



SENATE CURRICULUM COMMITTEE MEETING

Friday, October 21, 2016 12:00 pm

Capilano University – Room LB321

MINUTES

PRESENT: Deb Jamison, (Chair), Deanna Baxter, Karmen Blackwood, Caroline Depatie, Marnie Findlater, Rick Gale, Darcie Hillebrand, Aurelea Mahood, Seanna McPherson, Karen McCredie, Derek Murray, Caroline Soo, Carmina Tioseco, Halia Valladares, Recording Secretary: Mary Jukich

REGRETS: Kim Bothen, Chris Bottrill, Annabella Cant, Julia Denholm, Michelle Gunness, Karin Hall, Ashley Kenney, Nanci Lucas, Pascal Milelli, Jeff Ross

GUESTS: Kathleen Kummen

1. Acknowledgement

We respectfully acknowledge the Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

2. Welcome

In the absence of Annabella Cant, Kathleen Kummen served as the representative from Health and Education.

3. Approval of the Agenda

Moved by Karmen Blackwood and seconded by Darcie Hillebrand
To approve the agenda.

CARRIED

4. Approval of the Minutes

Moved by Karmen Blackwood and seconded by Derek Murray
To approve the August 19, 2016 minutes.

CARRIED

5. SCHOOL OF BUSINESS

BADM 206 – Directed Study I

BADM 306 – Directed Study II

BADM 406 – Directed Study III

Presented by: Darcie Hillebrand

SCC was requested to approve the following two revisions to BADM 206 – Directed Study I, BADM 306 – Directed Study II, and BADM 406 – Directed Study III:



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- Change from standard grading profile to Credit/No-Credit;
- Update prerequisite language as follows:
 - BADM 206: from 45 business administration post-secondary credits to 30 credits 100-level or higher coursework
 - BADM 306: from 60 business administration post-secondary credits to 54 credits 100-level or higher coursework
 - BADM 406: from 60 business administration post-secondary credits to 84 credits 100-level or higher coursework

With regard to the request for a change in the grading profile from the standard grading profile to Credit/No-Credit, numerous concerns were expressed that a Credit/No-Credit grade would not accurately reflect the level and nature of work required by students enrolled in directed study. As well, a change in the grading profile could result in implications to student GPAs.

Deb Jamison moved and Carmina Tioseco seconded:

To change from the standard grading profile to Credit/No-Credit.

DEFEATED
11 opposed

In order to reflect the differing course number levels, to be consistent with other business courses, and to prepare students for success, SCC was requested to approve the update to the prerequisite language.

Deb Jamison moved and Halia Valladares seconded:

16/69 The revisions to the prerequisites of BADM 206 – Directed Study I, BADM 306 – Directed Study II, and BADM 406 – Directed Study III be recommended to Senate for approval.

CARRIED

6. MATHEMATICS AND STATISTICS

MATH 123 – Contemporary Mathematics

Presented by: Deanna Baxter

MATH 123 – Contemporary Mathematics is a new 3-credit course that will serve as a quantitative breadth course in Mathematics, as well as a pre-requisite for further study in courses with a mathematical, statistical or quantitative component. As the new course may be a suitable pre-requisite for a variety of



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courses, it was suggested that various areas of the University be informed of its development.

Quantitative/Analytical status was also being sought for this course.

Marnie Findlater moved and Caroline Depatie seconded:

16/70 The new course, Math 123 – Contemporary Mathematics be recommended to Senate for approval. **CARRIED**

16/71 The new course, Math 123 – Contemporary Mathematics be granted Quantitative/Analytical status. **CARRIED**

A broader discussion ensued with regard to current practice of course outlines indicating 15 weeks x 4 hours when the 4th hour is not lecture, and that this may be an institutional issue requiring review.

7. PHILOSOPHY

PHIL 315 – Ethics of War and Peace

Presented by: Aurelea Mahood

SCC was requested to approve the new course, PHIL 315 – Ethics of War and Peace. This is an additional upper level course for the Philosophy Department and will fill a gap in the University's offerings in Ethics. This course will be part of the LSBA's fall 2017 upper level offerings.

Seanna McPherson moved and Marnie Findlater seconded:

16/72 The new course, PHIL 315 – Ethics of War and Peace, be recommended to Senate for approval. **CARRIED**

8. BUSINESS ITEMS

(a) Calendar Reminder

Presented by: Karen McCredie

The Registrar provided a summary with regard to the curriculum/ calendar timeline, and the impact to courses and programs going through the Committee for review and approval.



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Effective for the 2017/2018 University Calendar, only items approved by the April Senate will be published in the annual calendar, and members were encouraged to ensure that their Schools/Faculties were made aware of the timelines.

(b) S1998-01 Senate Curriculum Committee Mandate and Structure Policy

Presented by: Deb Jamison

The S1998-01 Senate Curriculum Committee Mandate and Structure is being revised to incorporate the following: Substitutes may attend in place of a faculty member who is unable to attend a meeting and must be from the same school as the absent member. The substitute will have full voice, but no vote at the meeting. It was noted that some further minor revisions that were housekeeping in nature were also undertaken to the policy.

Caroline Depatie moved and Seanna McPherson seconded:

16/73 The revisions to S1998-01 Senate Curriculum Committee Mandate and Structure Policy be recommended to Senate for approval.

CARRIED

(c) Split Level Task Force

Presented by: Rick Gale

As background, an initial task force undertook a review to develop guidelines for all split-level courses at the University. A subsequent task force was reconstituted and their report was presented to SCC.

On review of the report, consensus was not reached on whether the proposed guidelines reflect the purpose and intent of offering split-level courses.

There was a lengthy discussion about what principles should be incorporated into the guidelines for split-level courses. Rick Gale will provide a draft recommendation incorporating the principles that were discussed for review by the Committee at the November SCC meeting.



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9. INFORMATION ITEMS

- (a) TOUR 255 – Course Revision – Course Title and Calendar Description
- (b) HCA Admission Note – Removal of WHMIS certification

10. 2016 Orientation

The 2016 orientation was deferred to the November meeting.

There being no further business, the meeting adjourned at 2:00 pm.

Next Meeting: Friday, November 18th, 2016 12:00 – 2:00 pm
