



SENATE CURRICULUM COMMITTEE MEETING

Friday, February 17, 2017 12:00 pm

Capilano University – Room LB321

MINUTES

PRESENT: Deanna Baxter (Acting Chair), Kim Bothen, Julia Denholm, Marnie Findlater, Rick Gale, Greg Gjerdalen, Michelle Gunness, Karin Hall, Darcie Hillebrand, Deb Jamison, Nanci Lucas, Aurelea Mahood, Seanna McPherson, Karen McCredie, Pascal Milelli, Derek Murray, Caroline Soo, Halia Valladares, Recording Secretary: Mary Jukich

REGRETS: Karmen Blackwood, Annabella Cant, Ashley Kenney, Jeff Ross, Carmina Tioseco

GUESTS: Jennifer Moore, Bruno Tomberli, Richard Stock, Patricia Singer

1. Acknowledgement

We respectfully acknowledge the Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

2. Welcome

Greig Gjerdalen, new representative from Tourism and Outdoor Recreation Management, was introduced and welcomed to the Committee.

3. Approval of the Agenda

Halia Valladares moved and Kim Bothen seconded:

To adopt the agenda.

CARRIED

3. Approval of the Minutes

Marnie Findlater moved and Pascal Milelli seconded:

To adopt the January 20, 2017 minutes.

CARRIED

4. Request for Quantitative/Analytical Designation

COMP 115: Writing SOLID Code: Fundamentals

Presented by: Deanna Baxter

SCC was requested to consider COMP 115: Writing SOLID Code: Fundamentals for quantitative/analytical designation.

Michelle Gunness moved and Darcie Hillebrand seconded:

17/09 COMP 115: Writing SOLID Code: Fundamentals be recommended to Senate for quantitative/analytical designation.

CARRIED



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5. JAZZ

Changes for SCC regarding BMus in Jazz Studies Program Profile

Presented by: Jennifer Moore

At the January 20, 2017 meeting, the Department was requested to address the use of the word “major” when referencing percussion majors in the BMus in Jazz Studies Program Profile.

Julia Denholm moved and Pascal Milelli seconded:

17/10 The change in wording in the BMus in Jazz Studies program profile be recommended to Senate for approval.

CARRIED

6. MINOR IN LIBERAL STUDIES

Presented by: Aurelea Mahood

The Minor in Liberal Studies is a new program which will offer students from Capilano’s baccalaureate degrees (excluding the Bachelor of Arts with a major in Liberal Studies) to complete an integrated liberal arts minor building on the courses currently offered in conjunction within the Liberal Studies BAC and the Faculty of Arts and Sciences as a whole. The addition of secondary credentials will contribute to the University’s current commitment to reviewing and expanding its program offerings, increasing student enrolment and enhancing learning environments.

Marnie Findlater moved and Deb Jamison seconded:

17/11 Final approval of the Minor in Liberal Studies be recommended to Senate for approval.

CARRIED

7. LIBERAL STUDIES

LBST 201 – Refiguring Knowledge: Introduction to Research Methods

LBST 330 – Methods of Inquiry

LBST 400 – Case Studies in Arts & Sciences

LBST 401 – Case Studies in Contemporary Issues

Presented by: Aurelea Mahood

SCC was requested to approve a series of prerequisite revisions of a housekeeping and minor nature. On review of the proposed revision to LBST 201,



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it was suggested to simplify the wording and group courses that require a minimum “C” together to avoid confusion.

Halia Valladares moved and Marnie Findlater seconded:

17/12 The revisions to the prerequisites of LBST 201 – Refiguring Knowledge: Introduction to Research Methods, LBST 330 – Methods of Inquiry, LBST 400 – Case Studies in Arts & Sciences, and LBST 401 – Case Studies in Contemporary Issues be recommended to Senate for approval.

CARRIED

8. APPLIED SCIENCE: ENGINEERING

Presented by: Bruno Tomberli

The Applied Science: Engineering Certificate is a new program which will recognize students who complete first-year Engineering. Having a recognized credential will smooth establishment of educational partnerships with other post-secondary institutions that offer full four-year APEGBC-accredited degrees in Engineering by verifying that a student has completed the program in its entirety.

Julia Denholm moved and Aurelea Mahood seconded:

17/13 Final approval of the Applied Science: Engineering be recommended to Senate for approval.

CARRIED

9. APPLIED BEHAVIOR ANALYSIS – AUTISM

ABA 313 – Supporting Individuals with ASD and Their Families Across the Lifespan

ABA 345 – Behavioural Assessment and Positive Behavioural Support

ABA 346 – Autism Spectrum Disorders – II

ABA 410 – Practicum II – Assistant Behaviour Analyst®

ABA 411 – Practicum III – Assistant Behaviour Analyst®

ABA 412 – Directed Studies in Applied Behaviour Analysis

ABA 426 – Assessment and Intervention Planning for Young Children with ASD

Presented by: Richard Stock

SCC was requested to approve a series of prerequisite revisions which are required to reflect current program profiles.



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Nanci Lucas moved and Julia Denholm seconded:

17/14 The prerequisite revisions to ABA 313 – Supporting Individuals with ASD and Their Families Across the Lifespan, ABA 345 – Behavioural Assessment and Positive Behavioural Support, ABA 346 – Autism Spectrum Disorders – II, ABA 410 – Practicum II – Assistant Behaviour Analyst®, ABA 411 – Practicum III – Assistant Behaviour Analyst®, ABA 412 – Directed Studies in Applied Behaviour Analysis, and ABA 426 – Assessment and Intervention Planning for Young Children with ASD be recommended to Senate for approval.

CARRIED

10. MUSIC

Conducting in Music Certificate – Admission Requirements

Presented by: Jennifer Moore

The admission requirements of the Conducting in Music Certificate are being revised to reflect current practice. Participants in the Conducting program do not necessarily require a previous Bachelor degree or a Music Diploma to enter the program. The revision will provide an opportunity to enter the program to those students who do not come up through a music program.

Pascal Milelli moved and Halia Valladares seconded:

17/15 The revisions to the Conducting in Music Certificate admission requirements be recommended to Senate for approval.

CARRIED

11. IDEA SCHOOL OF DESIGN

DSGN 473 – Business Practices for Design Professionals

IDES 490 – Industry Practicum

Presented by: Pascal Milelli

DSGN 473 – Business Practices for Design Professionals is being revised to change the method of delivery and contact hours to 4-hour lecture. On review, concern was noted that the course indicates a participation grade of 15% and that University policy requires 10% unless permission is granted by a Dean and that the permission is indicated on the rationale. Members were informed that approval for the 15% was previously approved and that as such, a note will be



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included in the rationale to indicate that the 15% participation grade was approved by the Dean. As well, some minor revisions were requested to the learning outcomes language to clarify how the students are demonstrating understanding of the course material.

Nanci Lucas moved and Marnie Findlater seconded:

17/16 The revision to DSGN 473 – Business Practices for Design Professionals be recommended to Senate for approval.

CARRIED

IDES 490 – Industry Practicum is being revised to indicate a change to contact hours from 35 to 25 hours per week, the number of weeks from 15 to 8, and the addition of 1 hour online per week in the method of delivery.

On review, it was noted that the operational details, as stated in the course outline, may be confusing to students. The operational details need to reflect that this is a practicum and as such students need to understand that they are applying to a course practicum which have their own requirements and this has to be indicated on the course outline.

Some minor revisions were also suggested to the learning outcomes to indicate the students' more in-depth understanding of the course material.

Nanci Lucas moved and Marnie Findlater seconded:

17/17 The revisions to IDES 490 – Industry Practicum be recommended to Senate for approval.

**CARRIED
1 abstention**

12. ART HISTORY

AHIS 260 – Fabric and Society

Presented by: Patricia Singer

AHIS 260 – Fabric and Society is a new course which will introduce students to the study of textiles from the prehistoric period to the present date.

Julia Denholm moved and Halia Valladares seconded:

17/18 The new course, AHIS 260 – Fabric and Society, be recommended to Senate for Approval.

CARRIED



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13. EARLY CHILDHOOD CARE AND EDUCATION

EDUC 386 – Pedagogista Studies: Engaging with the West Coast

At the request of Brad Martin, this item was not discussed.

14. INFORMATION ITEMS

- (a) DSGN 121 – Design Fundamentals (Course Title, Course Description, Course Learning Outcomes)

DSGN 122 – Creative Thinking for Designers (Course Title)

- (b) Continuing Studies & Executive Education

There were no new courses to report.

14. BUSINESS ITEMS

(a) SCC Course Review

There was a discussion with regard to the extent of review to be undertaken at SCC of courses and program profiles requesting revisions. Members discussed that when a course requesting specific revisions is brought to SCC, whether it is reasonable to suggest or recommend other revisions, and the resulting possibility that the additional requested revisions could delay the launching of a course or program. On discussion, it was noted that SCC serves as the quality control body for the University and that it is the Committee's responsibility to ensure that all courses and programs are fully reviewed and vetted.

It was suggested that in going forward, areas be notified that when revisions are required to a course, consideration be undertaken as to what other appropriate changes may also be required to the course prior to presentation at SCC. Areas should anticipate the possibility that regardless of the specific revisions being requested, anything that comes forward to SCC is open to review and discussion, and that there may be issues that arise that will require explanation, and areas should come prepared to address those issues.



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No consensus was reached regarding whether the Committee should ultimately only be voting on the requested changes and this issue will be revisited at a subsequent meeting.

(b) Q/A Process

This item will be brought to the March meeting.

(c) Membership Terms

Members with terms ending August 15, 2017 were requested to indicate if they will be continuing for a further term, or whether there will be a new representative from their area. Confirmation was requested to be received before the March Senate meeting.

(d) Calendar Deadline

Members were reminded that effective for the 2017/2018 University Calendar, only items approved by the April Senate will be published in the annual calendar.

(e) 2018 Draft Meeting Schedule

This item will be brought to the March meeting.

(f) New Curriculum Documents

A presentation was provided on the new curriculum documents developed by the Registrar's Office.

There being no further business, the meeting adjourned at 2:15 pm.

Next Meeting: Friday, March 17th, 2017 12:00 – 2:00 pm
