

SENATE CURRICULUM COMMITTEE MEETING

Friday, April 17, 2026 12:00 pm

VIA MS TEAMS

MINUTES

PRESENT: Julia Black (Chair), John Brouwer, Caroline Depatie, Hilary Duke, Carley Dyer, David Geary (arrived 1:15), Daniel Hersog, Urmila Jangra, Harb Johal, Alan Jenks, Torin McLachlan, Chloe Miller, Robert Omura, Bethany Peterkin, Laura Prada, Caroline Soo, Danielle Wilson, Recorder: Mary Jukich

REGRETS: Graham Cook, Stephen Evans, Sofia Hughes, Tracy Penny Light, Jennifer Nesselroad, Milo Prentice, Dominique Walker

GUESTS: Mohna Baichoo, Christina Lee Kim Koon, Sparky Lawrence, Melissa Panger, Carmen White

Land Acknowledgement

Capilano University is named after Chief Joe Capilano (1854–1910), an important leader of the Skwxwú7mesh (Squamish) Nation of the Coast Salish Peoples. We respectfully acknowledge that our campuses are located on the unceded territories of the səlilwatał (Tsleil-Waututh), shíshálh (Sechelt), Skwxwú7mesh (Squamish), and xʷməθkʷəŷəm (Musqueam) Nations.

1. Welcome

The Chair called the meeting to order at 12:00 pm.

2. Approval of the Agenda

Bethany Peterkin moved and Carley Dyer seconded:

To adopt the agenda.

CARRIED

3. Approval of the Minutes

Caroline Soo moved and Julia Black seconded:

To adopt the March 20, 2026 minutes.

CARRIED

4. LEADERSHIP FOR INDIGENOUS LEARNERS CERTIFICATE

Presented by: Carmen White

This program is being created to meet the request of the Squamish Nation for a Leadership Certificate that will give their students the opportunity to learn the individual, team, and organizational leadership skills required to work within the Nation on upcoming projects and developments that they currently have in the works. They have begun training students with basic leadership skills but would like a broader program to help build on those basics to create work ready leaders in the community. They would like to register thirty-five students per cohort in this program.

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On discussion it was suggested that to address Indigenous content within the cap core courses, the course description of BADM 106 be revised as follows:

This introductory course offers an exploration into the behaviour of individuals and teams within organizations. Through foundational theories and real-world applications, students will explore how people's behaviours impact organizational performance. Students will engage in collaborative activities and a team project to practice essential teamwork skills to enhance their ability to communicate and work effectively with others, including with Indigenous individuals and organizations.

Danielle Wilson moved and Hilary Duke seconded:

26/36 The new credential, Leadership for Indigenous Learners Certificate, be recommended to Senate for approval.

CARRIED

5. SCHOOL OF KINESIOLOGY

SAKN 300 - Study Abroad - Kinesiology

SAKN 301 - Study Abroad - Kinesiology

SAKN 302 - Study Abroad - Kinesiology

SAKN 303 - Study Abroad - Kinesiology

SAKN 304 - Study Abroad – Kinesiology

Presented by: Caroline Soo

The School of Kinesiology would like to add upper-level Study Abroad shell courses, which will open new study abroad and international exchange opportunities to Capilano University students.

Torin McLachlan moved and John Brouwer seconded:

26/37 The new courses:

SAKN 300 - Study Abroad - Kinesiology

SAKN 301 - Study Abroad - Kinesiology

SAKN 302 - Study Abroad - Kinesiology

SAKN 303 - Study Abroad - Kinesiology

SAKN 304 - Study Abroad – Kinesiology

be recommended to Senate for approval.

CARRIED

6. SCHOOL OF KINESIOLOGY

KINE 320 - Physiology of Healthy Aging

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KINE 375 - Advanced Exercise Physiology

Presented by: Caroline Soo

SCC was requested to approve an increase to the prerequisite credit number from 45 credits to 60 credits for KINE 320 - Physiology of Healthy Aging and KINE 375 - Advanced Exercise Physiology. The current prerequisites are 45 credits of 100-level or higher coursework and KINE 275. The addition to 60 credits will further students' knowledge of kinesiology, specifically through the understanding of the structure and functions of the nervous, musculoskeletal, and cardiorespiratory systems, which is crucial for success in KINE 320. By increasing the number of credits to 60, an addition of 5 courses, students will gain the desired kinesiology knowledge that better prepares them to be successful in this upper-level exercise science course.

The current prerequisites are 45 credits of 100-level or higher coursework and KINE 275. The addition to 60 credits will further students' knowledge of kinesiology, specifically for the physiological changes of exercise in high altitude, microgravity, thermal stress and diving, which is crucial for success in KINE 375. By increasing the number of credits to 60, an addition of 5 courses, students will gain the desired kinesiology knowledge that better prepares them to be successful in this upper-level exercise science course.

Hilary Duke moved and Carley Dyer seconded:

26/38 The prerequisite revisions to KINE 320 - Physiology of Healthy Aging and KINE 375 - Advanced Exercise Physiology from 45 credits to 60 credits be recommended to Senate for approval.

CARRIED

7. SCHOOL OF LEGAL STUDIES

LAW 495 - Applied Clinical Practice for Access to Justice

Presented by: Melissa Panjer

LAW 495 - Applied Clinical Practice for Access to Justice is a new upper-level elective course in the Bachelor of Legal Studies (Paralegal) Degree, effective fall 2026. This course will benefit students by helping them develop professional skills and confidence through real work with clinic users, as well as their sense of professional responsibility as it relates to access to justice.

SCC was also requested to approve Cap Core designation under the heading of *Self and Society*.

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Julia Black moved and Harb Johal seconded:

26/39 The new course, LAW 495 - Applied Clinical Practice for Access to Justice as well as Cap Core designation under the heading of *Self and Society* be recommended to Senate for approval.

CARRIED

8. SCHOOL OF LEGAL STUDIES

Citation in Contract Law Program Profile
Certificate in Contract Law Program Profile
Presented by: Melissa Panjer

The Citation in Contract Law program profile and Certificate in Contract Law program profile are being revised to introduce elective options, expand the range of courses that may count toward each credential, and improve seat availability for students enrolled in the programs.

The Citation in Contract Law (9 credits) is a three-course, for-credit credential designed for business organizations seeking to strengthen managers' and staff's capacity to prevent or minimize legal risk.

The proposed revision to the Certificate will give students more flexibility in how they meet program requirements by offering alternative course options in Indigenous law and real property. Students will be able to satisfy the requirement by choosing between two related courses, giving them greater choice based on their interests and professional goals.

Julia Black moved and Torin McLachlan seconded:

26/40 The revisions to the Citation and Certificate in Contract Law program profiles, as presented be recommended to Senate for approval.

CARRIED

9. THEATRE DEPARTMENT

Acting for Stage and Screen Diploma Program Profile
Acting for Stage and Screen Certificate Program Profile
Presented by: Sparky Lawrence

The PMTI functional area faculty within the Theatre Department proposes initiating PMTI for Acting for Stage and Screen (ASAS) students in the second term

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of the first year, with a corresponding phase-out of ASAS PMTI in the second semester of the third year. This adjustment reflects a pedagogical and logistical reconsideration of program sequencing to better support student development and overall scheduling efficiency for instructors and student’s workload.

Julia Black moved and Robert Omura seconded:

26/41 The revisions to the Acting for Stage and Screen Diploma program profile and Acting for Stage and Screen Certificate program profile be recommended to Senate for approval.

CARRIED

10. FOUNDATION IN VISUAL COMMUNICATION DESIGN DIPLOMA

Presented by: Christina Lee Kim Koon

The Bachelor of Design in Visual Communication requires an exit-only diploma option for currently enrolled students. This exit diploma will replace the existing advanced diploma exit pathway that is currently being discontinued. This initiative supports the transferability of skills and recognizes student success.

The Foundation in Visual Communication Design diploma is an exit-only credential available to students enrolled in the Bachelor of Design in Visual Communication program. Students cannot enroll directly into this diploma.

Julia Black moved and Carley Dyer seconded:

26/42 The Foundation in Visual Communication Design diploma exit credential/graduation only outcome for the Bachelor of Design in Visual Communication be recommended to Senate for approval.

CARRIED

11. SCHOOL OF TOURISM MANAGEMENT

TOUR 372 - Tourism and Hospitality Practicum

Presented by: Mohna Baichoo

SCC was requested to approve the following revisions to TOUR 372 - Tourism and Hospitality Practicum:

- Current:
 - Experiential learning requirements required an 8-week / 280-hour placement.

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- Proposed:
 - A minimum of 360 work hours and revising the word “practicum” to “work experience”.
 - Addition of the word “co-requisites” to account for students who start the program in September.

Julia Black moved and John Brouwer seconded:

26/43 The revisions to TOUR 372 - Tourism and Hospitality Practicum be recommended to Senate for approval.

CARRIED

12. THEATRE DEPARTMENT

MUTH 308 - Performance Project III

MUTH 318 - Ensemble Voice for Musical Theatre I

Presented by: Sparky Lawrence

SCC was requested to approve the following prerequisite revisions:

- MUTH 308 - Performance Project III
 - From: MUTH 209
 - To: MUTH 208 to avoid conflicts in registration.
- MUTH 318 - Ensemble Voice for Musical Theatre I
 - From: MUTH 217
 - To: MUS 124 to both avoid registration conflicts and to better reflect the progress of curriculum represented in MUTH 318.

Julia Black moved and Carley Dyer seconded:

26/44 The prerequisite revisions to MUTH 308 - Performance Project III and MUTH 318 - Ensemble Voice for Musical Theatre I be recommended to Senate for approval.

CARRIED

13. INFORMATION ITEMS

(a) SAKN Study Abroad - Kinesiology

- Fall 2026: New Subject Code request.

(b) INTS 110 - Making Change: Regional Research and Action

- Fall 2026: Course Revisions (Calendar Description, Learning Outcomes, and Evaluation Profile)

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- (c) LAW 140 - Family Law and Procedures
LAW 360 - Labour and Employment Law
 - Fall 2026: Course Revisions (Calendar Description, Required Text, Learning Outcomes, Course Content, and Evaluation Profile)

- (d) TOUR 372 - Tourism and Hospitality Practicum
 - Summer 2027: Course Revisions (Long Title, Short Title, Calendar Description, Course Content, and Evaluation Profile).

14. BUSINESS ITEMS

(a) **Counselling Services - Mental Health Prevention**

Presented by: Chloe Miller

SCC was provided with a presentation on the Vital Role of Post-Secondary Counsellors: Retention, Risk, and Student Success Mental Health and Campus Responsibility.

(b) **Proposed Meeting Format for 2025/2026 Year and 2026/2027**

Presented by: Julia Black

As background, in September 2025, the committee suggested that for 2025/2026 there be an in-person meeting on Friday, August 21, 2026. However, there is concern that faculty may still be on holiday and that there may not be quorum and committee members miss the value of an in person meeting in August.

In this regard SCC was requested to indicate if June 12, 2026 could be an option for the in-person meeting, or alternatively not have an in-person meeting for this academic year, and for 2026/2027 meet in person at the first September meeting as a way to welcome new committee members and provide the orientation.

On discussion and based on comments posted to MS Teams chat, SCC members indicated their agreement to the following:

June 12, 2026 – Online

August 21, 2026 – Online

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Julia Black moved and Urmila Jangra seconded:

26/44 For the 2026/2027 academic year, the September 18, 2026 meeting be in person.

CARRIED

(c) Membership Terms Ending as of August 15, 2026

The following members, whose terms will expire as of August 15, 2026, were requested to indicate whether they wished to continue for a further term or provide the name of a new representative:

- Dominique Walker - Design
- Danielle Wilson - Business
- Julia Black – Allied Health or Education & Childhood Studies
- Caroline Soo – Public Administration or Kinesiology
- Bethany Peterkin - Library
- Student – Sofia Hughes
- Student – Milo Prentice
- Student – Alisha Samnani

The meeting was adjourned at 1:15 pm.

Next Meeting: Friday, May 15, 2026
