



Minutes of the Meeting of the  
**EDUCATION COUNCIL CURRICULUM COMMITTEE**  
 held on Friday February 15, 2008 at 12:30 pm in LB321

- Present: Jackie Snodgrass (Chair), Peter Holden, Marion Haythorne, Karin Hall, Janet Canning, Karin Jager, Mahak Yaseri, Milton Williams, Grace McNab, Wendy Dansie, Dorothy Jantzen, Itidal Sadek, Anna Lee Boulton, Lynn Jest, Violet Jessen, Mary Jukich (Recording Secretary)
- Guests: Judith Watson, Stan Greenspoon, Milo Hicks
- Regrets: Jim Cooke, Melanie Fahlman-Reid, Doug Johnstone, Lynne Moran, Paul Dangerfield, Penny Le Couteur
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### 1. AGENDA

*On the motion of Peter Holden seconded by Anna Lee Boulton,  
 The Agenda was approved.*

**CARRIED**

### 2. MINUTES

Correction to the Minutes: Anna Lee Boulton should be noted under Regrets.

*On the motion of Milton Williams seconded by Wendy Dansie,  
 The Minutes of December 21, 2007 were approved as amended.*

**CARRIED**

### 3. FOUNDATIONS IN ILLUSTRATION AND DESIGN

Program Profile

*Presented by: Milo Hicks*

As the Advertising Program is not being run concurrently with Foundations in Illustration and Design, the program profile for Foundations in Illustration and Design needs to be revised to remove the Advertising courses.

*Dorothy Jantzen moved and Itidal Sadek seconded that:*

**08/01** The revision to the Foundations in Illustration and Design Program Profile be recommended for approval to the Education Council.

**CARRIED**

### 4. ESSENTIALS OF ADVERTISING

Program Profile

*Presented by: Milo Hicks*

For consistency with Foundations in Illustration and Design, the electives are being removed from the Essentials of Advertising program. ADVR 135 (Evolution of Conceptual Advertising) was dropped as a core course from this program and the new program profile now reflects the deletion of this course. The committee requested that on the new Program Profile, the name of ADVR 133 should be corrected to read "Big IDEA" instead of "BIG Idea".

*Dorothy Jantzen moved and Peter Holden seconded that:*

**08/02** The revision to the Essentials of Advertising Program Profile be recommended for approval to the Education Council with the correction as requested.

**CARRIED**

**5. CHEMISTRY**

CHEM 154 – Chemical Principles for Engineers  
Program Profile

*Presented by: Stan Greenspoon*

Credit increase from 3 to 4.

*Lynn Jest moved and Marion Haythorne seconded that:*

**08/03** The revision to CHEM 154 and the corresponding revision to Engineering – First Year Program Profile be recommended for approval to the Education Council.

**CARRIED**

**6. PHYSICS**

PHYS 104 – Principles of Physics  
Program Profile

*Presented by: Stan Greenspoon*

Credit increase from 3 to 4.

*Karin Hall moved and Anna Lee Boulton seconded that:*

**08/04** The revision to PHYS 104 and the corresponding revision to the Diploma in the Engineering Transition Program Profile be recommended for approval to the Education Council.

**CARRIED**

**7. KINESIOLOGY**

KIN 142 – Introduction to Kinesiology

*Presented by: Stan Greenspoon*

Credit increase from 3 to 4.

*Peter Holden moved and Lynn Jest seconded that:*

**08/05** The revision to KIN 142 be recommended for approval to the Education Council.

**CARRIED**

**8. APPLIED BUSINESS TECHNOLOGY**

Computer Fundamentals Program Profile

*Presented by: Marion Haythorne*

Two courses are being moved from this program to a new program.

*Itidal Sadek moved and Wendy Dansie seconded that:*

**08/06** The revision to the Computer Fundamentals Program Profile be recommended for approval to the Education Council.

**CARRIED**

**9. SCHOOL OF BUSINESS**

Business Administration Diploma Program  
Business Administration – Advanced Diploma Programs  
Bachelor of Business Administration (BBA) Degree Completion Program  
Business Administration Certificate Program  
Certificate in Business Administration – Advanced Program  
Admission Requirement Revised  
*Presented by: Judith Watson*

The admission requirements have been revised for all Business programs to clarify the requirements for mature students versus secondary school graduates, to clarify LPI scores, and to remove the interview as part of the admissions process.

*Marion Haythorne moved and Janet Canning seconded that:*

**08/07** The admission requirements for the Business Administration Diploma Program, Business Administration – Advanced Diploma Programs, Bachelor of Business Administration (BBA) Degree Completion Program, Business Administration Certificate Program and Certificate in Business Administration – Advanced Program be recommended for approval to Education Council.

**CARRIED**

**10. SCHOOL OF BUSINESS**

BCPT 325 - Business Technology Disaster Recovery and Planning  
BFIN 341 – Cost Accounting I  
BFIN 244 – Managerial Accounting  
BFIN 241 – Finance for Managers  
BCPT 223 – Advanced Excel with Visual Basic for Applications  
BCPT 221 – Business Computing III – Electronic Commerce  
BADM 310 – Quantitative Methods III  
BADM 218 – Leadership in Teams  
BFIN 350 – Advanced Financial Management  
BFIN 431 – Advanced Management Accounting  
IBUS 321 – International Business  
Pre-Requisites  
*Presented by: Judith Watson*

These courses have all had their pre-requisites changed to include the courses that satisfy the pre-requisites but had not been entered into the system.

*Lynn Jest moved and Anna Lee Boulton seconded that:*

**08/08** The revisions to the pre-requisites for BCPT 325, BFIN 341, BFIN 244, BFIN 241, BCPT 223, BCPT 221, BADM 310, BADM 218, BFIN 350, BFIN 431 and IBUS 321 be recommended for approval to the Education Council. The course outlines will be revised to reflect the approved changes.

**CARRIED**

There being no further business the meeting concluded at 1:00 pm.

Next Meeting: March 28, 2008.