



SENATE CURRICULUM COMMITTEE MEETING

Friday, October 18, 2013 1:00 pm LB321

MINUTES

PRESENT: Robert Campbell (Chair), Carol Aitken, Susan Bell, Karmen Blackwood, Anna Lee Boulton, Kim Bothen, Jerome Genz, Karin Hall, Meike Wernicke-Heinrichs, Debbie Jamison, Heather Plume, Natahsha Prakash, Jenna Theny, Michael Thoma, Recording Secretary: Mary Jukich

REGRETS: Deanna Baxter, Annabella Cant, Graham Fane, Richard Gale, Devon Gregory, Karen McCredie, Alison Parry, Maggie Reagh, Cheryl Schreader, Tammy Towill

GUESTS: Rob Bruce, Erin Crisfield, Tony Cusanelli, Towser Jones,

The Chair called the meeting to order at 1:00 p.m.

1. APPROVAL OF AGENDA

*On the motion of Anna Lee Boulton and seconded by Debbie Jamison:
The Agenda was approved.*

2. MINUTES

*On the motion of Meike Wernicke-Heinrichs and seconded by
Michael Thoma:*

The Minutes of the September 20, 2013 meeting were approved.

3. BUSINESS ARISING

Guests were introduced and welcomed to the meeting.

Stanley Greenspoon attended the meeting on behalf of Deanna Baxter.

Members were reminded of the calendar deadline that any changes to courses and programs to be implemented in the 2014/2015 year need to be submitted by the March SCC meeting for approval at the April Senate meeting.

It is anticipated that a further meeting of the ad hoc committee for quantitative/analytical course consideration will be scheduled in November.

4. CONTINUING EDUCATION

BCMG 143 – Civil Litigation Procedures

Presented by: Erin Crisfield

A new Continuing Education course designed to update paralegals and lawyers on civil rules was presented to SCC.

Jenna They moved and Jennifer Moore seconded that:

13/83 The new Continuing Education course, BCMG 143 Civil Litigation Procedures, be recommended for approval to the Senate.

CARRIED

5. HISTORY

HIST 440 – History of Nazi-Germany

Presented by: Towser Jones

SCC was requested to approve revisions to the pre-requisites of HIST 440 History of Nazi-Germany. The History Department determined that prior pre-requisites were more restrictive than required and accordingly requested that the pre-requisites of the course read “45 credits at the 100 level or higher coursework, including 6 History credits”.

Natahsha Prakash moved and Anna Lee Boulton seconded that:

13/84 The pre-requisite revisions to HIST 440 History of Nazi-Germany be recommended for approval to the Senate.

CARRIED

6. CHEMISTRY / PURE & APPLIED SCIENCES

CHEM 101 – Fundamentals of Chemistry

CHEM 130 – Chemistry in our World

Presented by: Tony Cusanelli

SCC was requested to approve revisions to CHEM 101 Fundamentals of Chemistry and CHEM 130 Chemistry in our World. The revisions to CHEM 101 consisted of changing the course method of delivery to a 2 hour lab offered every week with the resulting change of credits to 4 credits, and changing the course pre-requisites to include CHEM 130. The revisions to CHEM 130 consisted of changing the course method of delivery to a 2 hour lab offered every week with the result change of credits to 4 credits, and changing the pre-requisites to eliminate all course pre-requisites.

Anna Lee Boulton moved and Heather Plume seconded that:

13/85 The revisions to CHEM 101 Fundamentals of Chemistry and CHEM 130 Chemistry in our World be recommended for approval to the Senate.

CARRIED

7. SCHOOL OF BUSINESS

BFIN 412 – Assurance & Auditing II
 BFIN 331 – Assurance & Auditing I
 BFIN 331 – Assurance & Auditing I
 BADM 102 – Quantitative Methods
 Business Administration Diploma – Admission Requirements
 Business Administration Advanced Certificate – Admission Requirements
 Bachelor of Business Administration – Admission Requirements
 Bachelor of Business Administration Program Profile
Presented by: Heather Plume/Rob Bruce

The items were presented for approval to SCC in the following order.

Revisions to the admission requirements of Business Administration Diploma, Business Administration Advanced Certificate and Bachelor of Business Administration. The admission requirements are being revised to include more options for math to reflect changes in the B.C. high school math curriculum and to include the corresponding Capilano University courses, and to change the minimum grade for Applications of Math 12 from “B” to “pass” to be consistent with the Math 11 requirements.

Susan Bell moved and Jerome Genz seconded that:

13/86 The revisions to the admission requirements of Business Administration Diploma, Business Administration Advanced Certificate, and Bachelor of Business Administration be recommended for approval to the Senate.

CARRIED

The pre-requisites of BADM 102 are being revised to align with the new math admission requirements for the BBA Degree, BADM Diploma and BADM Advanced Certificate. The pre-requisite is necessary because BADM Certificate students can register in BADM 102 and the admission requirements for the BADM Certificate program do not include mathematics.

Robert sought clarification about the note on page two of the BADM 102 outline: “The final examination MUST BE PASSED in order to receive credit for the assignment grades.”

The pre-requisites of BFIN 331 are being revised to ensure that correct wording is used to describe the required 60 credits, to ensure that students are at an intermediate level and to specifically require English 100.

Natahsha Prakash moved and Anna Lee Boulton seconded that:

13/87 The pre-requisite revisions to BADM 102 Quantitative Methods and BFIN 331 Assurance & Auditing I be recommended for approval to the Senate.

CARRIED

BFIN 412 Assurance & Auditing II is a new course designed to comply with the new CPA pre-requisites.

Karmen Blackwood moved and Susan Bell seconded that:

13/88 The new course, BFIN 412 Assurance & Auditing II, be recommended for approval to the Senate.

CARRIED

The Bachelor of Business Administration program profile is being revised to indicate the new BFIN 412 course.

Anna Lee Boulton moved and Debbie Jamison seconded that:

13/89 The revisions to the Bachelor of Business Administration program profile be recommended for approval to the Senate.

CARRIED

Item #1 – Education Assistant Certificate – Revised Graduation Requirement

Item #2 – Revised Program Profiles:

North American Business Management Post Baccalaureate Program

North American Business Management Applied Post Baccalaureate Diploma

North American and International Management Graduate Diploma

There being no further business, the meeting concluded at 2:00 p.m.

Next Meeting: November 15, 2013
