

The fee payment deadline for the Fall 2019 term is August 19, 2019. An AUG fee deferral is an extension of the fee payment deadline, and can be granted to students who submit an application for an Adult Upgrading Grant (AUG) and meet the grant eligibility criteria.

**The AUG Fee Deferral expiry date is November 1, 2019.** If you have an approved AUG fee deferral, you are responsible for ensuring that you have paid all of your fees by this date. Outstanding balances after this date will be subject to late payment fees and accounts receivable holds.

<b>AUG Fee Deferral Application Deadline:</b>	To avoid de-registration:	August 19, 2018
	After de-registration:	October 31, 2019

STUDENT NUMBER	
FIRST NAME	LAST NAME

**Minimum Application Requirements (tick the box)**

You **must** attach your completed Fall 2019 Adult Upgrading Grant (AUG) application to this form

**What happens next?**

1. Your Adult Upgrading Grant (AUG) and AUG Fee Deferral applications will be reviewed for eligibility.
2. If you are eligible for the grant, we will notify you through your myCapU email account and apply an AUG fee deferral to your student account.
3. If you are not eligible for the grant, we will notify you through your myCapU email account and will not apply an AUG fee deferral to your student account. You are responsible for paying your fees by the fee payment deadline of August 19, 2019.
4. After the Fall 2019 add/drop period ends on September 16, 2019, your course registration will be reviewed and we will email you confirming whether or not the grant is approved for your registered courses. If the grant is not approved, you are responsible for payment of all outstanding fees by the AUG fee deferral expiry date of November 1, 2019.
5. Approved grants will be paid directly to your student account. You are responsible for paying any outstanding fees by the AUG fee deferral expiry date of November 1, 2019 or you may be subject to late payment fees and accounts receivable holds.

**Applicant Declaration**

I declare that the information on this request is true and complete to the best of my knowledge. I authorize Financial Aid & Awards to verify any information as required. I acknowledge that I am responsible for payment of any outstanding fees on my student account regardless of whether any anticipated funding noted on this application be denied, postponed, or withheld for any reason. I acknowledge that I am responsible for the full payment of fees and am subject to University fee policy, even with an authorized fee deferral, which has an expiry date. I understand that it is my responsibility to ensure my registration record is accurate and up-to-date, and that I am responsible for dropping or withdrawing from courses as per the published University deadlines. **Should I subsequently drop or withdraw from courses, I acknowledge that I am responsible for payment of my fees and/or any penalty assessment.** I agree to the collection and exchange of this information between Financial Aid & Awards, Financial Services and other Capilano University departments, as required.

_____	_____
APPLICANT SIGNATURE	DATE