SENATE CURRICULUM COMMITTEE MEETING
Friday, March 17, 2017  12:00 pm
Capilano University – Room LB321

MINUTES

PRESENT: Deb Jamison (Chair), Deanna Baxter, Kim Bothen, Julia Denholm, Greg Gjerdalen, Marnie Findlater, Michelle Gunness, Karin Hall, Darcie Hillebrand, Nanci Lucas, Aurelea Mahood, Seanna McPherson, Karen McCredie, Pascal Milelli, Derek Murray, Caroline Soo, Recording Secretary: Mary Jukich

REGRETS: Karmen Blackwood, Chris Bottrill, Annabella Cant, Rick Gale, Ashley Kenney, Jeff Ross, Carmina Tioseco, Halia Valladares

GUESTS: Sue Dritmanis, Jerome Genz, Caroline Depatie, Blake Rowsell, Michael Thoma, Doreen Manuel, Kirsten McIlveen, Jennifer Moore, Hammond Tarry

1. Acknowledgement
We respectfully acknowledge the Lil’wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

2. Welcome
Members discussed the possibility of changing the April 21st meeting start time to 11:30 am to accommodate a final exam schedule. Although no vote was taken, consent was indicated to change the start time to 11:30 am.

3. Approval of the Agenda

*Darcie Hillebrand moved and Michelle Gunness seconded:
To adopt the agenda.*

CARRIED

4. Approval of the Minutes

*Deanna Baxter moved and Aurelea Mahood seconded:
To adopt the February 17th, 2017 minutes.*

CARRIED

5. PSYCHOLOGY
PSYC 101 – Introduction to Psychology II
PSYC 200 – Social Psychology
PSYC 203 – History of Psychology
PSYC 204 – Child Development
PSYC 215 – The Psychology of Human Sexuality
PSYC 220 – Theories of Personality
PSYC 213 – Statistical Methods in Psychology

*Presented by: Hammond Tarry*
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PSYC 101 – Introduction to Psychology II is being revised to remove PSYC 100 as a pre-requisite.

PSYC 200 – Social Psychology, PSYC 203 – History of Psychology, PSYC 204 – Child Development, PSYC 215 – The Psychology of Human Sexuality, PSYC 220 – Theories of Personality and these changes are being revised to indicate either PSYC 100 or 101 as prerequisites and these changes will be reflected in the course notes.

PSYC 213 – Statistical Methods in Psychology is being revised to add MATH 123 as a pre-requisite option, along with PSYC 100 and 101.

The revisions will enable students to begin their studies in psychology with either PSYC 100 or 101. This will better align with Provincial trends and improve student access to both introductory and upper level psychology classes.

It was noted that the proposed changes will not affect the program profile for the Associate of Arts – Psychology degree as both PSYC 100 and 101 will remain requirements for the completion of the credential.

Pascal Milelli moved and Deanna Baxter seconded:


CARRIED

6. SCHOOL OF COMMUNICATION
CMNS 305 – Advanced International Interactions I
Presented by: Sue Dritmanis

CMNS 105 and CMNS 205 are being removed as prerequisites for CMNS 305 – Advanced International Interactions I, as these two courses are no longer offered.

The presenter requested that the following course note be added to the course outline, “This course is restricted to students in the following programs: This course is restricted to students in the following programs: NABU, NABU Applied,
NAIM, Hotel and Resort Management Post Baccalaureate Diploma, and Tourism Marketing and Development Post Baccalaureate Diploma."

_Darcie Hillebrand moved and Michelle Gunness seconded:_

17/20 The revisions to the prerequisites and notes in the course outline for CMNS 305 – Advanced International Interactions I be recommended to Senate for approval. CARRIED

7. **IDEA SCHOOL OF DESIGN / BACHELOR OF DESIGN**
   DSGN 440 – Professional Development II
   DSGN 441 – Professional Development II: Illustration Concentration
   DSGN 442 – Professional Development II: Branding Concentration
   DSGN 443 – Professional Development II: Interactive Concentration
   Presented by: Pascal Milelli

SCC was requested to approve removal of the 90 hours of supervised studio work in DSGN 440 – Professional Development II, DSGN 441 – Professional Development II: Illustration Concentration, DSGN 442 – Professional Development II: Branding Concentration and DSGN 443 – Professional Development II: Interactive Concentration. Students will continue to have 180 hours of classroom instruction over 15 weeks. Removal of the supervised studio work will allow students more flexibility and provide them with the opportunity to work more independently.

_Kim Bothen moved and Aurelea seconded:_

17/21 The revisions to DSGN 440 – Professional Development II, DSGN 441 – Professional Development II: Illustration Concentration, DSGN 442 – Professional Development II: Branding Concentration and DSGN 443 – Professional Development II: Interactive Concentration be recommended to Senate for approval. CARRIED

8. **HUMAN KINETICS**
   HKIN 212 – Nutrition in the Prevention of Disease
   Presented by: Jerome Genz
HENIN 212 – Nutrition in the Prevention of Disease is a new course which will give students an introduction on how nutrients or additives impact health (and will build on HKIN 112).

*Julia Denholm moved and Marnie Findlater seconded:*

**17/22** The new course HKIN 212 – Nutrition in the Prevention of Disease be recommended to Senate for approval. **CARRIED**

9. **WOMEN & GENDER STUDIES**
   WGST 345 – Gender, Slums and Urbanization in the Global South
   *Presented by: Kirsten McIlveen*

   On presentation of the proposed new course, some concerns were raised with respect to the similarity of this course to an existing course and this item was therefore withdrawn from the agenda.

10. **SCHOOL OF BUSINESS**
    BFIN 193 – Accelerated Financial Accounting
    BFIN 142 – Financial Accounting I
    BFIN 141 – Accounting
    BFIN 244 – Managerial Accounting
    BFIN 341 – Cost Accounting I
    Bachelor of Business Administration Program Profile
    Business Administration Diploma Program Profile
    Business Administration Certificate Program Profile
    BFIN 351 – Taxation I
    BFIN 451 – Taxation II
    *Presented by: Darcie Hillebrand*

    SCC was requested to approve a series of revisions to the Bachelor of Business Administration Program Profile, Business Administration Diploma Program Profile and Business Administration Certificate Program Profile.

    BFIN 193 – Accelerated Financial Accounting is a new course and a combination of BFIN 141 and BFIN 142. SCC was also requested to approve the course for quantitative/analytical status.
Nanci Lucas moved and Aurelea Mahood seconded:

17/23 The new course, BFIN 193 – Accelerated Financial Accounting and the designation as a quantitative/analytical course be recommended to Senate for approval.  

BFIN 142 – Financial Accounting I is being approved for equivalency to the new course, BFIN 193.

Deanna Baxter moved and Michelle Gunness seconded:

17/24 The revisions to BFIN 142 – Financial Accounting I be recommended to Senate for approval.

BFIN 141 – Accounting and BFIN 244 – Managerial Accounting were presented only for reference.

BFIN 341 – Cost Accounting I is being revised to add BFIN 193 as a prerequisite.

Julia Denholm moved and Caroline Soo seconded:

17/25 The revisions to BFIN 341 – Cost Accounting I be recommended to Senate for approval.

Julia Denholm moved and Caroline Soo seconded:

17/26 The revisions to the Bachelor of Business Administration Program Profile, Business Administration Diploma Program Profile, and the Business Administration Certificate Program Profile to take into account the change so that credit can be obtained for BFIN 244 or BFIN 341, but not both, be recommended to Senate for approval.

Darcie Hillebrand moved and Deanna Baxter seconded:

17/27 In the BBA with a concentration in International Business and Logistics, that IBUS 341 become a required course, that IBUS 340 become an elective, and IBUS 356 not be included, be recommended to Senate for approval.
Deb Jamison moved and Aurelea Mahood seconded:

17/28 The revisions and updates to the program profiles as noted in the Memorandum on pages 91 and 92 of the March 17, 2017 agenda package be recommended to Senate for approval.

CARRIED
1 opposed
5 abstentions

BFIN 351 – Taxation I is being revised to add “I” to the course title and to remove the corporate topic. BFIN 451 – Taxation II is a new course for which BFIN 351 will become a pre-requisite.

Nanci Lucas moved and Aurelea Mahood seconded:

17/29 The revisions to BFIN 351 – Taxation I and the new course BFIN 451 – Taxation II be recommended to Senate for approval.

CARRIED

11. TOURISM AND OUTDOOR RECREATION

REC 110 – Fundamentals of Recreation in the Outdoor Environment
REC 115 – Connecting Outdoor Recreation to the Natural World
REC 222 – Leadership and Experiential Education
REC 111 – Introduction to Commercial Outdoor Recreation
TOUR 111 – Tourism Introduction: Theory and Practice
TOUR 160 – Introduction to Resort Management
Outdoor Recreation Management Diploma Program Profile
Presented by: Blake Rowsell and Caroline Depatie

REC 110 – Fundamentals of Recreation in the Outdoor Environment, REC 115 – Connecting Outdoor Recreation to the Natural World, and REC 222 – Leadership and Experiential Education are new courses.

Marnie Findlater moved and Deanna Baxter seconded:

17/30 The new courses, REC 110 – Fundamentals of Recreation in the Outdoor Environment, REC 115 – Connecting Outdoor Recreation to the Natural World and REC 222 – Leadership and Experiential Education be recommended to Senate for approval.

CARRIED

REC 111 – Introduction to Commercial Outdoor Recreation is being revised to be considered equivalent to REC 110, TOUR 111, and TOUR 160.
TOUR 111 – Tourism Introduction: Theory and Practice is being revised to be considered equivalent to REC 110, REC 111, and TOUR 160.

TOUR 160 – Introduction to Resort Management is being revised to be considered equivalent to REC 110, REC 111, and TOUR 111.

The Outdoor Recreation Management Diploma Program Profile is being revised as follows:

- Addition of the three new courses: REC 110, REC 115, and REC 222
- Addition of ENGL 100, TOUR 255, TOUR 256, and CMNS 154 or CMNS 174
- Removal of REC 107, REC 111, REC 149, REC 157, TOUR 233, WLP 141, WLP 142, WLP 144 and WLP 171
- Removal of all elective course options

*Marnie Findlater moved and Aurelea Mahood seconded:

17/31 The revisions to REC 111 – Introduction to Commercial Outdoor Recreation, TOUR 111 – Tourism Introduction: Theory and Practice, TOUR 160 – Introduction to Resort Management, and the Outdoor Recreation Management Diploma Program Profile be recommended to Senate for approval. CARRIED

12. MATHEMATICS AND STATISTICS

STAT 301 – Data Analysis In Action
*Presented by: Deanna Baxter*

STAT 301 – Data Analysis in Action is a new 3-credit course that will serve as an applied data analysis course of interest to a wide range of students.

SCC was also requested to approve the course for quantitative/analytical status.

*Kim Bothen moved and Darcie Hillebrand seconded:

17/32 The new course STAT 301 – Data Analysis in Action and the designation as a quantitative/analytical course be recommended to Senate for approval. CARRIED
13. **HISTORY**  
HIST 130 – Twentieth Century World History  
*Presented by: Nanci Lucas*

HIST 130 – Twentieth Century World History is a new course developed to add to the current complement of offerings and will appeal to a wide array of students from an extensive variety of historical backgrounds.

*Derek Murray moved and Karin Hall seconded:*

17/33 The new course, HIST 130 – Twentieth Century World History be recommended to Senate for approval. **CARRIED**

14. **ACTING FOR STAGE AND SCREEN**  
FILM 382 – Advanced Film Technique  
FILM 328 – Performance IV: Film Production  
Acting for Stage and Screen Diploma Program Profile  
*Presented by: Michael Thoma*

FILM 382 – Advanced Film Technique is a new 3-credit course which will replace FILM 328 (2 credits) and will be considered equivalent to FILM 328. Note that FILM 328 will be discontinued.

FILM 328 – Performance IV: Film Production was presented only for reference.

The Acting for Stage and Screen Diploma Program Profile is being revised to indicate the addition of the new FILM 382 course, the subsequent change in credits from 100 to 101, and the addition of ENGL or CMNS 100-level or higher in the second term (instead of University Transferrable Elective).

*Seanna McPherson moved and Michelle Gunness seconded:*

17/34 The new course FILM 382 – Advanced Film Technique and the resulting revisions to the Acting for Stage and Screen Diploma Program Profile be recommended to Senate for approval. **CARRIED**

15. **INDIGENOUS INDEPENDENT DIGITAL FILMMAKING**  
IDF 142 – Technical Directing  
MOPA 100 – Technical Directing
IDF 207 – Technical Motion Picture Arts  
MOPA 207 – Technical Motion Picture Arts  

IDF 208 – Line Producing and Production Management  
MOPA 220 – Line Producing and Production Management  

IDF 209 – Advanced Digital Editing  
MOPA 209 – Advanced Digital Editing  

IDF 213 – Production Design II  
MOPA 213 – Production Design II  

IDF 243 – Production Development  
IDF 250 – Advanced Production Project  

IDF 103 – Production Design  
MOPA 103 – Basics of Production Design  

IDF 128 – Production Management  
MOPA 104 – Introduction to Producing  

MOPA 304 – Screenwriting III  
MOPA 305 – Cinematography  
MOPA 306 – Directing  
MOPA 319 – The Independent Producer  
MOPA 325 – Advanced Work Flow I  

Indigenous Independent Digital Filmmaking Certificate Program Profile  
Indigenous Independent Digital Filmmaking Diploma Program Profile  

Presented by: Doreen Manuel (and Michael Thoma)  

SCC was requested to approve several changes to the IIDF program profile consisting of new courses, revisions to prerequisites, equivalency changes in MOPA courses, and minor housekeeping revisions. The revisions will allow better integration of the IIDF students with BMPA students and improve technical skills, while at the same time maintaining the cultural integrity of the program. The proposed revisions to the IIDF program profile are consistent with both the University and provincial government Strategic Plans and are designed to promote student success.
Karen McCredie moved and Marnie Findlater seconded:

17/35 The new IDF courses and equivalency revisions to the MOPA courses:
   - IDF 142 – Technical Directing
   - MOPA 100 – Technical Directing
   - IDF 207 – Technical Motion Picture Arts
   - MOPA 207 – Technical Motion Picture Arts
   - IDF 208 – Line Producing and Production Management
   - MOPA 220 – Line Producing and Production Management
   - IDF 209 – Advanced Digital Editing
   - MOPA 209 – Advanced Digital Editing
   - IDF 213 – Production Design II
   - MOPA 213 – Production Design II
   be recommended to Senate for approval.

CARRIED

Kim Bothen moved and Aurelea Mahood seconded:

17/36 The two new courses, IDF 243 – Production Development and IDF 250 – Advanced Production Project be recommended to Senate for approval.

CARRIED

On review of IDF 103 – Production Design and MOPA 103 – Basics of Production Design, it was suggested that for consistency, the titles of both courses be changed to “Production Design I.”

Seanna McPherson moved and Michelle Gunness seconded:

17/37 The revisions with respect to equivalency of IDF 103 – Production Design and MOPA 103 – Basics of Production Design (no duplicate credit will be granted) and of IDF 128 – Production Management and MOPA 104 – Introduction to Producing (no duplicate credit will be granted), as well as the title change of IDF 103 and MOPA 103 to Production Design I, be recommended to Senate for approval.

CARRIED
The prerequisites for MOPA 304, 305, 306, 319, and 325 are being revised to 28.5 MOPA credits or 27 IDF credits of 200-level or higher course work.

Seanna McPherson moved and Marnie Findlater seconded:


The Indigenous Independent Digital Filmmaking Certificate Program Profile and the Indigenous Independent Digital Filmmaking Diploma Program Profile are being revised to incorporate the new courses and the various prerequisite revisions.

Nanci Lucas moved and Deanna Baxter seconded:

17/39 The revisions to the Indigenous Independent Digital Filmmaking Certificate Program Profile and Indigenous Independent Digital Filmmaking Diploma Program Profile be recommended to Senate for approval.

14. INFORMATION ITEMS
   (a) Continuing Studies & Executive Education
       •  Design Camp (15y+)
       •  Future Engineers Camp: Lego Ev3 Robotics and 3-D Printing (13y+)

   (b) Hotel and Resort Management Post Baccalaureate Diploma Program Profile

   Tourism Marketing and Development Post Baccalaureate Diploma Program Profile

   (c) ENGL 100 – Course Revision (Title Change to English 100 – University Writing Strategies)
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14. BUSINESS ITEMS

(a) Quantitative/Analytical Course Process
Members indicated that the quantitative/analytical course process will continue as follows: Courses requesting quantitative/analytical designation will be brought to SCC with an accompanying rationale and a decision regarding Q/A designation will be made at the time the course is being reviewed.

(b) Final Exams Across Multi-Section Courses
This item will be brought to the April meeting.

(c) Membership Terms
The following members have indicated that they will be serving a further two year term on SCC:

Aurelea Mahood – Humanities
Deanna Baxter – Science, Technology, Engineering and Mathematics
Seanna McPherson – Motion Picture Arts
Darcie Hillebrand – Business, International Programs, Projects and Partnerships
Michelle Gunness – Access and Academic Preparation
Annabella Cant – Health and Education

(d) 2018 Draft Meeting Schedule
Members reviewed the 2018 draft meeting schedule and no issues were raised with respect to the proposed dates.

(e) Calendar Deadline
Effective for the 2017/2018 University Calendar, only items approved by the April Senate will be published in the annual calendar.

There being no further business, the meeting adjourned at 2:50 pm.
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Next Meeting:  Friday, April 21, 2017  11:30 – 1:30 pm