work from a photocopier or printer, or collecting the graded work of another student from a stack of papers);
- Falsifying one's own and/or other students' attendance in a course;
- Impersonating or allowing the impersonation of an individual;
- Modifying a graded assessment then submitting it for re-grading; or,
- Assisting or attempting to assist another person to commit any breach of academic integrity.

### **Sexual Violence and Misconduct**

All Members of the University Community have the right to work, teach and study in an environment that is free from all forms of sexual violence and misconduct. Policy B401 defines sexual assault as follows:

Sexual assault is any form of sexual contact that occurs without ongoing and freely given consent, including the threat of sexual contact without consent. Sexual assault can be committed by a stranger, someone known to the survivor or an intimate partner.

Safety and security at the University are a priority and any form of sexual violence and misconduct will not be tolerated or condoned. The University expects all Students and Members of the University Community to abide by all laws and University policies, including B.401 Sexual Violence and Misconduct Policy and B.401.1 Sexual Violence and Misconduct Procedure (found on Policy page <https://www.capilanou.ca/about-capu/governance/policies/>)

**Emergencies:** Students are expected to familiarise themselves with the emergency policies where appropriate and the emergency procedures posted on the wall of the classroom.

## **DEPARTMENT OR PROGRAM OPERATIONAL DETAILS**

### **Vision Statement**

The ECCE diploma/degree program fosters intellectual curiosity and critical thinking relevant to advocacy and leadership in early childhood education careers, advanced study, and lifelong learning.

**Professionalism**

All students are expected to maintain professional behaviour, as laid out in the ECEBC's Code of Ethics, while participating in this course. This pertains to all students, registered for this course/practicum.

**Final Exams/Assignments Period**

Students must remain available throughout the full exam period; either for final exams or assignments. Students who are in courses that do not have final exams scheduled will have classes until the last day of the exam period. In rare circumstances, exams may need to be rescheduled due to harsh weather conditions or other unforeseen factors. Travel plans must be made outside of the exam schedule.