



## SENATE CURRICULUM COMMITTEE MEETING

Friday, November 20, 2020 12:00 pm

VIA MICROSOFT TEAMS

### MINUTES

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**PRESENT:** Deb Jamison (Chair), Sean Ashley, Mohna Baichoo, Shahnaz Darayan, Fiacre M. O'Duinn, Lara Duke, David Geary, Darcie Hillebrand, Ferdos Jamali, Urmila Jangra, Keith Lam, Pouyan Mahboubi, Brad Martin, Jennifer Nesselroad, Cass Picken, Alisha Samnani, Caroline Soo, Laureen Styles, Kyle Vuorinen, Dominique Walker, Stephen Williams, Rachel Yu, Wen Zhai, Recorder Mary Jukich

**REGRETS:** Annie Prud'homme-Generuex, Ramandeep Kaur

**GUESTS:** Julia Black

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#### **Acknowledgement**

*We respectfully acknowledge the unceded lands of Lil'wat, Musqueam, Sechelt, Squamish, and Tsleil-Waututh people on whose territories our campuses are located.*

#### **1. Welcome**

The Chair called the meeting to order at 12:00 p.m.

#### **2. Approval of the Agenda**

*Jennifer Nesselroad moved and Cass Picken seconded:  
To approve the agenda.*

**CARRIED**

#### **3. Approval of the Minutes**

*Jennifer Nesselroad moved and Alisha Samnani seconded:  
To approve the October 16, 2020 minutes.*

**CARRIED**

#### **4. ECCE**

Early Childhood Care and Education Diploma Program Profile  
 Early Childhood Care and Education – Infant and Toddler Certificate Program Profile  
 Early Childhood Care and Education – Special Needs Certificate Program Profile  
 Early Childhood Care and Education Post Baccalaureate Diploma Program Profile  
 Bachelor of Early Childhood Care and Education Degree Program Profile  
 EDUC 348 – Program Planning, Physical Care and Safety for Infants and Toddlers  
 EDUC 349 – Applied Theory Infant/Toddler Practicum



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EDUC 354 – Planning for Inclusive Practice

EDUC 390 – Applied Theory: Inclusive Practice Practicum

*Presented by: Julia Black*

ECCE has proposed to change the course numbering for EDUC 348 and EDUC 354 to EDUC 282 and EDUC 284 respectively. As a result of the renumbering of these courses, the prerequisites for EDUC 349 and EDUC 390 are also being revised.

The proposed changes to the course outlines and resulting revisions to the program profiles are the result of consultation with the Early Childhood Care and Education program's diploma committee with the intention to respond to changes within the field, to support students transferring into the program from other institutions, and to support students should they choose to apply to the ECCE degree program upon completion of the ECCE diploma program.

On review of the EDUC 349 and EDUC 390 course outlines, a suggestion was presented that the department may wish to consider moving the information from the course format to the course note or calendar description.

*Steven Williams moved and Alisha Samnani seconded:*

**20/50** The revisions to EDUC 348 – Program Planning, Physical Care and Safety for Infants and Toddlers, EDUC 349 – Applied Theory Infant/Toddler Practicum, EDUC 354 – Planning for Inclusive Practice, and EDUC 390 – Applied Theory: Inclusive Practice Practicum be recommended to Senate for approval.

**CARRIED**

*Alisha Samnani moved and Caroline Soo seconded:*

**20/51** The revisions to the program profiles for Early Childhood Care and Education Diploma, Early Childhood Care and Education – Infant and Toddler Certificate, Early Childhood Care and Education – Special Needs Certificate, Early Childhood Care and Education Post Baccalaureate Diploma, and Bachelor of Early Childhood Care and Education Degree be recommended to Senate for approval.

**CARRIED**



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#### 5. SCHOOL OF BUSINESS

BADM 460 – Business and Society

*Presented by: Darcie Hillebrand*

The following revisions were requested to BADM 460:

- The prerequisites be revised to include all required 200- and 300-level BBA business courses as follow: “84 credits of 100-level or higher coursework including: BADM 201, BADM 204, BADM 210, BFIN 241, IBUS 255, BADM 302, BFIN 244 or 341, ENGL 100, and CMNS 220, or CMNS 152”;
- Cap Core designation under the heading *Capstone*;
- Removal of Cap Core designation under the heading *Self and Society*.

*Jennifer Nesselroad moved and Lara Duke seconded:*

**20/52** The prerequisite revisions to BADM 460 – Business and Society, Cap Core designation under the heading *Capstone*, as well as removal of Cap Core designation under the heading *Self and Society*, be recommended to Senate for approval.

**CARRIED**

#### 6. SCHOOL OF BUSINESS

BFIN 286 - Personal Financial Planning

*Presented by: Darcie Hillebrand*

BFIN 286 is an approved course for the North American Business (NABU) programs. Although NABU students have a degree, they do not have the official transfer credits to meet the 30-credit prerequisite for the course and, accordingly, SCC was requested to approve revisions to the prerequisites for BFIN 286 to include 6 NABU credits as follows: “30 credits of 100-level or higher coursework; or 6 NABU credits.”

*Alisha Samnani moved and Lauren Styles seconded:*

**20/53** The prerequisite revisions to BFIN 286 – Personal Financial Planning be recommended to Senate for approval.

**CARRIED**



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#### 7. INFORMATION ITEMS

- (a) REC 222 & TOUR 256
- REC 222 – Leadership and Experiential Education: Revisions to learning outcomes and evaluation profile.
  - TOUR 256 – Adventure Education and Recreation Programming: Revisions to learning outcomes, evaluation profile and calendar description.
- (b) BFNS 052 – Basic First Nations Studies: Lil'wat Culture and History
- Revisions to long title, short title, calendar description, learning outcomes and evaluation profile.
- (c) BADM 204, BMKT 262 & BMKT 405
- BADM 204 – Introduction to Strategic Management: Revisions to calendar description, method of delivery, learning outcomes, evaluation profile, course content.
  - BMKT 262 – Event Marketing: Revisions to calendar description, method of delivery, learning outcomes, evaluation profile, course content.
  - BMKT 405 – Marketing Projects in Industry: updated course outline with Cap Core learning outcomes.
- (d) MOPA 428 – Advanced Producing in the BMPA program: Change to starting semester from Fall 2021 to Spring 2021.

#### 8. BUSINESS ITEMS

##### (a) Course Outline of Record – Recommendation for Working Group

*Presented by: Laureen Styles*

As a follow-up to the October SCC meeting and the discussion around reviewing and updating the course outline of record template, members were requested to indicate if they wished to serve on the course outline of record working group. Deb Jamison, Mohna Baichoo, and Jennifer Nesselroad volunteered and the additional faculty member will be assigned through the recommendation of CTE. The chair of the working



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group will be the Director of the Center for Teaching and Learning or their designate.

*Laureen Styles moved and Lara Duke seconded:*

**20/54** That a working group be formed based on the presented terms of reference with recommendations to a future meeting, no later than April 2021.

**CARRIED**

Prior to the adjournment of the meeting, the Registrar reported that a working group reviewing dual listed courses are working on recommendations and an update will be brought to either the December 2020 or January 2021 SCC meeting.

The meeting was adjourned at 12:23 pm.

**Next Meeting: Friday, December 11, 2020**

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