



SENATE CURRICULUM COMMITTEE MEETING

Friday, September 16, 2011 1:00 pm LB321

MINUTES

PRESENT: Jackie Snodgrass, Anna Lee Boulton, Robert Campbell, Graham Fane, Karin Hall, Marion Haythorne, Peter Holden, Rita Isola, Karin Jager, Lynn Jest, Vineet Johnson, Karen McCredie, Grace McNab, Jennifer Moore, Sheila Ross, Michael Thoma, Jo Wang, Milton Williams, Recording Secretary: Mary Jukich

REGRETS: Rorri McBlane, Maggie Reagh, Ghazal Tohidi

GUESTS: Sue Dritmanis, Ted Hamilton, Cara Zaskow

The meeting was called to order at 1:00 p.m. and guests Sue Dritmanis, Ted Hamilton and Cara Zaskow were welcomed.

Introduced to the meeting was Vineet Johnson, the new Health and Education representative.

SCC was reminded of the calendar deadline in place for approval of changes going into next year's calendar. Changes to courses and programs to be implemented in the 2012/2013 year need to be submitted by the March SCC meeting for approval at the April Senate meeting. Members were asked to encourage their areas to submit items early if possible so that the March agenda is not unmanageable.

The Registrar also indicated that there is a possibility that items received at the Registrar's Office after the March agenda deadline will not be placed on the March agenda as the Registrar's Office requires adequate time to review the items.

1. APPROVAL OF AGENDA

*On the motion of Peter Holden and seconded by Robert Campbell:
the Agenda was approved.*

CARRIED

2. MINUTES

*On the motion of Sheila Ross and seconded by Lynn Jest:
the Minutes of the meeting of August 19, 2011 were approved.*

CARRIED**3. COMMUNICATIONS**

Bachelor of Communications Studies Program Profile
Presented by: Ted Hamilton

Ted presented two proposed revisions to the Bachelor of Communications Studies program profile. The revisions consisted of reducing the number of upper division elective credits in Humanities, Social Science and Business from six in each area to three in each area and the introduction of a policy to waive the foreign language requirement in certain cases.

During the review and discussion on the proposed revision of required upper division elective credits in Humanities, Social Science and Business, a member questioned whether electives could come from other areas instead of only the specified three areas. Members discussed the necessity of students having access to a broad range of courses from the whole university curriculum to avoid constraints, particularly while 300 and 400 level courses are still being developed. As a result of the discussion, it was suggested that the language be revised to include generic courses and guidance was requested in revising the language.

Graham Fane moved and Jennifer Moore seconded that:

11/58 The wording with regard to elective credits be changed to “42 elective credits, maximum of 12 in any single Faculty and a minimum of 18 upper division.”

**CARRIED
1 Abstention
(Sheila Ross)**

During the review and discussion on the wording to waive the foreign language requirement, concern was expressed that there was no stipulation indicated that the language credits should be in a single language and that the criteria for exemption imposed a higher level of proficiency than would likely be achieved in six credits of coursework. SCC requested that consultation with the Languages Department be undertaken with respect to the foreign language requirement.

4. PSYCHOLOGY

Associate Of Arts Degree Psychology Concentration
Presented by: Cara Zaskow

SCC was requested to approve that PSYC 225 be designated as fulfilling the science requirement course in this program, and that a recommendation be put in place that students wishing to take BIOL 113 take BIOL 112 instead of BIOL 104.

Robert Campbell moved and Peter Holden seconded that:

11/59 The revision to the Associate of Arts Degree Psychology Concentration be recommended for approval to the Senate.

CARRIED

5. IDEA

IDEA 250 Concepts for Design and Advertising
 IDEA 265 Typography Digital II
 IDEA 277 Digital Illustration I
 IDEA 380 Digital Applications IV: Digital Media
 200930 IDEA Program Profile
 201030 IDEA Program Profile
 201130 IDEA Program Profile
 IDEA Continuation and Graduation Requirements
Presented by: Karin Jager

IDEA 250 Concepts for Design and Advertising is being moved from term 3 to term 2, with a course title change.

IDEA 265 Typography Digital II is being revised to increase student tutorial time for advanced skill development in applied typography for digital media platforms, as well as revising the course description.

IDEA 277 Digital Illustration I is being revised to increase student tutorial time for skill development in digital media.

IDEA 380 Digital Applications IV: Digital Media is being moved from term 5 to term 4 to support earlier development in digital media, with a course title change.

The 200930 IDEA program profile, 201030 IDEA program profile and 201130 IDEA program profile are being revised to reflect the resulting changes across the years.

SCC was requested to approve the addition of the continuation and graduation requirements on the IDEA Profile. This will ensure that students are fully aware of program expectations and requirements.

Jennifer Moore moved and Sheila Ross seconded that:

11/60 The revisions to the courses, IDEA 250 Concepts for Design and Advertising, IDEA 265 Typography Digital II, IDEA 277 Digital Illustration I, IDEA 380 Digital Applications IV: Digital Media, the resulting revisions to the 200930 IDEA Program Profile, 201030 IDEA Program Profile, 201130 IDEA Program Profile and the addition of the continuation and graduation requirements to the IDEA profile be recommended for approval to the Senate.

CARRIED**FOLLOW-UP ITEMS****Follow Up Item #1**

S2009-06 Course Outlines and Course Approval Policy
Presented by: Robert Campbell

As recommended by Senate that this policy be brought to SCC, Robert reviewed the recent changes to the policy. Revisions of the policy consisted mainly of standardizing and including more explicit language regarding course outlines, and the approval process for new courses and changes to courses.

During the review of the policy, a member reported that a lab final one week before exams is required in their area but that the policy states in the fourth bullet on page 2 "Instructors are not to give examinations during the week prior to the final exam period" and concern was also expressed with regard to exams during summer courses. Members discussed the possibility of changing the word "exams" to "assessment" and, in this regard, the policy will be brought back to the By-law, Policy and Procedure Committee for further review.

INFORMATION ITEMS

Information Item #1 – Course Title Change

IDEA 237 Visual Storytelling to IDEA 237 Information Design

IDEA 285 Web Site Design to IDEA 285 Digital media Design

IDEA 345 Self Promotion I to IDEA 345 Self Promotion

IDEA 361 Web Site Development to IDEA 361 Digital Media Development

IDEA 380 Web Site Applications to IDEA 380 Digital Applications IV: Digital Media

Information Item #2 – 2012 Meeting Schedule

There being no further business, the meeting concluded at 2:30 p.m.

Next Meeting: October 21, 2011.
