

CAPILANO UNIVERSITY	
COURSE OUTLINE	
<b>TERM: FALL 2012</b>	<b>COURSE NO.: EDUC 349</b>
<b>INSTRUCTOR:</b>	<b>COURSE NAME: APPLIED THEORY INFANT/TODDLER PRACTICUM</b>
<b>OFFICE:           PHONE: 604.986.1911</b>	<b>SECTION NO.:</b>
<b>                          LOCAL:</b>	<b>CREDITS: 5.0</b>

### **COURSE FORMAT**

This course consists of a six week (30 day) off campus practicum and three practicum seminars. **Attendance is mandatory for all seminars unless otherwise noted. Failure to attend the first practicum seminar will result in a forfeiting of the practicum.** Students are strongly encouraged to attend a meeting with faculty following practicum to discuss their practicum experience and to construct professional development goals as a future infant/toddler educator.

### **COURSE PREREQUISITE**

EDUC 277 as prerequisite; EDUC 348 as pre or co-requisite

### **EARLY CHILDHOOD CARE & EDUCATION DEPARTMENT VISION STATEMENT**

The ECCE diploma / degree program fosters intellectual curiosity and critical thinking relevant to advocacy and leadership in early childhood education careers, advanced study, and lifelong learning.

### **GENERAL OVERVIEW**

This practicum course requires a six week practicum in an inclusive centre for children birth-to-three years. Throughout the course students will reflect in depth upon their previous teaching experiences in relation to the current practicum placement. The intent of the practicum is to implement opportunities for planned and spontaneous programming and consider respectful interactions with young children. Furthermore, throughout the practicum a student will demonstrate advanced professional competencies, knowledge and reflective skills.

Transportation costs will be incurred by the student.

Students are required to use digital or film cameras. Expect processing costs of up to \$25.00. All cameras must have the internet and GPS capabilities turned off while being used in this course.

### **LEARNING OUTCOMES**

*Students who successfully complete this course should be able to:*

1. Ensure the health and safety of children in the program;
2. Plan for and create a meaningful and relevant physical space that excites, provokes, and challenges infants and toddlers;
3. Maintain a program that honours diversity and inclusive practice;

4. Demonstrate reflective practice by offering materials and experiences in a meaningful and relevant manner to support infants' and toddlers' daily encounters and discoveries;
5. Support children's social encounters with other children;
6. Support children throughout all aspects of their daily care in a respectful and dignified manner;
7. Collaborate with other teachers giving consideration to each child's daily rhythms within a group context;
8. Engage ethically and professionally with families considering centre practices and policies that support family and centre relationships;
9. Demonstrate integrity and professionalism in all interactions with children, co-workers, parents and other professionals;
10. Demonstrate ethical practice with young children and families; and
11. Demonstrate reflective practice as outlined in the BC Early Learning Framework.

### **REQUIRED TEXTS**

Coupe, R., Halvorson, B., Hurdles, C., Klobucar, A., Read, J., Stone, A., Pendygrasse, J. (2011). *The Capilano guide to writing assignments*. North Vancouver, BC: Capilano University.

Early Childhood Educators of British Columbia (2008). *Code of ethics: early childhood educators of British Columbia*. Vancouver, BC: Author.

Government of British Columbia. (2008). *British Columbia early learning framework*. Victoria, BC: Ministry of Education, Ministry of Health, Ministry of Children and Family Development, & British Columbia Early Learning Advisory Group.

Government of British Columbia. (2008). *British Columbia early learning framework: From theory to practice*. Victoria, BC: Ministry of Education, Ministry of Health, Ministry of Children and Family Development, & British Columbia Early Learning Advisory Group.

### **COURSE CONTENT**

*Please refer to the ECCE Practicum Policies and Procedures Student Manual for more detail.*

#### **Practicum Placement**

The student will spend six consecutive weeks in a licensed infant or toddler childcare centre arranged/approved by Capilano University. During that time, the student will mentor with a sponsor teacher who has a valid infant/toddler license. The dates of the practicum will be arranged within the practicum block dates.

**If this is a worksite practicum additional hours must be arranged within the program to allow for time to meet with the faculty supervisor during the faculty's centre observations.**

In order to investigate a topic of inquiry through the curriculum component, the student may use a maximum of five days during the practicum block to access information sources such as libraries, community agencies, observation, interviews, and child care centers. Prior to practicum, the student will submit a proposal to her/his faculty supervisor, outlining the area of interest and intentions in 6

weeks of study. This proposal will be considered by both student and faculty to plan for the possible off site research.

It is the responsibility of the student to discuss this plan with faculty and obtain faculty approval of the proposal prior to beginning practicum. In the event that the inquiry process would be better supported by changing the original proposal, the student and faculty supervisor will make the appropriate revisions and discuss these changes with the centre arranged with the sponsor teacher and instructor in advance of the off-site day(s).

Student conduct during off-site days must remain professional and the necessary competencies of practicum will apply. The focus of each day must be recorded in the practicum journal.

Seminar classes will be held through the term. Topics will be explored at an advanced level and will involve student-guided discussions.

Please note that in an attempt to assist with a student's success in practicum, ECCE instructors will share with the sponsor teacher any information about the student's practicum or progress in the ECCE program to date.

### **EVALUATION PROFILE**

Students are required to achieve a grade of 80% on each of the assignments and practicum competencies listed below in order to be eligible to receive credit for practicum. Please see the individual assignments and practicum competencies for grading criteria.

- Vision and Principles
- Pedagogical Narration
- Teacher Journal:
  - Topic of Inquiry
  - Daily reflections
  - 6 E-mail weekly reflections
  - Self-Evaluation
- Mid-Term Student Performance Evaluation
- Final Student Performance Evaluation
- Instructor Evaluation

### **ASSIGNMENTS**

Details of assignments and grading criteria will be provided by the instructor at the start of the course.

### **GRADING PROFILE**

#### **CREDIT/NO CREDIT**

In order for students to be eligible for credit, they must achieve a minimum of 80% on all assignments and practice competencies.

### **OPERATIONAL DETAILS**

Capilano University has policies on Academic Appeals (including appeal of final grade), Student Conduct, Cheating and Plagiarism, Academic Probation and other educational issues. These and other policies are available on the University website.

Attendance: Attendance is essential for the successful completion of this course and to meet the Licensing requirements of the BC Early Childhood Educator Registry.

**Please note that the first seminar class is mandatory.**

In the event of an absence from class, please inform the instructor prior to class. In the event of an absence from practicum, please inform the centre and your instructor prior to the start of your shift.

A student who misses 10% of a combination of class and practicum time may not receive credit for this course.

A faculty review will occur in the event the maximum percentage of absences has been exceeded. Program probation may be a result of the review.

Punctuality: Punctuality is essential in both classroom courses and practica given the professional nature of this program.

Lateness will be assessed in the same way as attendance. Being late for more than 10% of classes and practicum will result in a faculty review. Program probation may be a result of the review.

Academic Responsibility: Each student is responsible for the material covered in class and for any work required for the following class. If a student misses a class, they have the responsibility to contact a peer and obtain the notes, handouts and work for future classes.

All ECCE students are expected to maintain the program's standards of academic achievement and professional behaviour. The quality of work should provide both adequate depth and breadth so as to demonstrate a commitment to your professional development and that the competencies required of the course have been successfully met.

Missed Assignments, Presentations, In-class Projects, Exams, and Quizzes

Students will be allowed to make up assignments, presentations, in-class projects, exams, and quizzes under the following conditions:

If a doctor's certificate of illness is provided; or, in the case of the death of a close family member, a death certificate is provided.

Late Assignments: All assignments are due at the beginning of the class on the due date. Late assignments will be accepted only under the following conditions:

If a doctor's certificate of illness is provided; or, in the case of the death of a close family member, a death certificate is provided.

Without required documentation all other late assignments will not be graded, although all assignments must be submitted in order to receive a passing grade in the course.

Extenuating circumstances:	<p>Submissions in writing will be reviewed by the Department. Based on the review, faculty may agree alternative arrangements with the following condition:</p> <ul style="list-style-type: none"> <li>• Loss of 5 % per day</li> </ul>
Cheating & Plagiarism:	<p>Cheating is an act of deceit, fraud, distortion of the truth, or improper use of another person's effort to obtain an academic advantage.</p> <p>Plagiarism is the presentation of another person's or source's words and/or ideas as if they were one's own. It ranges from an entire assignment which is not the student's own work to specific passages within an assignment taken from a source without appropriate acknowledgement.</p> <p>Students are responsible for ensuring that they understand and follow the principles of proper documentation and scholarship. If in doubt about these matters, students should consult their instructor, the Writing Centre, or the Library. Students are responsible for ensuring that they understand what constitutes cheating and plagiarism and that these violations of proper academic practice have serious consequences</p> <p>The instructor has the right to assign a grade of "0" on the examination or assignment, or, at the instructor's discretion, a "No Credit" grade on the course.</p> <p>Second incidents of cheating or plagiarism, or first incidents deemed by a department/instructor to be particularly serious, will be dealt with according to the University policy available on the University website.</p>
Incomplete Grades:	<p>"I" Grades will be given only when <b>prior</b> arrangement has been made in writing between the instructor and the student specifying the exact nature of the work to be done and the date it is to be received.</p>
English Usage:	<p>All assignments are marked for correct English usage, proofreading, and formatting. At the instructor's discretion, any assignment not reaching these standards may be returned for revision and resubmission.</p>
Professionalism:	<p>All ECCE students are expected to maintain the program's standards of academic achievement and professional behaviour. In practicum centres and in the classroom, students will adhere to ECEBC's Code of Ethics at all times.</p>
Emergency Procedures:	<p>Please read the emergency procedures posted on the wall of the classroom.</p>