



SENATE CURRICULUM COMMITTEE MEETING

Friday, September 21, 2012 1:00 pm LB321

MINUTES

PRESENT: Robert Campbell (Chair), Anna Lee Boulton, Graham Fane, Bill Gibson, Meike Wernicke-Heinrichs, Debbie Jamison, Lynn Jest, Vineet Johnson, Karen McCredie, Jennifer Moore, Heather Plume, Maggie Reagh, Cheryl Schreader, Michael Thoma, Tammy Towill (Vice-Chair, Senate), Ghazal Tohidi, Jo Wang, Milton Williams, Recording Secretary: Mary Jukich

REGRETS: Susan Bell, Kim Bothen, Brent Calvert, Karin Hall, Jenna Theny

GUESTS: Jane Still, Erin Crisfield

The Chair called the meeting to order at 1:00 p.m.

Robert introduced and welcomed Meike Wernicke-Heinrichs the new representative from Humanities, Dr. Bill Gibson, interim Vice-President, Academic & Provost, Tammy Towill, Senate Vice-Chair and Jenna Theny, new student representative and guests, Jane Still and Erin Crisfield.

1. APPROVAL OF AGENDA

*On the motion of Anna Lee Boulton and seconded by Vineet Johnson:
the Agenda was approved.*

CARRIED

2. MINUTES

*On the motion of Milton Williams and seconded by Karen McCredie:
the Minutes of the meeting of August 17, 2012 were approved.*

CARRIED

3. ELECTION OF CHAIR

Members were reminded that Robert was asked to chair the August SCC meeting until a chair was officially elected. As no expressions of interest to serve as the Chair of SCC were received, Robert Campbell was elected by acclamation.

4. SCHOOL OF BUSINESS

BMKT 161 – Marketing

Presented by: Heather Plume

SCC was requested to approve a revision to BMKT 161 Marketing, specifically to remove “Eligible for English 100 (i.e. EDT = 100)” as a pre-requisite. During the review of the course, some minor typographical revisions were noted and these will be subsequently corrected.

Vineet Johnson moved and Milton Williams seconded that:

12/64 The pre-requisite revision to BMKT 161 Marketing be recommended for approval to the Senate.

CARRIED**5. FILM CRAFTS/COSTUMES**

Cinematography for Film and Video Certificate Program Admission Requirements

Presented by: Jane Still

The admission requirements of the Cinematography for Film and Video Certificate are being revised as the Motion Picture Production Certificate Program is no longer offered. Capilano now offers the Motion Picture Arts Certificate as part of the Motion Picture Arts Degree Program.

Vineet Johnson moved and Heather Plume seconded that:

12/65 The revision to the admission requirements of Cinematography for Film and Video Certificate Program be recommended for approval to the Senate.

CARRIED**6. FILM CRAFTS/COSTUMES**

Costuming for Stage and Screen Diploma Program

GPA to Advance

Presented by: Jane Still

SCC was requested to approve revising the GPA from 2.67 to 3.00 for the first year Costuming for Stage and Screen program. This revision will better reflect the level of knowledge, expertise and experience required to complete the program and meet industry expectations.

Jennifer Moore moved and Vineet Johnston seconded that:

12/66 The revision to the GPA from 2.67 to 3.00 to advance to the second year of the Costuming for Stage and Screen Diploma Program be recommended for approval to the Senate.

CARRIED

COST 202 – Elements of Costume Design

Presented by: Jane Still

The pre-requisite of COST 202 Elements of Costume Design are being revised to remove the reference to the successful completion of Costuming for Stage and Screen certificate program as this certificate program was suspended and can no longer be a pre-requisite.

Michael Thoma moved and Jennifer Moore seconded that:

- 12/67** The pre-requisite revisions to COST 202 Elements of Costume Design be recommended for approval to the Senate. **CARRIED**

7. CONTINUING EDUCATION

CMSG 118 – Vancouver Youth Jazz Band

Presented by: Erin Crisfield

SCC was requested to approve a new non-credit course.

Jennifer Moore moved and Ghazal Tohidi seconded that:

- 12/68** The new Continuing Education course, CMSG 118 Vancouver Youth Jazz Band, be recommended for approval to the Senate. **CARRIED**

8. Certification of Capilano University Courses as Quantitative/Analytical

MUS 109 – Music Theory for Non-Music Majors

SOSC 330 – Research Methods and Statistics in the Social Sciences

Presented by: Robert Campbell

Members were advised that the two courses, MUS 109 Music Theory for Non-Music Majors and SOSC 330 Research Methods and Statistics in the Social Sciences had requested certification as quantitative/analytical. A process was previously put in place to grant this certification in which a sub-committee of SCC, chaired by the chair of SCC would convene and assess the courses. Along with Robert Campbell, Jennifer Moore, Vineet Johnson and Milton Williams volunteered to serve on this sub-committee.

DISCUSSION ITEMS

Discussion Item #1 – Grading Profile Update Process

Presented by: Karen McCredie

Members were reminded that Senate previously approved a single grading profile for the University, effective Fall 2013. It was reported that, after discussions with Deans, the recommendation was that courses effective Fall 2013 would have the new grading profile attached, and no further approval process was necessary. If areas wished to have the new grading profile on courses prior to Fall 2013, the regular approval process, including SCC, would be required. As well, the grading profile committee continues to work on the qualitative version of grades and once determined, the recommendation will be brought to Senate.

Discussion Item #2 – Course Outline Review at SCC

Presented by: Robert Campbell

Members discussed the time spent at SCC on general review of course outlines with respect to punctuation, grammar and typographical errors, and the need for consistency within all course outlines. Members discussed the possibility of engaging copy editing services in order to free up time at SCC and Robert will explore this option.

INFORMATION ITEMS

None.

There being no further business, the meeting concluded at 1:44 p.m.

Next Meeting: October 19, 2012
