

SENATE CURRICULUM COMMITTEE MEETING

Friday, August 22, 2025 12:00 pm
IN PERSON, ROOM LB 321

MINUTES

- PRESENT:** Deb Jamison (Chair), Julia Black, John Brouwer, Graham Cook, Caroline Depatie, Hilary Duke, David Geary, Urmila Jangra, Harb Johal, Caroline Soo, Recorder: Mary Jukich
- REGRETS:** Shahnaz Darayan, Stephen Evans, Cindy Fairbank, Sofia Hughes, Tracy Penny Light, Torin McLachlan, Chloe Miller, Christina Neigel, Bethany Peterkin, Alisha Samnani, Ramin Shadmehr, Dominique Walker, Danielle Wilson
- GUESTS:** Donna Thornborough, Cheryl Hurlburt, Richard Stock, Jennifer Nesselroad
-

Land Acknowledgement

Capilano University is named after Chief Joe Capilano (1854–1910), an important leader of the Skwxwú7mesh (Squamish) Nation of the Coast Salish Peoples. We respectfully acknowledge that our campuses are located on the unceded territories of the səlilwataʔ (Tsleil-Waututh), shíshálh (Sechelt), Skwxwú7mesh (Squamish), and xʷməθkʷəy̓əm (Musqueam) Nations.

1. Welcome

The Chair called the meeting to order at 12:00 pm.

The following new committee members were introduced and welcomed:

- Christina Neigel, Acting Director Academic Initiatives and Planning
- Torin McLachlan, Humanities
- Stephen Evans, Access and Academic Preparation
- Sofia Hughes, Student

2. Approval of the Agenda

The Business and Professional Studies item, BADM 365, and the Information Item regarding BADM 106 and BADM 107 were removed from the agenda.

Graham Cook moved and Hilary Duke seconded:
To adopt the amended agenda.

CARRIED

3. Approval of the Minutes

Caroline Depatie moved and John Brouwer seconded:
To adopt the June 13, 2025 minutes.

CARRIED

4. GLOBAL LEADERSHIP IN SUSTAINABLE TOURISM

Global Leadership in Sustainable Tourism Post-Baccalaureate Diploma Admission Requirement

SENATE CURRICULUM COMMITTEE MEETING

Friday, August 22, 2025 12:00 pm
IN PERSON, ROOM LB 321

MINUTES

Presented by: Cheryl Hurlbut

In response to evolving trends in higher education admissions and the increasing use of artificial intelligence (AI) tools to draft application materials, the admission requirements for Global Leadership in Sustainable Tourism Post-Baccalaureate Diploma are being revised by removing the requirement for a letter of intent.

John Brouwer moved and Caroline Depatie seconded:

25/44 The revision to the admission requirements of Global Leadership in the Sustainable Tourism Post-Baccalaureate Diploma be recommended to Senate for approval.

CARRIED

5. APPLIED BEHAVIOUR ANALYSIS – AUTISM

ABA 201 – Observation Practicum

Presented by: Richard Stock

SCC was requested to approve revisions to the prerequisites of ABA 201 – Observation Practicum from “ABA 101 and ABA 200” to “None” effective Spring 2026.

Graham Cook moved and Caroline Soo seconded:

25/45 The prerequisite revisions to ABA 201 – Observation Practicum be recommended to Senate for approval.

CARRIED

6. ARTS AND ENTERTAINMENT

AEM 230 – Contemporary Issues I – Arts & Entertainment Management (PT)

AEM 239 – Practicum Preparation for the Arts & Entertainment Industry

AEM 270 – Practicum I – Arts & Entertainment Management (PT)

Presented by: Jennifer Nesselroad

SCC was requested to approve the following prerequisite revisions:

Current:

- AEM 239: 27 AEM credits and ENGL 100
- AEM 270: 43 AEM credits and ENGL 100 and AEM 230 as a corequisite
- AEM 230: 43 AEM credits and ENGL 100 and AEM 270 as a corequisite

SENATE CURRICULUM COMMITTEE MEETING

Friday, August 22, 2025 12:00 pm
IN PERSON, ROOM LB 321

MINUTES

Proposed:

- AEM 239: 24 AEM credits and ENGL 100
- AEM 270: 40 AEM credits and ENGL 100 and AEM 230 as a corequisite
- AEM 230: 40 AEM credits and ENGL 100 and AEM 270 as a corequisite

The adjustments to AEM 239, AEM 270, and AEM 230 will allow students to take all required courses in the fall term of their second year. They can then undertake a part-time practicum in the spring term while retaking any failed spring courses. This enables the students to complete the program in the summer term with a second part-time practicum.

Hilary Duke moved and Harb Johal seconded

25/46 The revisions to AEM 230 – Contemporary Issues I – Arts & Entertainment Management (PT), AEM 239 – Practicum Preparation for the Arts & Entertainment Industry and AEM 270 – Practicum I – Arts & Entertainment Management (PT) be recommended to Senate for approval.

CARRIED

7. BUSINESS AND PROFESSIONAL STUDIES

BADM 365 – Entrepreneurship

At the presenter's request, this item was removed from the agenda.

8 INFORMATION ITEMS

(a) EAS 100 – English for Academic Success

- FALL 2025: Course Revisions (Prerequisite Changes: removal of DET score – 'housekeeping' item).

(b) ABA 201 – Observation Practicum

- SPRING 2026: Course Revisions (Long/Short Title, Calendar Description, Course Note, Method of Delivery).

(c) REC 152 – Environmental Stewardship I

REC 156 – Natural History for Tourism and Outdoor Recreation

REC 191 – Outdoor Recreation Career Management

- SPRING 2026: Course Revisions (Evaluation Profile, Course Content, Learning Outcomes, Calendar Description, Required Texts)

SENATE CURRICULUM COMMITTEE MEETING

Friday, August 22, 2025 12:00 pm
IN PERSON, ROOM LB 321

MINUTES

- (d) TOUR 149 – Computer Applications in Tourism
 - SPRING 2026: Course Revisions (Evaluation Profile, Course Content)

- (e) TOUR 312 – Tourism Marketing II
 - SPRING 2026: Course Revisions (Evaluation Profile, Course Content, Calendar Description, Required Texts)

- (f) TOUR 326 – Advanced Topics in Cross-Cultural Tourism
TOUR 342 – Environmental Stewardship: Advanced Principles and Applications
TOUR 404 – Travel Distribution Management
TOUR 416 – Applied Hotel Financial Management
TOUR 435 – Applied Project Management in Tourism
 - SPRING 2026: Course Revisions (Evaluation Profile, Course Content, Required Texts)

- (g) TOUR 327 – Research Methods and Applications in Tourism
TOUR 440 – Applied Research in Tourism
 - SPRING 2026: Course Revisions (Evaluation Profile, Course Content)

- (h) BADM 365 – Entrepreneurship
BADM 106 – Organizational Behaviour
BADM 107 – Business Law I
 - SPRING 2026: Course Revisions (Learning Outcomes, Evaluation Profile, Course Content).

At the presenter's request, this item was removed from the agenda.

9. BUSINESS ITEMS

- (a) Orientation – September 19, 2025 Meeting

The committee orientation will take place at the September 19, 2025 meeting.

The meeting was adjourned at 12:45 pm.

Next Meeting: Friday, September 19, 2025
