



## SENATE CURRICULUM COMMITTEE MEETING

Friday, March 16, 2012 1:00 pm LB321

### MINUTES

**PRESENT:** Jackie Snodgrass (Chair), Kim Bothen, Anna Lee Boulton, Brent Calvert Robert Campbell, Marion Haythorne, Heather Plume, Rita Isola, Vineet Johnson, Karen McCredie, Jennifer Moore, Sheila Ross, Michael Thoma, Jo Wang, Milton Williams, Recording Secretary: Mary Jukich

**REGRETS:** Graham Fane, Karin Hall, Lynne Jest, Rorri McBlane, Maggie Reagh, Ghazal Tohidi

**GUESTS:** Carol Aitken, Richard Brand, John Fairlie, Catherine Gloor, Michael Kiraly Kathleen Kummen, Jennifer Lashek, Jason Leslie, Aurelea Mahood, Anthea Mallinson, Lynne Moran, Joanne Quirk, Mary Lou Trinkwon, Anne Watson, Marja de Jong Westman, Moira Wong

The Chair called the meeting to order at 1:00 p.m. and guests were introduced and welcomed.

SCC was advised that as no nominations for a new Chair were received, Jackie Snodgrass will continue as Chair for a further term.

#### 1. APPROVAL OF AGENDA

*On the motion of Milton Williams and seconded by Vineet Johnson:*  
**the Agenda was approved.**

**CARRIED**

#### 2. MINUTES

*On the motion of Kim Bothen and seconded by Anna Lee Boulton:*  
**the Minutes of the meeting of February 17, 2012 were approved.**

**CARRIED**

#### 3. LIBERAL STUDIES

LSBA 495 – Extended Graduating Project – Part 1  
 LSBA 496 – Extended Graduating Project – Part 2  
 Bachelor of Arts in Liberal Studies Program Profile

*Presented by: Aurelea Mahood*

LSBA 495 Extended Graduating Project – Part 1 is being revised from a two term, six credit course to a three credit course and the remaining three credits applied to the new course, LSBA 496 Extended Graduating Project – Part 2.

The Bachelor of Arts in Liberal Studies program profile is being revised to indicate the credit revision to LSBA 495 and the addition of the new course, LSBA 496.

*Robert Campbell moved and Rita Isola seconded that:*

**12/24** The revision to LSBA 495 Extended Graduating Project – Part 1, the new course LSBA 496 Extended Graduating Project – Part 2 and the resulting revision to the Bachelor of Arts in Liberal Studies Program Profile, be recommended for approval to the Senate.

**CARRIED**

**4. SCHOOL OF BUSINESS**

Ch'nook Diploma Program Profile

*Presented by: Heather Plume*

As Math 107 is no longer being offered, SCC was requested to approve removing it from the Ch'nook Diploma program profile and replacing it with Math 105 Precalculus Mathematics in the first term.

**12/25** The revision to the Ch'nook Diploma Program Profile be recommended for approval to the Senate.

**CARRIED**

**5. HUMAN KINETICS**

Human Kinetics Diploma - Exercise Science Admission Requirements

Human Kinetics Diploma - Physical Education Admission Requirements

*Presented by: Milton Williams*

SCC was requested to approve revising the admission requirements for the Human Kinetics Diploma – Exercise Science and Human Kinetics Diploma – Physical Education to indicate the requirement of the Basic First Aid, Cardio Pulmonary Resuscitation (CPR'C) & Automated External Defibrillator (AED) certification.

*Marion Haythorne moved and Anna Lee Boulton seconded that:*

**12/26** The revisions to the Human Kinetics Diploma - Exercise Science and Human Kinetics Diploma - Physical Education admission requirements be recommended for approval to the Senate.

**CARRIED**

**6. OUTDOOR RECREATION MANAGEMENT**

Outdoor Recreation Management Diploma Program Profile

*Presented by: Karen McCredie*

As a result of the changing needs of students and to increase differentiation between Advanced Wilderness Leadership Certificate and Outdoor Recreation

Management Diploma, SCC was requested to approve removing REC 263 (Wilderness First Aid) from the Outdoor Recreation Management Diploma program profile.

*Heather Plume moved and Kim Bothen seconded that:*

**12/27** The revision to the Outdoor Recreational Management Diploma Program Profile be recommended for approval to the Senate.

**CARRIED**

**7. IDEA**

IDEA 381 – Digital Applications V: Digital Media  
*Presented by: Carol Aitken*

IDEA 381 Digital Applications V: Digital Media is a new course created to augment the program's digital media content. The program profile was included in the agenda package for information purposes as the only addition was the number of the course.

*Sheila Ross moved and Jennifer Moore seconded that:*

**12/28** The new course, IDEA 381 Digital Applications V: Digital Media, be recommended for approval to the Senate.

**CARRIED**

**8. LEGAL STUDIES**

LAW 305 – Arts and Entertainment Law  
LAW 317 – Conflict Resolution  
LAW 344 – Elder Law  
LAW 462 – International Human Rights Law  
LAW 460 – International Law  
LAW 464 – International Women's Rights Law  
LAW 415 – Legal Ethics  
LAW 318 – Meditation in Law and Business  
LAW 370 – Modern Themes in Canadian Law  
LAW 470 – Philosophy of Law  
LAW 308 – Sports and Recreation Law  
Bachelor of Legal Studies (Paralegal) Program Profile  
Paralegal Certificate Program Profile  
*Presented by: John Fairlie*

As students will be moving into the legal electives phase of the degree, SCC was requested to approve 11 new elective courses, LAW 305 Arts and Entertainment Law, LAW 317 Conflict Resolution, LAW 344 Elder Law, LAW 462 International Human Rights Law, LAW 460 International Law, LAW 464 International Women's Rights Law, LAW 415 Legal Ethics, LAW 318 Meditation in Law and Business, LAW 370 Modern Themes in Canadian Law, LAW 470 Philosophy of Law and LAW 308 Sports and Recreation Law. The new electives will offer students more choice and reduce the need to look at other institutions.

During the review of LAW 318 Meditation in Law and Business, it was suggested to provide additional explanation of content in the course outline.

*Sheila Ross moved and Robert Campbell seconded that:*

**12/29** The new electives, LAW 305 Arts and Entertainment Law, LAW 317 Conflict Resolution, LAW 344 Elder Law, LAW 462 International Human Rights Law, LAW 460 International Law, LAW 464 International Women's Rights Law, LAW 415 Legal Ethics, LAW 318 Meditation in Law and Business, LAW 370 Modern Themes in Canadian Law, LAW 470 Philosophy of Law and LAW 308 Sports and Recreation Law, be recommended for approval to the Senate.

**CARRIED**

The Bachelor of Legal Studies (Paralegal) degree program profile is being revised to indicate the addition of the new electives and, in order for the degree option to be consistent with Capilano's Requirements for Credentials policy, and for greater clarity, the following changes to the program profile were also presented to SCC:

- (a) "ENGL 100" as the first English elective in place of "100 level English"
- (b) Describe the second English elective as "three additional credits in English at the 100 level or higher" in place of "100 or 200 level English".
- (c) Substitute "three credits in a Quantitative/Analytical course approved by Senate Curriculum Committee" for one of the first or second year general electives.
- (d) For all first and second year non-law elective courses except ENGL 100, specific "100 level or higher" in place of "100 or 200 level".
- (e) Describe the required Organizational Behaviour course as "Organizational Behaviour 100 level or higher (BADM 106 is recommended)" in place of "Organizational Behaviour".

The Paralegal Certificate program profile is being revised to indicate the addition of the new electives.

*Heather Plume moved and Jennifer Moore seconded that:*

**12/30** The revisions to the Bachelor of Legal Studies (Paralegal) Degree Program Profile and the Paralegal Certificate Program Profile be recommended for approval to the Senate.

**CARRIED**

## **9. CONTINUING EDUCATION**

CAYG 194 – iGirl Power  
 CAYG 19701 – Movie Trailer Workshop  
 CAYG 190 – Messing with Sculpture  
 CAYG 194 – On-Location Photography  
 CAYG 191 – Mysteries of Ancient Greece  
 CAYG 188 – Jump in With Jazz  
 CAYG 193 – Space Camp for Young Writers  
 CAYG 195 – Get the Dirt on Gardens  
*Presented by: Lynne Moran*

A series of new Continuing Education courses were presented for approval.

*Sheila Ross moved and Anna Lee Boulton seconded that:*

- 12/31** The new Continuing Education courses, CAYG 194 iGirl Power, CAYG 19701 Movie Trailer Workshop, CAYG 190 Messing with Sculpture, CAYG 194 On-Location Photography, CAYG 191 Mysteries of Ancient Greece, CAYG 188 Jump in With Jazz, CAYG 193 Space Camp for Young Writers and CAYG 195 Get the Dirt on Gardens, subject to correction of typographical errors, be recommended for approval to the Senate.

**CARRIED**

**10. TREC: MOUNTAIN BIKE OPERATIONS**

REC 175 – Guiding and Teaching for Mountain Biking  
 TOUR 170 – Mountain Bike Park/Trail Design and Building I  
 TOUR 172 – Mountain Bike Park/Trail Design and Building II  
 Mountain Bike Operations Certificate Program Profile  
*Presented by: Jackie Snodgrass*

REC 175 is being revised to a 4.5 credit course and removing REC 263 (Wilderness First Aid) as a co/pre-requisite.

TOUR 170 is being revised to a 4.5 credit course and removing REC 263 as a co/pre-requisite.

The course name of TOUR 172 is being revised to “Mountain Bike Park/Trail Design and Building II” and removing REC 263 as a co/pre-requisite.

The calendar descriptions for REC 175, TOUR 170 and TOUR 172 are being revised to include a recommendation that students complete a 40-hour first aid course prior to enrolling in the course.

The Mountain Bike Operations Certificate program profile is being revised to indicate the removal of REC 263.

*Milton Williams moved and Anna Lee Boulton seconded that:*

- 12/32** The revisions to REC 175 Guiding and Teaching for Mountain Biking, TOUR 170 Mountain Bike Park/Trail Design and Building I, TOUR 172 Mountain Bike Park/Trail Design and Building II and the resulting revisions to the Mountain Bike Operations Certificate Program Profile, be recommended for approval to the Senate.

**CARRIED**

**11. ABE**

BCHM 036 – ABE Intermediate Chemistry  
 BPHY 036 – ABE Intermediate Physics  
 BMAF 001 – ABE Fundamental Mathematics I  
 BMAF 002 – ABE Fundamental Mathematics 2  
 BMAF 003 – ABE Fundamental Mathematics 3  
 BMAF 004 – ABE Fundamental Mathematics 4  
 BMAF 005 – ABE Fundamental Mathematics 5  
 BMAF 006 – ABE Fundamental Mathematics 6  
*Presented by: Richard Brand*

As a result of splitting BSCI 034 into two courses, SCC was requested to approve the two new courses, BCHM 036 ABE Intermediate Chemistry and BPHY 036 ABE Intermediate Physics. The two new courses will allow students to focus on learning outcomes specifically to chemistry or physics.

As the Ministry of Advanced Education requested that existing fundamental level math courses be divided into six levels to better allow the tracking of student success, SCC was requested to approve the six new ABE fundamental math courses. The new courses are intended to be offered in what is currently the literacy level class and replace the BMTH 021 course.

*Kim Bothen moved and Anna Lee Boulton seconded that:*

**12/33** The new courses, BCHM 036 ABE Intermediate Chemistry, BPHY 036 ABE Intermediate Physics, BMAF 001 ABE Fundamental Mathematics 1, BMAF 002 ABE Fundamental Mathematics 2, BMAF 003 ABE Fundamental Mathematics 3, BMAF 004 ABE Fundamental Mathematics 4, BMAF 005 ABE Fundamental Mathematics 5 and BMAF 006 ABE Fundamental Mathematics 6, subject to correction of typographical errors, be recommended for approval to the Senate.

**CARRIED**

## **12. FRENCH**

FREN 215 – Oral, French Practice  
 FREN 219 – Intermediate Composition  
 FREN 270 – Second Year University French I  
 FREN 271 – Second Year University French II  
*Presented by: Catherine Gloor*

The pre-requisites for FREN 215 Oral, French Practice, FREN 219 Intermediate Composition, FREN 270 Second Year University French I and FREN 271 Second Year University French II are being revised to allow students from French Immersion Language 11 to enroll directly in these second year courses.

*Anna Lee Boulton moved and Vineet Johnson seconded that:*

**12/34** The pre-requisite revisions to FREN 215 Oral, French Practice, FREN 219 Intermediate Composition, FREN 270 Second Year University French I and FREN 271 Second Year University French II, be recommended for approval to the Senate.

**CARRIED**

## **13. TEXTILE ART**

IVPA 300 – Introduction to the Intradisciplinary: An Arts Perspective  
*Presented by: Anthea Mallinson*

This is a new upper level course which will provide a foundation in creative problem solving to students in any of Capilano degree streams and to students in the Advanced Certificate programs that have elective credits as part of their profile.

*Jennifer Moore moved and Anna Lee Boulton seconded that:*

- 12/35** The new course, IVPA 300 Introduction to the Intradisciplinary: An Arts Perspective, be recommended for approval to the Senate. **CARRIED**

**14. BIOLOGY**

BIOL 353 – Brain Health

BIOL 354 – Physiology of Exercise and Chronic Disease

*Presented by: Marja de Jong Westman*

SCC was requested to approve two new biology courses. During the review of BIOL 354, concern was expressed with regard to the focus of the course and, after discussion, it was recommended to change the title to something like “Molecular Basis of Chronic Disease”.

*Robert Campbell moved and Marion Haythorne seconded that:*

- 12/36** The new course, BIOL 353 Brain Health, be recommended for approval to the Senate. **CARRIED**

*Milton Williams moved and Vineet Johnson seconded that:*

- 12/37** The new course, BIOL 354 with the title changed to Molecular Basis of Chronic Disease (or a similar appropriate title) be recommended for approval to the Senate. **CARRIED**

**15. HEALTH CARE ASSISTANT**

Health Care Assistant Certificate Admission and Graduation Requirements

Health Care Assistant Certificate Program Profile

*Presented by: Joanne Quirk*

Based on discussions within the HCA Department and developments in the industry, SCC was requested to approve revisions to the Health Care Assistant Certificate admission and graduation requirements, and the addition of a note on the program profile indicating the requirement of a specific grade in order to proceed to the clinical portion of the program.

*Heather Plume moved and Vineet Johnson seconded that:*

- 12/38** The revisions to the Health Care Assistant Certificate Admission and Graduation Requirements and Program Profile be recommended for approval to the Senate. **CARRIED**

**16. ECCE**

Early Childhood Educator Assistant

*Presented by: Kathleen Kummen*

The Early Childhood Educator Assistant is a new program which will allow students to satisfy the educational requirement required for eligibility to apply to be licensed as an Early Childhood Educator Assistant with the ECE Registry of BC, Ministry of Children and Family Development.

*Vineet Johnson moved and Sheila Ross seconded that:*

- 12/39** Final approval of the Early Childhood Educator Assistant be recommended for approval to the Senate.

**CARRIED**

**17. SCHOOL OF BUSINESS**

Business Administration – Strategic Human Resource Management Advanced Diploma Program Profile

Business Administration – Marketing Advanced Diploma Program Profile

IBUS 341 – Global Logistics & Supply Chain Management

IBUS 340 – International Trade and Law

IBUS 321 – International Business

IBUS 440 – Advanced Topics in International Business

Business Administration - International Business Studies Advanced Diploma Program Profile

Bachelor of Business Administration Degree Program Profile

*Presented by: Anne Watson*

As IBUS 255 is a required course for the Diploma, the Business Administration – Strategic Human Resource Management Advanced Diploma program profile and the Business Administration – Marketing Advanced Diploma program profile are being revised to remove, from the comments, the reference to IBUS 255 as an elective.

IBUS 341 Global Logistics & Supply Chain Management is a new course that will round out BBA offerings and topics covered are typical of upper level university offerings in other BC institutions.

SCC was requested to approve the new course name and pre-requisite revisions of IBUS 340 International Trade and Law. During the review of the pre-requisites, it was suggested that the pre-requisites should indicate “45 credits of 100 level or higher course work”.

SCC was also requested to approve pre-requisite revisions to IBUS 321 International Business to indicate “45 credits of 100 level or higher course work and CMNS 220, CMNS 152 or ENGL 190 as a pre-requisite or co-requisite”.

IBUS 440 Advanced Topics in International Business is a new course that will allow graduating students to explore specific topics and industries in depth.

The Business Administration - International Business Studies Advanced Diploma program profile and Bachelor of Business Administration Degree program profile are being revised to indicate removing reference to IBUS 255 as an elective from the comments, the addition of the new courses and resulting revisions to IBUS 340 and 321.

*Sheila Ross moved and Vineet Johnson seconded that:*

- 12/40** The revisions to the Business Administration – Strategic Human Resource Management Advanced Diploma Program Profile and the Business Administration – Marketing Advanced Diploma Program Profile, the new courses, IBUS 341 Global Logistics & Supply Chain Management and IBUS 440 Advanced Topics in

**CARRIED**



International Business, the revisions to IBUS 340 International Trade and Law and IBUS 321 International Business and the subsequent revisions to the Business Administration - International Business Studies Advanced Diploma Program Profile and Bachelor of Business Administration Degree Program Profile, be recommended for approval to the Senate.

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**FOLLOW-UP ITEMS**

None

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**INFORMATION ITEMS**

None

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There being no further business, the meeting concluded at 3:35 p.m.

**Next Meeting: April 20, 2012**

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