



SENATE CURRICULUM COMMITTEE MEETING

Friday, April 17, 2020 12:00 pm

VIA MICROSOFT TEAMS

MINUTES

- PRESENT:** Deb Jamison (Chair), Sean Ashley, Mohna Baichoo, Shahnaz Darayan, Lara Duke, David Geary, Darcie Hillebrand, Ferdos Jamali, Urmila Jangra, Kathleen Kummen, Keith Lam, Pouyan Mahboubi, Brad Martin, Pascal Milelli, Cass Picken Caroline Soo, Laureen Styles, Kyle Vuorinen, Stephen Williams, Recorder, Mary Jukich
- REGRETS:** Annie Prud'homme-Genereux, Jocelyn Hallman, Jennifer Nesselroad, Alisha Samnani
- GUESTS:** Eugene Chu, William Enwright, Ted Gervan, Timothy Schouls, Michael Thoma, Patti Poskitt, Steve Kalestad
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Acknowledgement

We respectfully acknowledge the unceded lands of Lil'wat, Musqueam, Sechelt, Squamish, and Tsleil-Waututh people on whose territories our campuses are located.

1. Welcome

The Chair called the meeting to order at 12:00 p.m.

In the absence of Rachel Yu, Kathleen Kummen served as the representative from Health and Education with speaking but no voting rights.

2. Approval of the Agenda

Item #8a – EAP was added to the agenda.

Darcie Hillebrand moved and Mohna Baichoo seconded:

To approve the amended agenda.

CARRIED

3. Approval of the Minutes

David Geary moved and Kyle Vuorinen seconded:

To approve the March 20, 2020 minutes

CARRIED

4. BIOLOGY

BIOL 110 – General Biology I

BIOL 113 – Human Anatomy and Physiology II for Health Sciences

BIOL 202 – Nutrition

BIOL 203 – Introduction to Microbiology

BIOL 208 – Ecology



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BIOL 212 – Invertebrate Zoology

BIOL 213 – Vertebrate Zoology

Presented by: Eugene Chu

In order to improve student success and to increase consistency across second year Biology courses, the following prerequisite revisions were requested, effective Fall 2020:

- BIOL 110: the addition of Chemistry 11 (C+) or CHEM 130 (C+) or BCHM 044 (C+) or Chemistry 12 (C+) or CHEM 101 (C+) or BCHM 054 (C+) as a prerequisite.
- BIOL 113: the removal of BIOL 104: Human Biology as an acceptable prerequisite.
- BIOL 202 and BIOL 203: increasing the minimum grade from a D to a C- in the students' first year prerequisite course. For BIOL 202, this includes either BIOL 111: General Biology II or BIOL 113: Human Anatomy and Physiology II. For BIOL 203, this includes only BIOL 111.
- BIOL 203: removing BIOL 113: Human Anatomy and Physiology II as an acceptable prerequisite.
- BIOL 203, BIOL 208, BIOL 212, and BIOL 213: simplifying the prerequisites list by excluding courses that are prerequisites of a listed prerequisite course (i.e., removing BIOL 110, 106 and 107, which are all prerequisites for BIOL 111, making BIOL 111 the sole prerequisite).

Regarding the effective date for the new prerequisites for BIOL 110 – General Biology I, on discussion, concern was raised that current students in grade 12 would not have adequate time to accordingly adjust their schedules to meet the new prerequisites by Fall 2020. It was therefore suggested that it may be more beneficial for students if the prerequisite changes for BIOL 110 were to become effective in Spring 2021. It was also suggested that it may be timely to look into the process for determining the effective dates for when prerequisites are changed to higher requirements than current prerequisites.



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Cap Core designation under the heading *Science and Technology* was also requested to the following courses:

- BIOL 202 – Nutrition
- BIOL 208 – Ecology
- BIOL 212 – Invertebrate Zoology
- BIOL 213 – Vertebrate Zoology

On review of the courses, the following suggestions were made:

- Consider indigenous content for BIOL 208;
- Re-look at the evaluation profiles for BIOL 202 and 213 in order to strengthen the learning outcomes if these courses are going to be included in the suite of courses in the new Bachelor of General Science;
- Consider splitting up the coursework in the evaluation profiles that have been bound together to form 60% or 70% of the evaluated coursework;

Laureen Styles moved and Urmila Jangra seconded:

20/31 The prerequisite revisions to BIOL 110 – General Biology I, BIOL 113 – Human Anatomy and Physiology II for Health Sciences, BIOL 202 – Nutrition, BIOL 203 – Introduction to Microbiology, BIOL 208 – Ecology, BIOL 212 – Invertebrate Zoology, and BIOL 213 – Vertebrate Zoology, as well as Cap Core designation under the heading *Science and Technology* to BIOL 202, BIOL 208, BIOL 212 and BIOL 213, be recommended to Senate for approval.

CARRIED

POLITICAL SCIENCE

POL 308 – Advanced Canadian Aboriginal Politics

POL 208 – Aboriginal Politics in Canada

Presented by: Tim Schouls

As POL 208 – Aboriginal Politics in Canada will not be offered in the future, SCC was requested to approve the removal of the mutual exclusivity between POL 308 – Advanced Canadian Aboriginal Politics and POL 208 – Aboriginal Politics in Canada.



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Sean Ashley moved and Keith Lam seconded:

- 20/32** The removal of the mutual exclusivity between POL 308 – Advanced Canadian Aboriginal Politics and POL 208 – Aboriginal Politics in Canada be recommended to Senate for approval. **CARRIED**

6. PARALEGAL

Paralegal Diploma – Admission Requirements

Paralegal Certificate and Paralegal Certificate (Online) – Admission Requirements

Presented by: William Enwright

As a result of the discontinuance of the Language Proficiency Index (LPI) testing on April 30, 2020, the admission requirements of the Paralegal Diploma, the Paralegal Certificate, and Paralegal Certificate (Online) are being revised to add the Canadian Academic English Language (CAEL) test with a score of 70 or higher.

Laureen Styles moved and Darcie Hillebrand seconded:

- 20/33** The revisions to the admission requirements of the Paralegal Diploma, Paralegal Certificate, and Paralegal Certificate (Online) be recommended to Senate for approval. **CARRIED**

7. MOTION PICTURE ARTS

Bachelor of Motion Picture Arts Degree Program Profile

Bachelor of Motion Picture Arts Degree – Producing Concentration Program Profile

MOPA 327 – The Ethical Producer

MOPA 332 – Multi-Platform Monetization

MOPA 335 – Business Affairs

MOPA 428 – Advanced Producing

Presented by: Michael Thoma and Patti Poskitt

SCC was requested to approve the four new courses, MOPA 327 – The Ethical Producer, MOPA 332 – Multi-Platform Monetization, MOPA 335 – Business Affairs, and MOPA 428 – Advanced Producing.



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On discussion, it was suggested that the presenters review the content in the calendar descriptions for MOPA 319 and 327, as well as the current wording in the learning outcomes for MOPA 319, which are worded well for 100 or 200-level courses, but not for a 300-level course.

Pascal Milelli moved and Sean Ashley seconded:

20/34 The four new courses, MOPA 327 – The Ethical Producer, MOPA 332 – Multi-Platform Monetization, MOPA 335 – Business Affairs, and MOPA 428 – Advanced Producing, be recommended to Senate for approval.

CARRIED

The Bachelor of Motion Picture Arts Degree program profile is being revised to include the four new Producing courses. The Bachelor of Motion Picture Arts Degree program profile is also being revised to include a new 14.5-credit Producing Concentration, consisting of the four new courses, the existing MOPA 319 – The Independent Producer, and one 3.0-credit elective in the third year.

Laureen Styles moved and Lara Duke seconded:

20/35 The revisions to the Bachelor of Motion Picture Arts Degree Program Profile and the new Bachelor of Motion Picture Arts Degree – Producing Concentration Program Profile be recommended to Senate for approval.

CARRIED

8. **JAZZ**

JAZZ 184 – Ear Training/Sight Singing I

JAZZ 185 – Ear Training/Sight Singing II

JAZZ 284 – Ear Training/Sight Singing III

JAZZ 285 – Ear Training/Sight Singing IV

Presented by: Steve Kalestad

The contact hours for JAZZ 184 – Ear Training/Sight Singing I, JAZZ 185 – Ear Training/Sight Singing II, JAZZ 284 – Ear Training/Sight Singing III, and JAZZ 285 – Ear Training/Sight Singing IV are being changed from four contact hours (2 lecture /2 lab) to three contact hours (2 lecture/1 lab) in order to bring these courses in line with standard delivery times at the university, to benefit the students by increasing their time for personal practice and absorption of



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techniques outside of class, and to support the creation of a healthier schedule for Jazz Studies students.

Pascal Milelli moved and Ferdos Jamali seconded:

20/36 The revisions to the contact hours for JAZZ 184 – Ear Training/Sight Singing I, JAZZ 185 – Ear Training/Sight Singing II, JAZZ 284 – Ear Training/Sight Singing III, and JAZZ 285 – Ear Training/Sight Singing IV be recommended to Senate for approval.

CARRIED

8a EAP Proposal

Presented by: Corey Muench

The EAP Department, through its Placement Testing Committee, would like to propose that Capilano University *temporarily* adopt the Duolingo English Test for use in assessing applicants' English language ability when a University applicant does not use English as a first or native language. This temporary period would be for the Summer and Fall terms in 2020 and the Spring term in 2021. During this time, data would be collected on student placement via the DET and their success at Capilano University. This data would be used to further assess the accuracy of placement by the DET.

On review of the proposal, several concerns were raised:

- As the proposal was presented on an emergency basis, there has not been sufficient time for the Registrar's Office to examine the test and determine what will work best for each program and Department;
- In terms of SCC's responsibility for this matter, reference was made to [S2019-01 Admission Policy](#), which indicates that this matter would fall under the purview of the Registrars' Office.

It was therefore determined that this was not a proper decision for SCC and that, in going forward with the request from EAP, that the Registrar's Office begin consultations with EAP as soon as possible (and other departments as necessary).

9. INFORMATION ITEMS

(a) Continuing Studies and Executive Education



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- (b) CMNS 305 – Advanced International Interactions I – Course Revisions (title, calendar description, method of delivery)
- (c) AEM 241 – Practicum in Arts and Entertainment Management II – Course Revisions (format, description, learning outcomes, evaluation profile)
- (d) AEM 345, 346, 347, 348, 349, 350 – Course Revisions (weeks and contact hours) – “emergency” as a result of COVID-19; formal proposal will be brought through SCC in May.

10. BUSINESS ITEMS

(a) Membership Terms Ending as of August 15, 2020

The following members’ terms will be ending as of August 15, 2020, and the members were requested to indicate in the next few weeks whether or not they wished to serve a further term.

Pascal Milelli	- Design
Jennifer Nesselroad	- Performing Arts (Returning)
Deb Jamison	- Applied Business, Legal Studies, Communications (Returning)
Mohna Baichoo	- Tourism and Outdoor Recreation Management (Returning)
Rachel Yu	- Health and Education (Returning)
Caroline Soo	- Global Stewardship, Public Administration & Human Kinetics (Returning)
Jocelyn Hallman	- Library (Fiacre M O’Duinn)
Keith Lam	- Student Services (Returning)

There being no further business, the meeting was adjourned at 1:45 pm.

Next Meeting: Friday, May 15th, 2020, at 12:00 pm.