



SENATE CURRICULUM COMMITTEE MEETING

Friday, March 21, 2025 11:15 am
VIA MICROSOFT TEAMS

MINUTES

- PRESENT:** Deb Jamison (Chair), John Brouwer, Julia Black, Claire Carolan, Shahnaz Darayan, Caroline Depatie, Hilary Duke, David Geary, Urmila Jangra, Bethany Paul, Tracy Penny Light, Cass Picken, Maggie Reagh, Alisha Samnani, Ramin Shadmehr, Caroline Soo, Dominique Walker, Danielle Wilson, Recorder Mary Jukich
- REGRETS:** Graham Cook, Chloe Miller, Harb Johal
- GUESTS:** Sean Ashley, Tamara Dakic, David Hauka, Jaspreet Jhutti, Christina Lee Kim Koon, Michael Laurence, Aurelea Mahood, Sarah O'Sullivan, Melissa Panjer, Michael Thoma

Land Acknowledgement

Capilano University is named after Chief Joe Capilano, an important leader of the Skwxwú7mesh (Squamish) Nation of the Coast Salish Peoples. We respectfully acknowledge that our campuses are located on the territories of the Lílwat, xʷməθkʷəy̓əm (Musqueam), shíshálh (Sechelt), Skwxwú7mesh (Squamish) and Saálwataʔ/Selilwitulh (Tsleil-Waututh) Nations.

1. Welcome

The Chair called the meeting to order at 11:15 am.

2. Approval of the Agenda

A minor typographical error was noted on the agenda.

Bethany Paul moved and Urmila Jangra seconded:
To adopt the amended agenda.

CARRIED

3. Approval of the Minutes

Dominique Walker moved and Maggie Reagh seconded:
To adopt the February 21, 2025 minutes.

CARRIED
2 Abstentions

4. COMPUTING AND DATA SCIENCE

COMP 165 – Introduction to Multimedia and the Internet
Presented by: Tamara Dakic

COMP 165 – Introduction to Multimedia and the Internet is being revised generally to update the course outline into alignment with current STEM programming, other COMP courses, University-wide standards and modern web



SENATE CURRICULUM COMMITTEE MEETING

Friday, March 21, 2025 11:15 am
VIA MICROSOFT TEAMS

MINUTES

computing technologies. The revisions include changing the contact hours from 4, 2, 0 to 3, 3, 0 and revising the prerequisites from “Applications of Math 11, Principles of Math 11, BMTH044 or MATH091; or Math Placement Test (MPT)” to “One of the following: COMP 115 (C-) or COMP 101 (A) or IXD 108 (B-).” SCC was also requested to approve Cap Core designation under the headings *Science and Technology* and *Numeracy* (as well as Quantitative Analytical designation).

On review and discussion, it was suggested to clarify the wording around late assignments, assignment due dates, how late assignments are penalized (which are better dealt with in syllabi instead of course outlines), and to remove the requirement for proof of illness.

Urmila Jangra moved and Caroline Soo seconded:

25/17 The revisions to COMP 165 – Introduction to Multimedia and the Internet, as well as Cap Core designation under the headings *Science and Technology* and *Numeracy* (and Quantitative Analytical designation) be recommended to Senate for approval.

CARRIED

5. ANTHROPOLOGY

ANTH 203 – Medical Anthropology
Presented by: Sarah O’Sullivan

ANTH 203 – Medical Anthropology is a new second year course for Fall 2025 that will introduce students to the foundations of medical anthropology. This course would be an important component to a future Minor in Anthropology given that medical anthropology is one of the fastest growing sub-disciplines within the field. SCC was also requested to approve Cap Core designation under the heading *Self and Society*.

On review and discussion, it was suggested that the verb “understand” in the learning outcomes be strengthened.

Discussion also took place regarding Indigenous consultation, and it was suggested that the proponent consult with Bethany Paul. A suggestion was also made that further Indigenous consultation be undertaken at some point in the future, preferably with an Indigenous medical anthropologist (or with someone whom the proponent sees fit given budgetary constraints).



SENATE CURRICULUM COMMITTEE MEETING

Friday, March 21, 2025 11:15 am
VIA MICROSOFT TEAMS

MINUTES

Caroline Soo moved and Tracy Penny Light seconded:

25/18 The new course, ANTH 203 – Medical Anthropology, as well as Cap Core designation under the heading *Self and Society*, be recommended to Senate for approval.

CARRIED

6. POLITICAL SCIENCE

POL 202 – Government and Politics of British Columbia

POL 204 – Canadian Public Policy

POL 210 – Politics of the United States

Presented by: Michael Laurence and David Matijasevich

SCC was requested to approve Cap Core designation under the heading *Self and Society* to POL 202 – Government and Politics of British Columbia and POL 204 – Canadian Public Policy.

During the discussion, suggestions were made to strengthen the learning outcomes and it was suggested that the wording “First Nations” be changed to “Indigenous Peoples.”

Dominique Walker moved and Maggie Reagh seconded:

25/19 Cap Core designation under the heading *Self and Society* to POL 202 – Government and Politics of British Columbia and POL 204 – Canadian Public Policy be recommended to Senate for approval.

CARRIED

POL 210 – Politics of the United States is a new second year course focused on introducing students to the fundamentals of the American political system. This course will be offered for the first time in the Spring of 2026. SCC was also requested to approve Cap Core designation under the heading *Self and Society*.

Maggie Reagh moved and Tracy Penny Light seconded:

25/20 The new course, POL 210 – Politics of the United States, as well as Cap Core designation under the heading *Self and Society*, be recommended to Senate for approval.

CARRIED



SENATE CURRICULUM COMMITTEE MEETING

Friday, March 21, 2025 11:15 am
VIA MICROSOFT TEAMS

MINUTES

7. SOCIOLOGY AND CRIMINOLOGY

SOC 360 – Sociology of Mental Health

Presented by: Sean Ashley

SOC 360 – Sociology of Mental Health is a new course that will fill the need for the minor requirement. The School of Social Sciences will be proposing a new major next year in Health and Society and this course will also be part of that proposed program. SCC was also requested to approve Cap Core designation under the heading *Self and Society*.

Tracy Penny Light moved and Hilary Duke seconded:

25/21 The new course, SOC 360 – Sociology of Mental Health, as well as Cap Core designation under the heading *Self and Society*, be recommended to Senate for approval.

CARRIED

8. SOCIOLOGY AND CRIMINOLOGY

CRIM 220 – Youth Justice and Injustice

CRIM 240 – Drugs and Society

CRIM 313 – Crimes of the Powerful: Corporate and State Wrongdoing

CRIM 330 – Prisons and Penitentiaries

CRIM 430 – Punishment and Social Policy

Presented by: Sean Ashley

The Sociology and Criminology department is in the process of creating a new degree program (a major in critical criminology) and is looking to expand course offerings to support this program and to address student demand and reflect new departmental hires. Should the program proposal not be successful for a new major, a minor in criminology should be easily achievable, and these courses will likewise fulfill requirements for a minor. The curriculum is designed for all students, not only future criminology program students. In addition, SCC was requested to approve Cap Core designation under the heading *Self and Society*.

On discussion, suggestions were made regarding revisions to the Calendar Description, course content and the learning outcomes for CRIM 240, as well as the learning outcomes for CRIM 430.



SENATE CURRICULUM COMMITTEE MEETING

Friday, March 21, 2025 11:15 am

VIA MICROSOFT TEAMS

MINUTES

The presenter also requested a change on the floor to the prerequisites for CRIM 313 from “45 credits of 100-level or higher coursework including CRIM 101” to “45 credits of 100-level or higher coursework.”

Hilary Duke moved and Caroline Soo seconded:

25/22 The new courses, CRIM 220 – Youth Justice and Injustice, CRIM 240 – Drugs and Society, CRIM 313 – Crimes of the Powerful: Corporate and State Wrongdoing (and prerequisite changes), CRIM 330 – Prisons and Penitentiaries and CRIM 430 – Punishment and Social Policy, as well as Cap Core designation under the heading *Self and Society*, be recommended to Senate for approval.

CARRIED

9. DOCUMENTARY

DOCS 122 – Documentary Production II

DOCS 131 – Documentary Producing

Presented by: Michael Thoma

SCC was requested to approve the following prerequisite revisions:

- DOCS 122 Documentary Production II
 - Current Prerequisite: Successful completion of 15.00 100-level Documentary credits
 - Proposed Prerequisite: DOCS 102
- DOCS 131 Documentary Producing
 - Current Prerequisite: Successful completion of 15.00 100-level Documentary credits
 - Proposed Prerequisite: DOCS 102

Caroline Depatie moved and Caroline Soo seconded:

25/23 The revisions to the prerequisites of DOCS 122 – Documentary Production II and DOCS 131 – Documentary Producing be recommended to Senate for approval.

CARRIED

10. IDEA SCHOOL OF DESIGN

DSGN 440 – Professional Development II

DSGN 441 – Professional Development II: Illustration Concentration



SENATE CURRICULUM COMMITTEE MEETING

Friday, March 21, 2025 11:15 am
VIA MICROSOFT TEAMS

MINUTES

DSGN 442 – Professional Development II: Branding Concentration
 DSGN 443 – Professional Development II: Interactive Concentration
 IDES 414 – Technology Intensive IV
 Bachelor of Design in Visual Communication Program Profile

- Illustration Concentration
- Branding Concentration
- Interactive Design Concentration

Presented by: Christina Lee Kim Koon

SCC was requested to approve the following revisions:

- DSGN 440 – Professional Development II
- DSGN 441 – Professional Development II: Illustration Concentration
- DSGN 442 – Professional Development II: Branding Concentration
- DSGN 443 – Professional Development II: Interactive Concentration
 - Credits: from 9 credits to 6 credits;
 - Contact Hours: To 4, 0, 6 (15 weeks).
- IDES 414 – Technology Intensive IV
 - Credits: from 1 credit to 4 credits;
 - Contact Hours: to 4, 0, 2 (15 weeks).

Dominique Walker moved and Caroline Soo seconded:

25/24 The revisions to:

CARRIED

DSGN 440 – Professional Development II
 DSGN 441 – Professional Development II: Illustration
 Concentration
 DSGN 442 – Professional Development II: Branding Concentration
 DSGN 443 – Professional Development II: Interactive
 Concentration
 IDES 414 – Technology Intensive IV
 be recommended to Senate for approval.



SENATE CURRICULUM COMMITTEE MEETING

Friday, March 21, 2025 11:15 am
VIA MICROSOFT TEAMS

MINUTES

The Bachelor of Design in Visual Communication program profile will require a minor adjustment to the upper-level concentration requirements from 15 credits to 16 upper level credits.

Dominique Walker moved and Caroline Soo seconded:

25/25 The revisions to the concentration requirements in the Bachelor of Design in Visual Communication Program Profile (Illustration Concentration; Branding Concentration and Interactive Design Concentration) be recommended to Senate for approval.

CARRIED

11. BACHELOR OF MOTION PICTURE ARTS

FILM 250 – Story and Screenplay

FILM 251 – Film Crafts for Actors

FILM 382 – Advanced Film Technique

Presented by: David Hauka

SCC was requested to approve the following revisions:

- FILM 250 – Story and Screenplay
 - Current prerequisites: Successful completion of 16.5 ASAS credits, ENGL 100, ACTR 100, 101 and THTR 160
 - Proposed prerequisites: 16.5 ASAS credits, ENGL 100, ACTR 100 or THTR 130, ACTR 101 or THTR 131, and THTR 160
- FILM 251 – Film Crafts for Actors
 - Current prerequisites: Successful completion of 16.5 ASAS credits, ENGL 100, ACTR 100, 101 and THTR 160
 - Proposed prerequisites: 16.5 ASAS credits, ENGL 100, ACTR 100 or THTR 130, ACTR 101 or THTR 131, and THTR 160
- FILM 382 – Advanced Film Technique
 - Current prerequisites: ACTR 304, ASAS 341, ASAS 370 and FILM 250
 - Proposed prerequisites: ACTR 304, ASAS 341, and ASAS 370;
 - Contact Hours Change: to 4 0 0

John Brouwer moved and Alisha Samnani seconded:



SENATE CURRICULUM COMMITTEE MEETING

Friday, March 21, 2025 11:15 am

VIA MICROSOFT TEAMS

MINUTES

25/26 The prerequisite revisions to FILM 250 – Story and Screenplay, FILM 251 – Film Crafts for Actors, and FILM 382 – Advanced Film Technique, and the contact hours change to FILM 382, be recommended to Senate for approval.

CARRIED

12. ENGLISH ADDITIONAL LANGUAGE

EAL 057 – Upper Beginner Listening & Speaking
 EAL 058 – Upper Beginner Reading & Vocabulary
 EAL 059 – Upper Beginner Grammar & Writing
 EAL 067 – Lower Intermediate Listening & Speaking
 EAL 068 – Lower Intermediate Reading & Vocabulary
 EAL 069 – Lower Intermediate Grammar & Writing
 EAL 077 – Intermediate Listening & Speaking
 EAL 078 – Intermediate Reading & Vocabulary
 EAL 079 – Intermediate Grammar & Writing
 EAL 087 – Upper Intermediate Listening & Speaking
 EAL 088 – Upper Intermediate Reading & Vocabulary
 EAL 089 – Upper Intermediate Grammar & Writing
 EAL 097 – Lower Advanced Listening & Speaking
 EAL 098 – Lower Advanced Reading & Vocabulary
 EAL 099 – Lower Advanced Grammar & Writing

Presented by: Maggie Reagh

SCC was requested to approve a series of new 3.0-credit, English as an Additional Language (EAL) courses in three skill areas: reading/vocabulary, grammar/writing, and listening/speaking. These courses have been developed by the EAP Department in response to an emerging need for part-time, evening EAP programming for domestic students at the three regional campuses, as well as intensive, short-term, intensive programming for international students.

Dominique Walker moved and Caroline Soo seconded:

25/27 The following new courses:

CARRIED

EAL 057 – Upper Beginner Listening & Speaking
 EAL 058 – Upper Beginner Reading & Vocabulary
 EAL 059 – Upper Beginner Grammar & Writing
 EAL 067 – Lower Intermediate Listening & Speaking
 EAL 068 – Lower Intermediate Reading & Vocabulary
 EAL 069 – Lower Intermediate Grammar & Writing



SENATE CURRICULUM COMMITTEE MEETING

Friday, March 21, 2025 11:15 am
VIA MICROSOFT TEAMS

MINUTES

EAL 077 – Intermediate Listening & Speaking
 EAL 078 – Intermediate Reading & Vocabulary
 EAL 079 – Intermediate Grammar & Writing
 EAL 087 – Upper Intermediate Listening & Speaking
 EAL 088 – Upper Intermediate Reading & Vocabulary
 EAL 089 – Upper Intermediate Grammar & Writing
 EAL 097 – Lower Advanced Listening & Speaking
 EAL 098 – Lower Advanced Reading & Vocabulary
 EAL 099 – Lower Advanced Grammar & Writing

be recommended to Senate for approval.

13. INFORMATION ITEMS

- (a) COMP – 165 Introduction to Multimedia and the Internet
- FALL 2025: Course Revisions (Short/Long Title, Calendar Description, Course Content, Learning Outcomes, Evaluation Profile).

POL 202 – Government and Politics of British Columbia

POL 204 – Canadian Public Policy

- FALL 2025: Course Revisions (Calendar Description).

DSGN 440 – Professional Development II

DSGN 441 – Professional Development II: Illustration Concentration

DSGN 442 – Professional Development II: Branding Concentration

DSGN 443 – Professional Development II: Interactive Concentration

IDES 414 – Technology Intensive IV

- FALL 2025: Course Revisions (Short/Long Title, Calendar Description, Course Content, Learning Outcomes, Evaluation Profile).

Environment and Society (Environmental Studies) Diploma

Environment and Society (Environmental Sciences) Diploma

- FALL 2025: Activation of Diploma options for direct admissions (previously approved as exit-only credentials); revisions to the Learning Outcomes.

FILM 251 – Film Crafts for Actors

- FALL 2025: Course Revisions (Calendar Description).



SENATE CURRICULUM COMMITTEE MEETING

Friday, March 21, 2025 11:15 am
VIA MICROSOFT TEAMS

MINUTES

FILM 382 – Advanced Film Technique

- SPRING 2026: Course Revisions (Calendar Description).

Music Diploma (DIPLMUS-MUS)

- FALL 2026: Revisions to Program Learning Outcomes.

IXD 202 – Design for New Technologies;

IDES 252 – Digital Media II

- FALL 2025: Course Revisions (Calendar Description, Learning Outcomes, Course Content, Evaluation Profile).

14. BUSINESS ITEMS

(a) Election of Chair and Vice Chair

Committee members were requested to indicate if they wished to serve as the Chair of the committee. Deb Jamison put her name forward and, as there were no further nominations, Deb Jamison was acclaimed as the Chair for a two-year term August 2025 to July 2027.

Committee members were requested to indicate if they wished to serve as the Vice Chair of the Committee. Maggie Reagh nominated Shahnaz Darayan and, as there were no further nominations, Shahnaz Darayan was acclaimed as the Vice-Chair for a two-year term August 2025 to July 2027.

(b) Membership Terms Ending as of August 15, 2025

The following members, whose terms will expire on August 15, 2025, were requested to indicate whether they wished to continue for a further term or provide the name of a new representative:

Cass Picken – Humanities
Hilary Duke – Social Sciences
Urmila Jangra – Science, Technology, Engineering and Mathematics
David Geary – Motion Picture Arts
Daniel Hersog – Performing Arts
Maggie Reagh – Access and Academic Preparation
Alisha Samnani – Student
Vacant – Student
Vacant – Student



SENATE CURRICULUM COMMITTEE MEETING

Friday, March 21, 2025 11:15 am
VIA MICROSOFT TEAMS

MINUTES

(c) Calendar Deadline

Effective for the 2025/2026 University Calendar, only items approved by the April 2025 Senate meeting will be published in the annual calendar.

The meeting was adjourned at 2:10 p.m.

Next Meeting: Friday, April 25, 2025
