



Minutes of the Meeting of the
EDUCATION COUNCIL CURRICULUM COMMITTEE
 held on Friday April 18, 2008 at 12:30 pm in LB189

Present: Jackie Snodgrass (Chair), Anna Lee Boulton, Violet Jessen, Wendy Dansie, Grace McNab, Peter Holden, Melanie Fahlman-Reid, Doug Johnstone, Marion Haythorne, Janet Canning Karin Jager, Mahak Yaseri, Milton Williams, Mary Jukich (Recording Secretary)

Guests: Cassandra Bill, Crystal Hurdle, Mary Giovannetti, Rita Greenville, Jo Wang, Roger Farr, Jen Moses, Chris Bottrill, Jean Bennett

Regrets: Lynn Jest, Lynne Moran, Itidal Sadek, Paul Dangerfield, Karen Hall, Dorothy Jantzen

1. AGENDA

Item #9 - Access to Practical Nursing was moved to item #3.
 Item #11 – Associate of Arts Degree in Creative Writing Program was moved to #5.

*On the motion of Melanie Fahlman-Reid and seconded by Wendy Dansie,
 the Agenda was approved with the noted changes.*

CARRIED

2. MINUTES

*On the motion of Peter Holden second by Milton Williams,
 the Minutes of March 28, 2008 were approved.*

CARRIED

3. SCHEDULING OF ECCC MEETINGS FOR NEXT YEAR

Presented by: Jackie Snodgrass

There was a discussion regarding the affect of the new timetable grid on the current ECCC meeting date and some suggestions for alternate days and times for the ECCC meeting were brought forward. The Committee suggested waiting until after the infosilem scheduling and bringing this item forward to next month's ECCC meeting.

4. ANTHROPOLOGY

ANTH 209 – Anthropology of Latin America
Presented by: Cassandra Bill

This course was developed as a result of the new Latin American Concentration and will cover the indigenous societies of South America, Central America and Mexico.

Wendy Dansie moved and Peter Holden seconded that

08/31 ANTH 209 Anthropology of Latin America be recommended for approval to the Education Council.

CARRIED

5. ENGLISH

ENGL 292 – Creative Writing: Children’s Literature
 Associate Arts Degree – Creative Writing Concentration Profile
Presented by: Crystal Hurdle

This is a new second year course being offered.

Melanie Fahlman-Reid moved and Anna Lee Boulton seconded that

08/32 ENGL 292 Creative Writing: Children’s Literature be recommended for approval to the Education Council.

CARRIED

Associate Arts Degree – Creative Writing Concentration Profile

The profile was revised to reflect the addition of the new course, offering ENGL 100 and 103 over two terms rather than in a single term and recommending ENG 200 and 201 as optional courses for those students intending to major in English.

Melanie Fahlman-Reid moved and Wendy Dansie seconded that

08/33 The revisions to the Associate Arts Degree – Creative Writing Concentration Profile be recommended for approval to the Education Council.

CARRIED**6. APPLIED BUSINESS TECHNOLOGY**

MOA 103 – Medical Transcription
 MOA 105 – Medical Administrative Procedures
 MOA 126 – Database and Spreadsheets for the Medical Assistant
 MOA 152 – Organizational Behaviour
 Medical Assistant Program Profile
Presented by: Marion Haythorne

The credits of the two courses, MOA 103 Medical Transcription and MOA 105 Medical Administrative Procedures are being reduced by 1.5 credits. MOA 126 Database and Spreadsheets for the Medical Assistant had the word “office” removed from its title.

Milton Williams moved and Janet Canning seconded that

08/34 The revisions to MOA 103 Medical Transcription, MOA 105 Medical Administrative Procedures and MOA 126 Database and Spreadsheets for the Medical Assistant be recommended for approval to the Education Council.

CARRIED

MOA 152 Organizational Behaviour is a new course being added to the program.

Wendy Dansie moved and Janet Canning seconded that

08/35 MOA 152 Organizational Behaviour be recommended for approval to the Education Council.

CARRIED

Medical Assistant Program Profile was revised because of the change to the credits

of MOA 103 Medical Transcription and MOA 105 Medical Administrative Procedures and the name change of MOA 126 Database and Spreadsheets for the Medical Assistant. The Committee requested that Marion Haythorne consult with Mahak Yaseri regarding any overlap with the new course, MOA 152 Organizational Behaviour.

Peter Holden moved and Janet Canning seconded that

08/36 The revisions to the Medical Assistant Program Profile be recommended for approval by the Education Council after consultation with Mahak Yaseri regarding the new course, MOA 152 Organizational Behaviour.

CARRIED

7. COMMUNICATIONS

CMNS 262 – Qualitative Research Methods in Communication Studies

CMNS 131 – Business Writing for Documentary

Presented by: Mary Giovannetti

The pre-requisites of CMNS 262 Qualitative Research Methods in Communication Studies are being revised with the addition of a 200-level CMNS Studies course.

Marion Haythorne moved and Melanie Fahlman-Reid seconded that

08/37 The revision to the pre-requisites for CMNS 262 Qualitative Research Methods in Communication Studies be recommended for approval to the Education Council.

CARRIED

CMNS 131 Business Writing for Documentary is a new course which will focus on business writing for the business industry.

Melanie Fahlman-Reid moved and Doug Johnstone seconded that

08/38 CMNS 131 Business Writing for Documentary be recommended for approval to the Education Council.

CARRIED

8. IDEA

SAID 200 – Study Abroad/Student Exchange (IDEA)

IDEA Program Profile

Presented by: Karin Jager

This is a new course being offered which will provide students the opportunity to acquire global competencies and support their study and/or career development in Canada and abroad.

Melanie Fahlman-Reid moved and Peter Holden seconded that

08/39 SAID 200 Study Abroad/Student Exchange (IDEA) be recommended for approval to the Education Council.

CARRIED

The IDEA Program Profile was revised due to the addition of SAID 200 Study Abroad/Student Exchange (IDEA) course in Term 4.

Marion Haythorne moved and Mahak Yaseri seconded that

08/40 The revision to the IDEA Program Profile be recommended for approval to the Education Council.

CARRIED

9. ACCESS TO PRACTICAL NURSING

NURS 111 – Health B Acute/Chronic Care

Presented by: Rita Greenville

This course forms part of the Access to Practical Nursing program which is offered at the Sunshine Coast Campus and mirrors the program offered at Vancouver Community College. This course is being revised to conform with the contact hours of the courses that are offered at Vancouver Community College.

Marion Haythorne moved and Melanie Fahlman-Reid seconded that

08/41 The revisions to NURS 111 Health B Acute/Chronic Care be recommended for approval to the Education Council.

10. COMPUTING SCIENCE

COMP 106 – Programming with Robots

COMP 107 – Animated 3D Game Programming

COMP 120 – Computer Science for Engineers

COMP 121 – Fundamentals of Programming

COMP 126 – Principles of Software Design

COMP 165 – Introduction to Multimedia and the Internet

Engineering - First Year Program Profile

Diploma in the Engineering Transition Program Profile

Diploma in the Computing Science Program Profile

Associate of Science – Computing Science Concentration

Presented by: Jo Wang

COMP 106 Programming with Robots, COMP 107 Animated 3D Game Programming, COMP 120 Computer Science for Engineers, COMP 121 Fundamentals of Programming, COMP 126 Principles of Software Design and COMP 165 Introduction to Multimedia and the Internet were 3 credit courses and have been revised to 4 credits to be consistent with the corresponding courses at UBC. The Committee requested a correction to the lecture and lab hours to conform with the new timetable grid.

Melanie Fahlman-Reid moved and Wendy Dansie seconded that

08/42 The revisions to COMP 106 Programming with Robots, COMP 107 Animated 3D Game Programming, COMP 120 Computer Science for Engineers, COMP 121 Fundamentals of Programming, COMP 126 Principles of Software Design and COMP 165 Introduction to Multimedia and the Internet with the changes requested be recommended for approval to the Education Council.

CARRIED

Program Profile, Diploma in the Computing Science Program Profile and the Associate of Science – Computing Science Concentration have been revised to reflect the change to course credits.

Marion Haythorne moved and Wendy Dansie seconded that

08/43 The revisions to Engineering – First Year Program Profile, Diploma in the Engineering Transition Program Profile, Diploma in the Computing Science Program Profile and the Associate of Science – Computing Science Concentration be recommended for approval to the Education Council.

CARRIED

11. ENGLISH

Associate of Arts Degree in Creative Writing Program

Presented by: Roger Farr

The Committee was requested to approve the change of status of the concentration to a program.

Melanie Fahlman-Reid moved and Doug Johnstone seconded that

08/44 Final approval of the Associate of Arts Degree in Creative Writing Program be recommended for approval to the Education Council.

CARRIED

12. EARLY CHILDHOOD CARE AND EDUCATION

Bachelor of Early Childhood Care and Education

EDUC 348 – Program Planning, Physical Care & Safety for Infants & Toddlers

EDUC 371 – Family, School and Community

EDUC 380 – Advanced Studies of the Pedagogista

EDUC 390 – Applied Theory Special Needs Practicum

EDUC 470 – Issues and Perspectives on Young Children, Families and ECCE

EDUC 471 – Leadership, Advocacy and Policy in ECCE

EDUC 472 – Contemporary Issues in ECCE

EDUC 473 – Teacher as Researcher

EDUC 474 – Social Justice and Ethics in ECCE

EDUC 475 – Graduating Seminar

EDUC 354 – Program Planning for Special Needs

EDUC 373 – Inquiry-Based Learning in ECCE

EDUC 375 – Early Childhood: Children, Culture and Globalization

EDUC 376 – Global Perspectives on Literature and Literacy

EDUC 379 – Role of the Pedagogista in ECCE

Early Childhood Care & Education – Special Needs Certificate Program Profile

EDUC 175 – Observing and Recording

EDUC 176 – Applied Theory – Practicum I

EDUC 256 – Working with Young Children in Inclusive Group Settings

EDUC 270 – Introduction to Working with Families

Early Childhood Care & Education Admission Requirements

Early Childhood Care & Education Program Profile

Presented by: Jen Moses

EDUC 348, 371, 380, 390, 470, 471, 472, 473, 474 and 475 are all new courses. On

the Course Approval Forms, the Committee requested that under “Grading Profile” the typo be corrected.

Anna Lee Boulton moved and Melanie Fahlman-Reid seconded that

08/45 EDUC 348 Program Planning, Physical Care & Safety for Infants & Toddlers, EDUC 371 Family, School and Community, EDUC 380 Advanced Studies of the Pedagogista, EDUC 390 Applied Theory Special Needs Practicum, EDUC 470 Issues and Perspectives on Young Children, Families and ECCE, EDUC 471 Leadership, Advocacy and Policy in ECCE, EDUC 472 Contemporary Issues in ECCE, EDUC 473 Teacher as Researcher, EDUC 474 Social Justice and Ethics in ECCE and EDUC 475 Graduating Seminar with the changes requested be recommended for approval to the Education Council.

CARRIED

EDUC 354, 373, 375, 376 and 379 are being revised to reflect credit and/or pre-requisite changes.

Marion Haythorne moved and Melanie Fahlman-Reid seconded that

08/46 The revisions to EDUC 354 Program Planning for Special Needs, EDUC 373 Inquiry-Based Learning in ECCE, EDUC 375 Early Childhood: Children, Culture and Globalization, EDUC 376 Global Perspectives on Literature and Literacy and EDUC 379 Role of the Pedagogista in ECCE be recommended for approval to the Education Council.

CARRIED

Early Childhood Care & Education – Special Needs Certificate Program Profile has been revised to reflect a change in the practicum hours to either in the Fall or Spring semester.

Milton Williams moved and Anna Lee Boulton seconded that

08/47 The revisions to the Early Childhood Care & Education – Special Needs Certificate Program Profile be recommended for approval to the Education Council.

CARRIED

EDUC 175 Observing and Recording and EDUC 176 Applied Theory – Practicum I are being revised to reflect pre-requisite changes. EDUC 256 Working with Young Children in Inclusive Group Settings is being revised to indicate a semester change from Fall to Spring. Under “Required Text”, the Committee requested that section to be corrected. EDUC 270 – Introduction to Working with Families is being revised to indicate a semester change from Spring to Fall.

Melanie Fahlman-Reid moved and Peter Holden seconded that

08/48 The revisions to EDUC 175 Observing and Recording, EDUC 176 Applied Theory – Practicum I, EDUC 256 Working with Young Children in Inclusive Group Settings and EDUC 270 Introduction to Working with Families with the changes requested be recommended for approval to the Education Council.

CARRIED

Early Childhood Care & Education Admission Requirements are being revised to

indicate that 40 hours of work experience as an employee or volunteer must take place within the last two years in a licensed early childhood setting in B.C.

Anna Lee Boulton moved and Marion Haythorne seconded that

- 08/49** The revision to the admission requirements for Early Childhood Care & Education be recommended for approval to the Education Council.

CARRIED

Early Childhood Care & Education Program Profile has been revised to indicate the semester offering for EDUC 256 Working with Young Children in Inclusive Group Settings from Fall to Spring and EDUC 270 Introduction to Working with Families from Spring to Fall.

Milton Williams moved and Marion Haythorne seconded that

- 08/50** The revisions to the Early Childhood Care & Education Program Profile be recommended for approval to the Education Council.

CARRIED

A discussion was given regarding the development of the Bachelor of Early Childhood Care and Education and the support it has received from other institutions. The ECCE degree will prepare students to assume roles as early childhood educators, advocates, policy specialists and administrators.

Milton Williams moved and Anna Lee Boulton seconded that

- 08/51** Final approval of the Bachelor of Early Childhood Care and Education be recommended for approval to the Education Council.

**CARRIED
Unanimously**

13. **TREC**

TOUR 137 – Hospitality Operations and Food and Beverage Management in Destination Resort Environments

TOUR 159 – Geography of Destination Resort Environment

TOUR 212 – Sales and Promotions Management for Tourism

TOUR 125 – Financial Planning in Tourism II

TOUR 165 – Resort Management Co-op

TOUR 301 – Business Law in Tourism

TOUR 350 – Quantitative Methods for Tourism Management

TOUR 421 – Organizational Leadership in Tourism

TOUR 424 – Entrepreneurship in Tourism

TOUR 425 – Financial Management for Tourism

TOUR 440 – Graduating Seminar

TOUR 442 – Environmental Stewardship for Tourism

REC 252 – Environmental Stewardship II

REC 255 – Outdoor Recreation Practicum

Outdoor Recreation Management Diploma Program Profile

Tourism Management Co-op Program Profile

Mountain Bike Operations Program Profile

Destination Resort Management Co-op Diploma Program Profile

Presented by: Chris Bottrill

TOUR 137 Hospitality Operations and Food and Beverage Management in Destination Resort Environments, TOUR 159 Geography of Destination Resort Environment, TOUR 212 Sales and Promotions Management for Tourism are new

courses being added into the Destination Resort Management Diploma program. The Committee noted some corrections that were required on these Course Approval Forms. Melanie Fahlman-Reid proposed approval in principle with the department scrutinizing the forms.

Melanie Fahlman-Reid moved and Milton Williams seconded that

08/52 TOUR 137 Hospitality Operations and Food and Beverage Management in Destination Resort Environments, TOUR 159 Geography of Destination Resort Environment and TOUR 212 Sales and Promotions Management for Tourism be recommended for approval to the Education Council with changes to the evaluation profile to ensure that they add up to 100% and any policy that has an evaluative or mandatory component.

CARRIED

TOUR 125, 165, 301, 350, 421, 424, 425, 440, 442, REC 252 and REC 255 Outdoor Recreation Practicum have all had their pre-requisites changed to facilitate on-line registration, improve academic rigor of the program, expedite graduation and improve success rates for the Bachelor of Tourism Management Degree. There was a discussion regarding the grading profile in the courses and the relative meaning to what constitutes a pass grade. It was suggested that the College policy on grading be reviewed.

Anna Lee Boulton moved and Peter Holden seconded that

08/53 The revisions to the pre-requisites of TOUR 125 Financial Planning in Tourism II, TOUR 165 Resort Management Co-op, TOUR 301 Business Law in Tourism, TOUR 350 Quantitative Methods for Tourism Management, TOUR 421 Organizational Leadership in Tourism, TOUR 424 Entrepreneurship in Tourism, TOUR 425 Financial Management for Tourism, TOUR 440 Graduating Seminar, TOUR 442 Environmental Stewardship for Tourism, REC 252 Environmental Stewardship II and REC 255 Outdoor Recreation Practicum with the changes requested be recommended for approval to the Education Council.

CARRIED

Outdoor Recreation Management Diploma Program Profile is being revised to change the summer practicum from the summer following the last (third) semester of courses to the summer after the second semester of courses. Tourism Management Co-op Program Profile is being revised by an additional stream of this program being offered in September 2008 and by the addition of TOUR 212 and REC 152 and removing TOUR 134 and 205. Mountain Bike Operations Program Profile is being revised to offer CMNS 154 in the Fall semester. Destination Resort Management Co-op Diploma is being revised by the addition of five new courses and removal of five courses that were no longer relevant to the program.

Wendy Dansie moved and Janet Canning seconded that

08/54 The revisions to the Outdoor Recreation Management Diploma

Program Profile, Tourism Management Co-op Program Profile, Mountain Bike Operations Program Profile and Destination Resort Management Co-op Diploma Program Profile be recommended for approval to the Education Council.

CARRIED

INFORMATION ONLY

Course Title Changes:

- | <u>Old Course Title</u> | <u>New Course Title</u> |
|---|--|
| SART 300 – Art Institute I –
Sculpture, Media and Printmaking | SART 300 – Art Institute I –
Sculpture and Printmaking |
| SART 301 – Art Institute II –
Sculpture, Media and Printmaking | SART 301 – Art Institute II –
Sculpture and Printmaking |
2. PMI Course Titles in Calendar
The word “commercial” should no longer appear as the old “commercial music” program was replaced by the jazz program.
- PMI 686 should read “Jazz Trombone Secondary”
PMI 785 should read “Jazz Trumpet Secondary”
PMI 786 should read “Jazz Trombone Secondary”
PMI 878 should read “Jazz Piano Secondary”
PMI 784 should read “Jazz Saxophone Secondary”

There being no further business the meeting concluded at 2:20 pm.

Next Meeting: May 16, 2008.