

SENATE CURRICULUM COMMITTEE MEETING

Friday, March 20, 2026 12:00 pm
VIA MS TEAMS

MINUTES

- PRESENT:** Julia Black (Chair), Jason Dewling, John Brouwer, Caroline Depatie, Hilary Duke, Alan Jenks, Harb Johal, Torin McLachlan, Chloe Miller, Bethany Peterkin, Caroline Soo, Dominique Walker, Danielle Wilson, Daniel Hersog, Laura Prada, Urmila Jangra, Recorder: Mary Jukich
- REGRETS:** Carley Dyer, Jennifer Nesselroad, Stephen Evans, Graham Cook, David Geary, Robert Omura, Sofia Hughes, Tracy Penny Light, Milo Prentice
- GUESTS:** Hilary Moses, Kymberly Stewart, Christina Lee Kim-Koon, Cass Picken, Sarah O’Sullivan, Paul McMillan, Fatima Delia, Donna Thornborough
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Land Acknowledgement

Capilano University is named after Chief Joe Capilano (1854–1910), an important leader of the Skwxwú7mesh (Squamish) Nation of the Coast Salish Peoples. We respectfully acknowledge that our campuses are located on the unceded territories of the səlilwatał (Tsleil-Waututh), shíshálh (Sechelt), Skwxwú7mesh (Squamish), and xʷməθkʷəy̓əm (Musqueam) Nations.

1. Welcome

The Chair called the meeting to order at 12:00 pm.

2. Approval of the Agenda

Caroline Soo moved and Harb Johal seconded:
To adopt the agenda.

CARRIED

3. Approval of the Minutes

Caroline Soo moved and Dominique Walker seconded:
To adopt the February 20, 2026 minutes.

CARRIED

4. SCHOOL OF ANIMATION AND VISUAL EFFECTS

3D Animation for Film and Games Diploma Program Profile
DIGI 249 - Specialized Studies in Computer Graphics
Presented by: Hilary Moses

The 3D Animation for Film and Games Diploma program profile was previously presented at the February 20th committee meeting. However, the profile was not approved because of the concerns over the third term scheduling of CMNS 115 as well as the credit amount in the fourth term risking the eligibility for student loans.

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After consulting with coordinators and the working group, the decision was made to move DIGI 243 to term 4 to balance the credit numbers for term 3 and term 4 and the proposed change was presented to ensure student loan eligibility and was accepted.

The schedule change of moving DIGI 243 to term 4 triggered a pre-requisite adjustment for DIGI 249 as follows:

- Current: 51 DIGI Credits
- Proposed: 48 DIGI Credits

Caroline Soo moved and Dominique Walker seconded:

26/18 The prerequisite revisions to DIGI 249 - Specialized Studies in Computer Graphics and the revisions to the 3D Animation for Film and Games Diploma program profile be recommended to Senate for approval.

CARRIED

5. SCHOOL OF ANIMATION AND VISUAL EFFECTS

2D Animation & Visual Development Diploma Program Profile

Presented by: Hilary Moses

The 2D Animation & Visual Development Diploma program profile is being revised to create consistency of CMNS required course offerings between the 3D and 2D diplomas.

In keeping with the recent approved revisions in the 3D Animation Diploma, the proposed 2D Animation profile change will replace English 100 in the first term with CMNS 115 and add CMNS 133 in the second term. There will be no change to the credit amount.

On discussion, concern was raised around the consultation process with the English Department especially as the courses had significant creative writing content, and that any courses containing creative writing /storytelling should be housed in the English Department. This raised questions around the responsibility of the Curriculum Committee to ensure that proper consultation takes place and whether there could be some sort of due process that can be established for consultation.

The English Department expressed a further concern that if there was a writing for games course in Communication, could the English Department develop a

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writing for games course, or whether there was a policy on duplication of courses that preclude a writing for games course from opening in another Faculty. The presenter responded that there was consultation as well as recommendations from the English Department which were implemented.

Dominique Walker moved and John Brouwer seconded:

26/19 The revisions to the 2D Animation & Visual Development Diploma program profile be recommended to Senate for approval.

CARRIED

6. **SCHOOL OF COMMUNICATION**

CMNS 200 - AI Literacy and Professional Communication

CMNS 235 - Understanding News

CMNS 236 - Understanding Television

CMNS 255 - Interpersonal Communication

CMNS 462 - Advanced Communication Research Practice

CMNS 463 - Advanced Communication Research Practice 2

CMNS 498 - Communication Practicum

CMNS 499 Communication Research Project Course

Bachelor of Communication Studies Degree Program Profile

Minor in Communication Studies Program Profile Revisions

Presented by: KyMBERly Stewart

The School of Communication is proposing changes to courses based on the 2023 Action Plan, changes in student population and changes in the field of media and professional communication studies. The various course changes reflect variations in student learning styles, the advent of AI, and the department's intended re-imagining of the program into a unique Communication Studies program. Revisions at the course level include new courses, course revisions (prerequisite changes), and learning outcomes, course content, evaluation profiles, calendar description and title changes.

New Courses:

- CMNS 200 - AI Literacy and Professional Communication
This is a new 200-level course that will prepare students with foundational knowledge and critical engagement skills for an AI driven future.
- CMNS 463 - Advanced Communication Research Practice 2

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As the student population changes, CMNS 462 (the current prerequisite for CMNS 499) had low enrollment and supervisors wanted to meet with the students sooner to support their undergraduate research. A solution was proposed wherein two 1.5 credit courses were created to run in the Fall to set the students up for their Capstone in the Spring. In this regard, changes were made to CMNS 462 and the new course, CMNS 463, would be offered during the second half of the Fall term with CMNS 462 as a pre- or corequisite. The new course, CMNS 463 will run as an independent study with a 1.5 credit allotment.

Dominique Walker moved and Caroline Soo seconded:

26/20 The two new courses, CMNS 200 - AI Literacy and Professional Communication and CMNS 463 - Advanced Communication Research Practice 2 be recommended to Senate for approval. **CARRIED**

Prerequisite Revisions to Courses:

- CMNS 235 - Understanding News
- CMNS 236 - Understanding Television
- CMNS 255 - Interpersonal Communication
- CMNS 462 - Advanced Communication Research Practice
- CMNS 498 - Communication Practicum
- CMNS 499 Communication Research Project Course

Caroline Depatie moved and Hilary Duke seconded:

26/21 The prerequisite revisions to the following courses: **CARRIED**

- CMNS 235 - Understanding News
- CMNS 236 - Understanding Television
- CMNS 255 - Interpersonal Communication
- CMNS 462 - Advanced Communication Research Practice
- CMNS 498 - Communication Practicum
- CMNS 499 Communication Research Project Course

be recommended to Senate for approval.

Program Profile Revisions:

- Bachelor of Communication Studies Degree Program Profile
- Minor in Communication Studies Program Profile

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The program profiles are being revised to incorporate the above-noted revisions.

Caroline Soo moved and John Brouwer seconded:

26/22 The revisions to the Bachelor of Communication Studies Degree program profile and Minor in Communication Studies program profile be recommended to Senate for approval.

CARRIED

7. DEPARTMENT OF ENGLISH

Bachelor of Arts with a Major in Writing and Literature Program Profile

Presented by: Cass Picken

The Bachelor of Arts with a Major in Writing and Literature program profile is being revised to address the following:

- All students will be required to take both ENGL 103 or 109 as well as ENGL 190 or 191. As such, all first-year requirements will be the same for BA W+L students, regardless of concentration.
- ENGL 107 will be removed as an option for fulfilling the first-year literature requirement. It will instead stand alone as an option, alongside ENGL 359, for satisfying the BA's Indigenous Literature requirement.
- All second-year students will be required to take an additional 200+ ENGL course of their choice.

The proposed changes will increase the total credit count for all students from 42 to 51 credits, an increase of nine credits overall.

Dominique Walker moved and Hilary Duke seconded:

26/23 The revisions to the Bachelor of Arts with a Major in Writing and Literature program profile be recommended to Senate for approval.

CARRIED

8. DEPARTMENT OF ENGLISH

Minor in Critical and Creative Writing Program Profile

Presented by: Cass Picken

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The Department of English would like to add ENGL 390 and 391 to the program profile for the Minor in Critical and Creative Writing. Although the courses are currently included in the BA with a Major in Writing and Literature, due to a clerical error, they were not included in the Minor.

Dominique Walker moved and Caroline Soo seconded:

26/24 The revisions to the Minor in Critical and Creative Writing program profile be recommended to Senate for approval.

CARRIED

9. IDEA SCHOOL OF DESIGN

IXD 109 - AI Ethics and Critical Thinking
Interaction Design Diploma Program Profile
Presented by: Christina Lee Kim-Koon

IXD 109 - AI Ethics and Critical Thinking is a new course developed to address emerging industry expectations. The Interaction Design Diploma program profile is being revised with the addition of the new course and making a current course optional.

Dominique Walker moved and Harb Johal seconded:

26/25 The new course, IXD 109 - AI Ethics and Critical Thinking, and the revisions to the Interaction Design Diploma program profile be recommended to Senate for approval.

CARRIED

10. SCHOOL OF HUMANITIES

SAHU 300 - Study Abroad - Humanities
SAHU 301 - Study Abroad - Humanities
SAHU 302 - Study Abroad - Humanities
SAHU 303 - Study Abroad - Humanities
SAHU 304 - Study Abroad - Humanities
Presented by: Cass Picken

The School of Humanities would like to add upper-level Study Abroad shell courses, which will open new study abroad and international exchange opportunities to Capilano University students.

Caroline Soo moved and Caroline Depatie seconded:

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26/26 The new courses:

SAHU 300 - Study Abroad - Humanities
SAHU 301 - Study Abroad - Humanities
SAHU 302 - Study Abroad - Humanities
SAHU 303 - Study Abroad - Humanities
SAHU 304 - Study Abroad – Humanities
be recommended to Senate for approval.

CARRIED

11. INTERDISCIPLINARY STUDIES

SAIS 300 - Study Abroad – Interdisciplinary Studies
SAIS 301 - Study Abroad – Interdisciplinary Studies
SAIS 302 - Study Abroad – Interdisciplinary Studies
SAIS 303 - Study Abroad – Interdisciplinary Studies
SAIS 304 - Study Abroad – Interdisciplinary Studies
Presented by: Cass Picken

The Institute of Interdisciplinary Studies would like to update/revise its Study Abroad Shell Courses since the term ‘Liberal Studies’ is no longer in use. This will ensure continuity of study abroad and international exchange opportunities to CapU students.

John Brouwer moved and Harb Johal seconded:

26/27 The new courses:

SAIS 300 - Study Abroad – Interdisciplinary Studies
SAIS 301 - Study Abroad – Interdisciplinary Studies
SAIS 302 - Study Abroad – Interdisciplinary Studies
SAIS 303 - Study Abroad – Interdisciplinary Studies
SAIS 304 - Study Abroad – Interdisciplinary Studies
be recommended to Senate for approval.

CARRIED

12. SCHOOL OF STEM

SASC 200 - Study Abroad- Science, Technology, Engineering & Math
SASC 201 - Study Abroad- Science, Technology, Engineering & Math
SASC 202 - Study Abroad- Science, Technology, Engineering & Math
SASC 203 - Study Abroad- Science, Technology, Engineering & Math
SASC 204 - Study Abroad- Science, Technology, Engineering & Math
SASC 300 - Study Abroad- Science, Technology, Engineering & Math
SASC 301 - Study Abroad- Science, Technology, Engineering & Math
SASC 302 - Study Abroad- Science, Technology, Engineering & Math

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SASC 303 - Study Abroad- Science, Technology, Engineering & Math

SASC 304 - Study Abroad- Science, Technology, Engineering & Math

Presented by: Cass Picken

The School of Science, Technology, Engineering & Mathematics (STEM) would like to create a set of new Study Abroad Shell Courses, which will open new study abroad and international exchange opportunities to CapU students.

Caroline Soo moved and Alan Jenks seconded:

26/28 The new courses:

SASC 200 - Study Abroad- Science, Technology, Engineering & Math

SASC 201 - Study Abroad- Science, Technology, Engineering & Math

SASC 202 - Study Abroad- Science, Technology, Engineering & Math

SASC 203 - Study Abroad- Science, Technology, Engineering & Math

SASC 204 - Study Abroad- Science, Technology, Engineering & Math

SASC 300 - Study Abroad- Science, Technology, Engineering & Math

SASC 301 - Study Abroad- Science, Technology, Engineering & Math

SASC 302 - Study Abroad- Science, Technology, Engineering & Math

SASC 303 - Study Abroad- Science, Technology, Engineering & Math

SASC 304 - Study Abroad- Science, Technology, Engineering & Math

be recommended to Senate for approval.

CARRIED

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13. SCHOOL OF SOCIAL SCIENCES

SASS 300 - Study Abroad - Social Sciences

SASS 301 - Study Abroad - Social Sciences

SASS 302 - Study Abroad - Social Sciences

SASS 303 - Study Abroad - Social Sciences

SASS 304 - Study Abroad - Social Sciences

SASS 305 - Study Abroad - Social Sciences

Presented by: Cass Picken

The School of Social Sciences would like to create six study abroad course shells to serve students undertaking study abroad experiences. Study abroad shell courses serve the needs of students when they are taking courses abroad while studying at Capilano University.

Caroline Soo moved and Harb Johal seconded:

26/29 The new courses:

SASS 300 - Study Abroad - Social Sciences

SASS 301 - Study Abroad - Social Sciences

SASS 302 - Study Abroad - Social Sciences

SASS 303 - Study Abroad - Social Sciences

SASS 304 - Study Abroad - Social Sciences

SASS 305 - Study Abroad - Social Sciences

be recommended to Senate for approval.

CARRIED

14. DEPARTMENT OF ANTHROPOLOGY

ANTH 211 - Introduction to the Social Determinants of Health

Presented by: Sarah O'Sullivan

ANTH 211 - Introduction to the Social Determinants of Health is a new second year level course that will introduce students to the social determinants of health framework and its critiques. This course represents one of several steps the new faculty are taking to ensure the department's course offerings more accurately represent their areas of expertise. The proposed course also complements existing health-related courses currently offered by the department.

Hilary Duke moved and Alan Jenks seconded:

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26/30 The new course, ANTH 211 - Introduction to the Social Determinants of Health be recommended to Senate for approval.

CARRIED

15. BIOLOGY

BIOL 112 - Human Anatomy and Physiology I for Health Sciences

BIOL 203 - Introduction to Microbiology

BIOL 208 - Ecology

BIOL 209 - Fundamentals of Physiology

BIOL 212 - Invertebrate Zoology

BIOL 213 - Vertebrate Zoology

BIOL 214 - Cell Biology

BIOL 230 - Botany - Algae to Angiosperms

Presented by: Paul McMillian

SCC was requested to approve the following prerequisite revisions:

- BIOL 112 - Human Anatomy and Physiology I for Health Sciences
 - To include Anatomy and Physiology 12 (AP12)

- BIOL 203 - Introduction to Microbiology
- BIOL 208 - Ecology
- BIOL 209 - Fundamentals of Physiology
- BIOL 212 - Invertebrate Zoology
- BIOL 213 - Vertebrate Zoology
- BIOL 214 - Cell Biology
 - To include BIOL 109 (C-) or BIOL 110 (C-); and BIOL 111 (C-)

Hilary Duke moved and Caroline Depatie seconded:

26/31 The revisions to
BIOL 112 - Human Anatomy and Physiology I for Health Sciences
BIOL 203 - Introduction to Microbiology
BIOL 208 - Ecology
BIOL 209 - Fundamentals of Physiology
BIOL 212 - Invertebrate Zoology
BIOL 213 - Vertebrate Zoology
BIOL 214 - Cell Biology
BIOL 230 - Botany - Algae to Angiosperms
be recommended to Senate for approval.

CARRIED

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16. SCHOOL OF LEGAL STUDIES

LAW 361 - Employment Agencies and Tribunals

LAW 390 - Bankruptcy and Insolvency Law

LAW 391 - Canadian Income Tax Law

Paralegal Certificate Admission Requirement and

Paralegal Diploma Admission Requirement

Presented by: Donna Thornborough

- LAW 361 - Employment Agencies and Tribunals
 - New course and Cap Core designation, *Self and Society*

LAW 361 - Employment Agencies and Tribunals is a new 300 level course which will teach students the substantive and procedural law involved in employment agencies and tribunals. This course will help future Regulated Paralegals to develop the requisite skill set and knowledge base required for this type of advocacy.

On discussion, it was noted that given the course is requesting Cap Core designation under *Self and Society*, there was no Indigenous consultation. A concern was raised about how the *Self and Society* components would be reflected within the weekly course content. The presenter indicated that they would follow up with the instructor who developed the course.

During a broader discussion, as a point of reference to committee members, it was suggested to make the Indigenous consultation for proposed Cap Core courses under the designation of *Self and Society* more visible within the covering memorandum that is submitted with the course outline.

Alan Jenks moved and Caroline Soo seconded:

26/32 The new course, LAW 361 - Employment Agencies and Tribunals, as well as Cap Core designation under the heading of *Self and Society* be recommended to Senate for approval.

CARRIED

- LAW 390 - Bankruptcy and Insolvency Law
- LAW 391 - Canadian Income Tax Law
 - New Courses

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LAW 390 - Bankruptcy and Insolvency Law was developed in response to industry feedback and demand. This course provides students with a practical understanding of the legal framework governing bankruptcies, proposals, and creditor–debtor relationships in Canada.

LAW 391 - Canadian Income Tax Law was developed in response to industry feedback and demand. This course provides paralegal students with a practical foundation in tax concepts commonly encountered in legal files, enabling them to identify issues, interpret financial documents, and support legal counsel more effectively.

Caroline Soo moved and Caroline Depatie seconded:

26/33 The two new courses, LAW 390 - Bankruptcy and Insolvency Law and LAW 391 - Canadian Income Tax Law be recommended to Senate for approval.

CARRIED

- Paralegal Certificate Admission Requirement and
- Paralegal Diploma Admission Requirement
 - Revisions

The presenter indicated that the revisions to the admission requirements for both the Paralegal Certificate and Paralegal Diploma were only wording changes to provide more clarity rather than changes to content.

Dominique Walker moved and John Brouwer seconded:

26/34 The revisions to the admission requirements of the Paralegal Certificate and the Paralegal Diploma be recommended to Senate for approval.

CARRIED

17. INFORMATION ITEMS

- (a) APSC 130 Technical Drafting and Computer-Aided Design
- Fall 2026: Course Revisions (Weekly Contact Hours)
- (b) IXD 101 Digital Environment and Workflow
- Fall 2026: Course Revisions (Long Title, Short Title, Calendar Description, Learning Outcomes, Course Content).

IXD 103 - Visual Design I

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- Fall 2026: Course Revisions (Calendar Description, Learning Outcomes, Course Content).

IXD 202 - Design for New Technologies

- Fall 2026: Course Revisions (Long Title, Short Title, Calendar Description, Learning Outcomes, Course Content).

(c) SAIS Study Abroad Interdisciplinary

- Fall 2026: New Subject Code request

(d) SASC Study Abroad - STEM

- Fall 2026: New Subject Code request

(e) SAHU 200 - Study Abroad/Student Exchange (Humanities)

SAHU 201 - Study Abroad/Student Exchange (Humanities)

SAHU 202 - Study Abroad/Student Exchange (Humanities)

SAHU 203 - Study Abroad/Student Exchange (Humanities)

SAHU 204 - Study Abroad/Student Exchange (Humanities)

SAHU 205 - Study Abroad/Student Exchange (Humanities)

- Fall 2026: Course Revisions (Long Title, Short Title, Calendar Description)

(f) SASS 200 - Study Abroad/Student Exchange (Social Sciences)

SASS 201 - Study Abroad/Student Exchange (Social Sciences)

SASS 202 - Study Abroad/Student Exchange (Social Sciences)

SASS 203 - Study Abroad/Student Exchange (Social Sciences)

SASS 204 - Study Abroad/Student Exchange (Social Sciences)

SASS 205 - Study Abroad/Student Exchange (Social Sciences)

- Fall 2026: Course Revisions (Long Title, Short Title, Calendar Description)

(g) CMNS 132 Explorations of Mass Media

- Fall 2026: Course Revisions (Long Title, Short Title, Course Content, Evaluation Profile).

CMNS 235 - Understanding News

- Fall 2026: Course Revisions (Long Title, Short Title, Calendar Description, Learning Outcomes, Evaluation Profile)

CMNS 236 - Understanding Television

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- Fall 2026: Course Revisions (Long Title, Short Title, Calendar Description, Learning Outcomes, Course Content, Evaluation Profile)

CMNS 255 - Interpersonal Communication

- Fall 2026: Course Revisions (Calendar Description, Evaluation Profile)

CMNS 261 - Interpreting Communication Documents

- Fall 2026: Course Revisions (Long Title, Short Title, Calendar Description, Course Content, Evaluation Profile)

CMNS 358 - Media Cultures in the Lives of Children and Adolescents

- Fall 2026: Course Revisions (Long Title, Short Title, Learning Outcomes, Course Content, Evaluation Profile)

CMNS 370 - Photography as Communication: Fact and Fiction

- Fall 2026: Course Revisions (Long Title, Short Title, Calendar Description, Course Content, Evaluation Profile)

CMNS 462 - Advanced Communication Research Practice

- Fall 2026: Course Revisions (Long Title, Short Title, Calendar Description, Learning Outcomes, Course Content, Evaluation Profile)

CMNS 498 - Communication Practicum

- Fall 2026: Course Revisions (Calendar Description, Course Content, Evaluation Profile)

18. BUSINESS ITEMS

(a) Revision to Approved 2027 Meeting Schedule

The Registrar's Office requested a revision to the approved 2027 meeting schedule so that for March 2027, the deadline for items to be received by the Registrar's office be revised from March 3 to February 24. Typically, agendas for March are lengthy with numerous items and the extension will allow more time for the Registrar's Office to review the items.

Alan Jenks moved and Caroline Soo seconded:

26/35 The revision to the 2027 committee meeting schedule be revised so that for March 2027, the deadline for items to be

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received by the Registrar's office be changed from March 3 to February 24.

(b) Membership Terms Ending as of August 15, 2026

The following members, whose terms will expire as of August 15, 2026, were requested to indicate whether they wished to continue for a further term or provide the name of a new representative:

- Dominique Walker - Design
- Danielle Wilson - Business
- John Brouwer – Tourism Management or Outdoor Recreation Management
- Julia Black – Allied Health or Education & Childhood Studies
- Caroline Soo – Public Administration or Kinesiology
- Bethany Peterkin - Library
- Chloe Miller – Non-instructional faculty member
- Student – Sofia Hughes
- Student – Milo Prentice
- Student – Alisha Samnani

(c) Calendar Deadline

Effective for the 2026/2027 University Calendar, only items approved by the April 2026 Senate meeting will be published in the annual calendar.

The meeting was adjourned at 1:50 pm.

Next Meeting: Friday, April 17, 2026
