



## SENATE CURRICULUM COMMITTEE MEETING

Friday, March 17, 2023 12:00 pm.

VIA MICROSOFT TEAMS

### MINUTES

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- PRESENT:** Deb Jamison (Chair), Mohna Baichoo, David Geary, Jennifer Goerzen, Urmila Jangra, Tracy Penny Light, Jennifer Nesselroad, Cass Picken, Alisha Samnani, Maggie Reagh, Ramin Shadmehr, Caroline Soo, Laureen Styles, Jason Tam, Robert Thomson, Adam Vincent, Kyle Vuorinen, Lydia Watson, Rachel Yu, Recorder Mary Jukich
- REGRETS:** Shahnaz Darayan, Lara Duke, Dominique Walker, Sarah Yercich, Karandeep Sanghera
- GUESTS:** Carol Aitken, Michel Antoine Xhignesse, Bruno Follmer, Michael Laurence, Daniel Hersog
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#### ***Land Acknowledgement***

*Capilano University is named after Chief Joe Capilano, an important leader of the Skwxwú7mesh (Squamish) Nation of the Coast Salish Peoples. We respectfully acknowledge that our campuses are located on the territories of the Lílwat, xʷməθkʷəy̓əm (Musqueam), shíshálh (Sechelt), Skwxwú7mesh (Squamish) and Səlílwata?/Selilwitulh (Tsleil-Waututh) Nations.*

#### **1. Welcome**

The Chair called the meeting to order at 12:00 pm.

Tracy Penny Light, new Dean Faculty of Arts and Sciences, was introduced and welcomed to SCC.

In the absence of Dominique Walker, representative from Design, Carol Aitken attended the meeting with speaking rights, but no vote.

#### **2. Approval of the Agenda**

Amendment: Under item #5 – CMNS 295, add cap core designation “*Culture and Creative Expression.*”

*Caroline Soo moved and Laureen Styles seconded:*  
To adopt the amended agenda.

**CARRIED**

#### **3. Approval of the Minutes**

*Ramin Shadmehr moved and Jason Tam seconded:*  
To adopt the February 17, 2023 minutes.

**CARRIED**

#### **4. PHILOSOPHY**

PHIL 410 – Justice and Equality

PHIL 411 – Philosophy, Governance, and Public Policy

*Presented by: Michel Antoine Xhignesse*



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SCC was requested to approve the two new courses, PHIL 410 – Justice and Equality and PHIL 411 – Philosophy, Governance, and Public Policy, as well as Cap Core designation under the heading *Self and Society*. It was noted that the two new course are needed for the upper-level concentrations for the proposed Government, Policy and Justice degree.

On discussion, some minor formatting revisions were requested to the course content for PHIL 410. In addition, the following suggestions were presented:

- Include the updated wording for the land acknowledgement in both course outlines.
- In the PHIL 410 calendar description, replace the word “explore” with something that is more consistent with 400-level learning outcomes as the word “explore” is normally used in lower level courses.
- There should be Indigenous consultation, particularly with the library regarding some of the resources that could be used.
- In order to acknowledge Indigenous People, it was suggested to add, “It evaluates justice in relation to Indigenous Peoples, whether justice requires redistribution or reparations, and if government violence is ever just” at the end of the Calendar Description.
- For PHIL 410, in week 8 of the course content, include “Differences in concepts of Justice and Equality between Indigenous and Colonial societies.”
- For PHIL 411, in week 8 of the course content, add:

UNDRIP Article 14. Right to Education.

<https://rights.culturalsurvival.org/undrip-article-14-right-education>

and TRC Calls to Education for Education

<https://peopleforeducation.ca/calls-to-action-for-education/>



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*Jennifer Nesselroad moved and Kyle Vuorinen seconded:*

- 23/19** The two new courses, PHIL 410 – Justice and Equality and PHIL 411 – Philosophy, Governance, and Public Policy, as well as Cap Core designation under the heading *Self and Society*, be recommended to Senate for approval.

**CARRIED**

#### 5. SCHOOL OF COMMUNICATION

CMNS 220 – Advanced Business Writing and Editing

CMNS 295 – The Culture of Advertising

*Presented by: Lydia Watson*

SCC was requested to approve the following revisions:

- CMNS 220 – Advanced Business Writing and Editing:
  - Revise the prerequisites from “ENGL 100” to “15 credits of 100-level or higher coursework including ENGL 100 or CMNS 100.”
- CMNS 295 – The Culture of Advertising:
  - Contact hours from 3, 0, 1 to the current standard of 4, 0, 0;
  - Cap Core designation under the heading *Culture and Creative Expression*.

*Maggie Reagh moved and Urmila Jangra seconded:*

- 23/20** The prerequisite revisions to CMNS 220 – Advanced Business Writing and Editing, and the contact hour revisions for CMNS 295 – The Culture of Advertising, as well as Cap Core designation under the heading of *Culture and Creative Expression*, be recommended to Senate for approval.

**CARRIED**

#### 6. SCHOOL OF COMMUNICATION

Bachelor of Communication Studies Degree Program Profile

*Presented by: Lydia Watson*

Currently, the Bachelor of Communication Studies program profile has each 200, 300, and 400-level course titles named in the profile; however, this poses a challenge for adding or suspending/discontinuing courses and keeping the



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profile up to date for students. In this regard, SCC was requested to approve more general language in the profile by adding statements for each level of requirements such as the following example:

Choose 15 credits of 200 level CMNS courses (excluding CMNS 220, CMNS 261, CMNS 262, CMNS 250).

*Adam Vincent moved and Alisha Samnani seconded:*

**23/21** The revisions to the Bachelor of Communication Studies Degree program profile be recommended to Senate for approval.

**CARRIED**

#### 7. SCHOOL OF BUSINESS

Business Administration Diploma Program Profile

*Presented by: Lydia Watson*

The School of Business is proposing several course changes within the Business Administration Diploma program. The rationale for the proposed changes is that more than 80% of the students who take this program are international students. Some of the changes are intended to better prepare students for career paths that will be open to them after completing the 2-year program. The School of Business completed an extensive review of the local business diploma programs that are our direct competitors (Langara, Douglas, BCIT, and KPU). There are several courses in the diploma program at CapU that are not found in any of the other diploma programs, as well as courses that other programs have that currently the department does not.

It was noted that one of the significant course changes was to include the addition of CMNS 100 – Basic Business Writing and Editing. This course would be offered as an alternative to ENGL 100 – Academic Writing. Students who plan to continue on to any degree program would be advised to take ENGL 100, while students who plan to exit after completing the diploma would have the option to take either course.

Committee members were also presented with written concern from the English Department, which specifically addressed the removal of the ENGL 100 requirement, to be replaced by the option that students take either ENGL 100 or CMNS 100. Some of the concerns raised by the English Department related to the need to ensure that students are getting adequate training as academic



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writers and researchers, which is necessary both to their success in future course work (at Capilano and beyond), and to their broader career and life goals. In addition, the English Department indicated that it was important to preserve ENGL 100 as a required course rather than an optional course in the BA Diploma to ensure consistent and student-centered curricular design at Capilano and to maintain consistent university-level academic standards.

*Jennifer Nesselroad moved and Mohna Baichoo seconded:*

The revisions to the Business Administration Diploma Program Profile be recommended to Senate for approval.

**DEFEATED**  
**4 Approved**  
**7 Opposed**  
**7 Abstained**

#### 8. SCHOOL OF BUSINESS

BFIN 249 – Accounting Microcomputer Applications

BMKT 263 – Professional Selling Skills

*Presented by: Lydia Watson*

SCC was requested to approve the following prerequisite revisions:

- BFIN 249 – Accounting Microcomputer Applications
  - From “BFIN 142” to “BFIN 141 or BFIN 193”
- BMKT 263 – Professional Selling Skills
  - From “None” to “15 credits of 100-level or higher coursework”

*Laureen Styles moved and Robert Thomson seconded:*

**23/22** The prerequisite revisions to BFIN 249 – Accounting Microcomputer Applications and BMKT 263 – Professional Selling Skills be recommended to Senate for approval.

**CARRIED**

#### 9. SCHOOL OF BUSINESS

BADM 380 – Community Empowerment and Development through Enactus

*Presented by: Lydia Watson*

The School of Business is proposing a new course, BADM 380, that will prepare students for the Enactus program. Enactus is a global non-profit organization with teams in over 1700 universities. The Enactus teams work to identify



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challenges in their communities and develop innovative solutions that are aligned with the 17 UN Sustainable Development Goals. The BADM 380 course will provide students with the opportunity to collaborate with local organizations and make a positive impact in their communities. It will inspire and equip students to become responsible leaders who are committed to using their skills and resources to create a better world.

On discussion, a suggestion was presented that in the Calendar Description the word “may” be changed to “will” because this is a WIL course and should include a community partner. In this regard, the presenter noted that the word “may” was used because of the timing of the course, and further consultation with the department would be required before removing the word “may.”

In addition, a rationale was requested with respect to including the name “Enactus” in the course name. Information was provided that this was to ensure that the work was done specifically for Enactus, as the students will continue with the project after the course was completed.

*Laureen Styles moved and Mohna Baichoo seconded:*

**23/23** The new course, BADM 380 – Community Empowerment and Development through Enactus, be recommended to Senate for approval.

**CARRIED**

#### **SCHOOL OF KINESIOLOGY**

KINE 306 – Principles of Strength and Conditioning

*Presented by: Bruno Follmer*

SCC was requested to approve changing KINE 306 – Principles of Strength and Conditioning from a laboratory course to a lecture-based course. The proposed change was because of students’ experience, logistics for field trips and to receive guest speakers, as well as for alignment with all other major institutions in British Columbia.

It was also noted that the removal of the lab science designation would change the course from 3 contact hours of lecture and 1 lab to 4 hours of lecture.

*Caroline Soo moved and Urmila Jangra seconded:*



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- 23/24** The removal of the lab science designation from KINE 306 – Principles of Strength and Conditioning be recommended to Senate for approval.

**CARRIED**

#### DEPARTMENT OF POLITICAL SCIENCE

POL 301 – Comparative Public Policy

POL 302 – Canadian Law and Politics

POL 310 – Issues in Transnational Politics

*Presented by: Michael Laurence*

SCC was requested to approve three new 300-level courses, POL 301 – Comparative Public Policy, POL 302 – Canadian Law and Politics and POL 310 – Issues in Transnational Politics, as well as Cap Core designation under the heading *Self and Society*. The three new courses will make the course offerings more robust and will become core courses for the proposed new Governance Policy and Justice program.

On discussion, a concern was raised with respect to the word “regime” in the Calendar Description for POL 301 and it was suggested that the wording be changed to “democratic societies and non-democratic regimes.” In addition, it was suggested that “including policies created with and affecting Indigenous Peoples be added at the end of the Calendar Description to reflect *Self and Society*.”

It was further suggested for POL 302 that “and the rights of Indigenous Peoples” be added to the end of the second last sentence in the Calendar Description and for POL 310 that “then demonstrate how through collective agency on a global scale, Indigenous peoples are generating strategies for decolonization” be added to the end of the Calendar Description.

*Jennifer Nesselroad moved and Alisha Samnani seconded:*

- 23/25** The three new courses, POL 301 – Comparative Public Policy, POL 302 – Canadian Law and Politics, and POL 310 – Issues in Transnational Politics, as well as Cap Core designation under the heading *Self and Society*, be recommended to Senate for approval.

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#### JAZZ STUDIES

JAZZ 131 – Theory of Tonal Music and Jazz II

JAZZ 230 – Theory of Tonal Music and Jazz III

JAZZ 231 – Theory of Tonal Music and Jazz IV

*Presented by: Daniel Hersog*

As background, students in the first four semesters take a theory and tonal harmony class concurrently with the sight and ear training class. However, historically students have struggled with the ear training classes. In this regard, SCC was requested to remove the ear training prerequisites and co-requisites from the theory classes, as follows:

- JAZZ 131 – Theory of Tonal Music and Jazz II:
  - From “JAZZ 130 with grade of C- or higher and JAZZ 185 as a prerequisite or co-requisite” to “JAZZ 130 with a grade of C- or higher”
- JAZZ 230 – Theory of Tonal Music and Jazz III:
  - From “JAZZ 131 with a grade of C- or higher and JAZZ 284 as a prerequisite or co-requisite” to “JAZZ 131 with a grade of C- or higher”
- JAZZ 231 - Theory of Tonal Music and Jazz IV:
  - From “JAZZ 230 with a grade of C- or higher and JAZZ 285 as a prerequisite or co-requisite” to “JAZZ 230 with a grade of C- or higher”

*Laureen Styles moved and Robert Thomson seconded:*

**23/26** The prerequisite revisions to JAZZ 131 – Theory of Tonal Music Jazz II, JAZZ 230 – Theory of Tonal Music and Jazz III and JAZZ 231 – Theory of Tonal Music and Jazz IV be recommended to Senate for approval.

**CARRIED**

#### 8. INFORMATION ITEMS

- (a) TOUR 423 – Tourism Planning and Policy
  - Fall 2023: Course Revisions (learning outcomes, course content)
- (b) LAW 110 – Legal Analysis  
LAW 210 – Legal Research
  - Fall 2023: Course Revisions (learning outcomes, course content)





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- (c) CMNS 154 – Communications in Outdoor Recreation and Tourism
- Fall 2023: Course Revisions (course title, learning outcomes, course content, method of delivery)

CMNS 185 – Presentation Skills for Public Speaking

- Fall 2023: Course Revisions (learning outcomes, course content, method of delivery)

- (d) BFIN 249 – Accounting Microcomputer Applications

- Fall 2023: Course Revisions (long title, short title, learning outcomes, course note, course content, evaluation profile, method of delivery).

BMKT 263 – Professional Selling Skills

- Fall 2023: Course Revisions (long title, short title, learning outcomes, course content, evaluation profile).

## 9. BUSINESS ITEMS

- (a) **Election of Chair and Vice Chair**

### Election of Chair

Members were requested to indicate whether they wished to serve as chair of the committee. Deb Jamison nominated herself and no other nominations were presented.

*Deb Jamison moved and Mohna Baichoo seconded:*

**23/27** Deb Jamison is to serve as Chair of SCC for a two-year term from August 2023 to July 2025.

**CARRIED**

### Election of Vice Chair

Members were requested to indicate whether they wished to serve as vice-chair of the committee. Lydia Watson was nominated and no other nominations were presented.

*Deb Jamison moved and Cass Picken seconded:*

**23/28** Lydia Watson serve as Vice-Chair of SCC for a two-year term from August 2023 to July 2025.

**CARRIED**



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(b) **Remaining membership Terms Ending as of August 15, 2023**

Maggie Reagh indicated consent to continue for a further two-year term, and Cass Picken will follow up on whether he will be returning or he will provide the name of the new representative.

(c) **Calendar Deadline**

Effective for the 2023/2024 University Calendar, only items approved by the April 2023 Senate meeting will be published in the annual calendar.

The meeting was adjourned at 1:45 pm.

**Next Meeting: Friday, April 21, 2023 – 12:00 pm**

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