

SENATE CURRICULUM COMMITTEE MEETING

Friday, June 12, 2026 12:00 pm

VIA MS TEAMS

MINUTES

- PRESENT:** Julia Black (Chair), John Brouwer, Caroline Depatie, Hilary Duke, Stephen Evans, David Geary, Daniel Hersog, Urmila Jangra, Lesley Brown, Chloe Miller, Caroline Soo, Dominique Walker, Robert Omura, Laura Prada, Recorder: Mary Jukich
- REGRETS:** Carley Dyer, Torin McLachlan, Danielle Wilson, Milo Prentice, Alan Jenks, Jennifer Nesselroad, Bethany Peterkin, Graham Cook, Harb Johal, Sofia Hughes
- GUESTS:** Brad Martin, Christina Lee Kim Koon, Sparky Laurence, Siri Olesen Maddock, Alison Hale, Corey Muench, Aurelea Mahood, Donna Thornborough, Alexander Karnazes, Alaa Al-Musalli, Brad Wuetherick
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Land Acknowledgement

Capilano University is named after Chief Joe Capilano (1854–1910), an important leader of the Skwxwú7mesh (Squamish) Nation of the Coast Salish Peoples. We respectfully acknowledge that our campuses are located on the unceded territories of the səlilwətaʔ (Tsleil-Waututh), shíshálh (Sechelt), Skwxwú7mesh (Squamish), and xʷməθkʷəy̓əm (Musqueam) Nations.

1. Welcome

The Chair called the meeting to order at 12:00 pm.

Outgoing SCC members, Dominique Walker, Daniel Wilson and Bethany Peterkin were acknowledged for their work and contributions on the committee.

2. Approval of the Agenda

Due to the availability of the presenters, the order of agenda items was slightly revised.

John Brouwer moved and Caroline Depatie seconded:

To adopt the amended agenda.

CARRIED

3. Approval of the Minutes

Caroline Soo moved and Hilary Duke seconded:

To adopt the May 15, 2026 minutes.

CARRIED

4. IDEA SCHOOL OF DESIGN

SAID 200 - Study Abroad/Student Exchange

SAID 201 - Study Abroad – IDEA

SAID 202 - Study Abroad – IDEA

SAID 203 - Study Abroad – IDEA

Presented by: Christina Lee Kim Koon

SENATE CURRICULUM COMMITTEE MEETING

Friday, June 12, 2026 12:00 pm

VIA MS TEAMS

MINUTES

SCC was requested to approve the following revisions to SAID 200 - Study Abroad/Student Exchange as follows:

- Course Title
 - Current: SAID 200: Study Abroad/Student Exchange (IDEA)
 - Revised: SAID 200: Study Abroad – IDEA
- Contact Hours
 - Currently: 0,0,8
 - Revised: 4,0,0

SCC was requested to approve three study abroad course shells to serve students undertaking study abroad experiences. The School of Design has and continues to develop exchange partnerships with institutions around the globe. The revision of Study Abroad Shell courses will enable CapU students' participation in full-term exchanges or other study abroad programs related to interdisciplinary studies.

Julia Black moved and Dominique Walker seconded:

26/52 The revisions to
SAID 200 - Study Abroad/Student Exchange
and the three new courses,
SAID 201 - Study Abroad – IDEA
SAID 202 - Study Abroad – IDEA
SAID 203 - Study Abroad – IDEA
be recommended to Senate for approval.

CARRIED

5. IDEA SCHOOL OF DESIGN

IXD 206 - Professional Development
IXD 207 - Career Planning & Graduation Showcase
Interaction Design Diploma Program Profile
Interaction Design Diploma – Bridge Profile
Presented by: Christina Lee Kim Koon

SCC was requested to approve the following revisions:

- IXD 206 - Professional Development
 - Current - 9-credit experiential learning course.

SENATE CURRICULUM COMMITTEE MEETING

Friday, June 12, 2026 12:00 pm

VIA MS TEAMS

MINUTES

- Proposed - 6 credits and focus on the work-integrated learning practicum experience.
- IXD 207 - Career Planning & Graduation Showcase
 - New course (3 credits over 6 weeks)
 - Cap Core designation under the heading of *Experiential*
- Interaction Design Diploma Program Profile
 - Addition of new course, IXD 207 - Career Planning & Graduation Showcase
 - Revision to IXD 207 - Career Planning & Graduation Showcase
 - Addition of "Effective Fall 2026. "Bridge Profile" added for students who started in Fall 2025 who will be impacted in their last term of the program (Spring 2027).
- Interaction Design Diploma – Bridge Profile – For Reference

Julia Black moved and Dominique Walker seconded:

26/53 The revisions to IXD 206 - Professional Development and the new course, IXD 207 - Career Planning & Graduation Showcase as well as Cap Core designation under the heading of *Experiential* be recommended to Senate for approval.

CARRIED

Julia Black moved and Dominique Walker seconded:

26/54 The revisions to the Interaction Design Diploma Program Profile be recommended to Senate for approval.

CARRIED

6. THEATRE

ASAS 161 - Ensemble Projects for the Stage I

Presented by: Sparky Lawrence

The prerequisites of ASAS 161 - Ensemble Projects for the Stage I are being revised as follows:

- Current
 - ACTR 100 or THTR 130; and THTR 160.
- Proposed:
 - THTR 160; and ACTR 100 or THTR 130 as a pre- or corequisite

SENATE CURRICULUM COMMITTEE MEETING

Friday, June 12, 2026 12:00 pm

VIA MS TEAMS

MINUTES

Julia Black moved and Hilary Duke seconded:

- 26/55** The prerequisite revision of ASAS 161 - Ensemble Projects for the Stage I be recommended to Senate for approval. **CARRIED**

7. MUSIC DIPLOMA

MUS 108 - Music Appreciation

Presented by: Siri Olesen-Maddock

SCC was requested to approve Cap Core designation under the heading of *Culture and Creative Expression* to MUS 108 - Music Appreciation.

Julia Black moved and Dominique Walker seconded:

- 26/56** To recommend to Senate approval of Cap Core designation under the heading of *Culture and Creative Expression* to MUS 108 - Music Appreciation. **CARRIED**

8. ACCESS PROGRAMS DEPARTMENT

ESD 001 - Workplace Problem Solving Skills

ESD 002 - Communication and Self Advocacy Skills

ESD 003 - Employability Skills

ESD 004 - Technology for Work

ESD 005 - Work Experience

Presented by: Alison Hale

The University has received funding from an external donor to deliver programming to enhance the employability of individuals with intellectual developmental disabilities. To meet this need, the Access Programs department has developed five Employability Skills Development courses that support learners to develop workplace problem solving skills, communication and self-advocacy skills, technology skills, and other employability skills. A practicum course (ESD 005) will provide learners with direct workplace experience.

Clarification was provided that as this is a cohort program, only students in the program can access the courses.

SENATE CURRICULUM COMMITTEE MEETING

Friday, June 12, 2026 12:00 pm

VIA MS TEAMS

MINUTES

A suggestion was presented that because the title may be too broad, perhaps consider revising the title of ESD 001 - Workplace Problem Solving Skills by adding the words "Introduction to" or "Foundations to".

In addition, it was suggested that ESD 005 - Work Experience go through the WIL Office for feedback and consultation.

It was suggested that the approval of the courses are "approved without prejudice" and approval of the courses does not indicate a commitment that should funding no longer be available, the university is not obligated to continue the program.

Julia Black moved and Dominique Walker seconded:

26/57 In response to one-time funded delivery for fall 2026, the five new courses:

CARRIED

ESD 001 - Workplace Problem Solving Skills
ESD 002 - Communication and Self Advocacy Skills
ESD 003 - Employability Skills
ESD 004 - Technology for Work
ESD 005 - Work Experience
be recommended to Senate for approval.

9. INFORMATION ITEMS

- (a)** SAID 200 - Study Abroad/Student Exchange (IDEA)
SAID 300 - Study Abroad/Student Exchange (IDEA)
SAID 301 - Study Abroad/Student Exchange (IDEA)
SAID 302 - Study Abroad/Student Exchange (IDEA)
SAID 303 - Study Abroad/Student Exchange (IDEA)
 - SPRING 2027: Course Revisions (Long Title, Calendar Description).
- (b)** MUS 108 - Music Appreciation
 - SPRING 2027: Course Revisions (calendar description).
- (c)** MT 450 - Music and the Creative Arts I;
 - FALL 2026: Course Revisions (calendar description, learning outcomes, course content, evaluation profile).
- (d)** MT 451 - Music and the Creative Arts II;

SENATE CURRICULUM COMMITTEE MEETING

Friday, June 12, 2026 12:00 pm

VIA MS TEAMS

MINUTES

- SPRING 2027: Course Revisions (calendar description, learning outcomes, course content, evaluation profile).
- (e) MT 491 - Practicum III
 - SPRING 2027: Course Revisions (evaluation profile).
- (f) BENG 053 - ABE Provincial Level English Part 1
BENG 054 - ABE Provincial Level English Part 2
 - SUMMER 2026: Course Revisions (Learning Outcomes, Evaluation Profile, Course Note (BENG 053 only))
- (g) ESD Employability Skills Development
 - Fall 2026: New Subject Code request.

10. BUSINESS ITEMS

- (a) Academic Policy Renewal Initiative – Link to  [SCC plus guests Academic policy renewal initiative 12.06.2026.pptx](#)

Committee members were provided with a presentation on the Academic Policy Renewal Initiative. In support of academic programming proposals and the future curriculum and calendar management system (CCMS) project, 19 academic policies and procedures were identified as procedurally foundational to curriculum approvals and academic calendar production. Phase 1 focuses on 12 inter-related academic policies and procedures foundational to curriculum development and approvals. Senate committees and chairs that will be consulted for select policies will be Academic Planning and Review, Curriculum, Graduate Studies, and Policy and Governance.

On completion of the presentation, clarification was provided that the intent of the Policy Renewal Initiative is to modernize existing policies so that policies reflect the current state of business and the focus of the initiative is the 12 policies presented. In terms of Cap Core and Indigenous consultation, this will be a larger project which will require campus wide consultation.

The meeting was adjourned at 1:30 pm.

Next Meeting: Friday, August 21, 2026, online
