



SENATE CURRICULUM COMMITTEE MEETING

Friday, April 21, 2023 12:00 pm.

VIA MICROSOFT TEAMS

MINUTES

PRESENT: Deb Jamison (Chair), Mohna Baichoo, Lara Duke, David Geary, Jennifer Goerzen, Urmila Jangra, Tracy Penny Light, Jennifer Nesselroad, Cass Picken, Maggie Reagh, Ramin Shadmehr, Caroline Soo, Lauren Styles, Robert Thomson, Adam Vincent, Lydia Watson, Sarah Yercich, Recorder Mary Jukich

REGRETS: Shahnaz Darayan, Alisha Samnani, Karandeep Sanghera, Jason Tam, Kyle Vuorinen, Dominique Walker, Rachel Yu

GUESTS: Christy Goerzen, Derek Howell, Violet Jessen, Rachelle Jorgenson, Michael Laurence, Corey Muench

Land Acknowledgement

Capilano University is named after Chief Joe Capilano, an important leader of the Skwxwú7mesh (Squamish) Nation of the Coast Salish Peoples. We respectfully acknowledge that our campuses are located on the territories of the Lílwat, xʷməθkʷəy̓əm (Musqueam), shíshálh (Sechelt), Skwxwú7mesh (Squamish) and Səlilwətaʔ/Selilwitulh (Tsleil-Waututh) Nations.

1. Welcome

The Chair called the meeting to order at 12:00 pm.

In the absence of Rachel Yu, Violet Jessen attended as the representative from Education, Health & Human Development with speaking rights, but no voting rights.

2. Approval of the Agenda

Jennifer Nesselroad moved and Lara Duke seconded:

To adopt the agenda.

CARRIED

3. Approval of the Minutes

Jennifer Nesselroad moved and Caroline Soo seconded:

To adopt the March 17, 2023 minutes.

CARRIED

4. DEPARTMENT OF POLITICAL SCIENCE

POL 410 – Applied Public Policy Analysis

Presented by: Michael Laurence

POL 410 – Applied Public Policy Analysis is a new course that will provide students with the analytical tools and skills they need to conduct public policy analysis for employers in the public, private, and non-governmental sectors. The course will serve to fill in a gap in Political Science programming and will also be



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an important upper-level course offering in the future Governance, Policy, and Justice (GPJ) program. SCC was also requested to approve Cap Core designation under the heading *Self and Society*.

On discussion, it was suggested First Nations, Metis and Inuit Public Policy be added to the Calendar Description and the course content.

Ramin Shadmehr moved and Jennifer Nesselroad seconded:

23/29 The new course, POL 410 - Applied Public Policy Analysis, as well as Cap Core designation under the heading *Self and Society*, be recommended to Senate for approval.

CARRIED

5. PHYSICS

PHYS 310 – Environmental Physics Lab

Presented by: Derek Howell

The prerequisites for PHYS 310 – Environmental Physics Lab are being revised to include GEOG 214 to better reflect the specific skills needed and to allow a broader spectrum of students who have the necessary skills to register and succeed in the course.

Mohna Baichoo moved and Urmila Jangra seconded:

23/30 The prerequisite revisions to PHYS 310 – Environmental Physics Lab be recommended to Senate for approval.

CARRIED

6. EAP

EAP 100 – English for Academic Purposes 4A

EAP 101 – English for Academic Purposes 4B

Presented by Corey Muench

SCC was requested to approve EAP 100 – English for Academic Purposes 4A and EAP 101 – English for Academic Purposes 4B as Cap Core designated courses under the heading *Self and Society*.

On discussion, concerns were raised with the course outlines, particularly in the language demonstrating that the course qualifies for *Self and Society* designation and that the calendar description was too short and did not include



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reference to honoring Indigenous ways of learning. In this regard, it was suggested to include the following language:

Under the Calendar Description:

- This course will honour Indigenous ways of Learning and Knowing, the differences between knowledge-based understandings and experience-based understandings.

Under Learning Outcomes:

- Demonstrate awareness of colonization and its impact on Indigenous Peoples in Canada and Indigenous Peoples in other countries.
- Recognize the differences between knowledge-based understandings and experience based understandings.
- Understand the importance of land acknowledgements.
- Attend and report on special events, ceremonies, or a location important to Indigenous peoples.

It was also suggested that a reading list be included to ensure that Indigenous Ways of Learning and Knowing is recognized in the course outline and that the Indigenous Librarian be consulted. It was also pointed out that it may be beneficial to have Indigenous consultation before items are brought to SCC.

Jennifer Nesselroad moved and Robert Thomson seconded:

23/31 EAP 100 – English for Academic Purposes 4A and EAP 101 – English for Academic Purposes 4B be recommended to Senate for approval for Cap Core designation under the heading *Self and Society*.

CARRIED

7. SCHOOL OF BUSINESS

BADM 218 – Leadership in Teams

Presented by: Lydia Watson

SCC was requested to approve the prerequisites revisions from “BADM 101, and BADM 106 or BTEC 252” to “15 credits of 100-level or higher coursework.”



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On discussion, it was suggested that the learning outcomes language be reviewed and that the word “demonstrate” be replaced with other terms that relate more to content and assignments.

Urmila Jangra moved and Ramin Shadmehr seconded:

23/32 The prerequisite revisions to BADM 218 – Leadership in Teams be recommended to Senate for approval.

CARRIED

8. ARTS AND ENTERTAINMENT MANAGEMENT

AEM 101 – Art, Self, and Society

AEM 135 – Principles and Practices in Arts & Entertainment Management

AEM 149 – The Business of Performance in Arts & Entertainment

AEM 235 – Ethics and Social Engagement in Arts & Entertainment

AEM 239 – Practicum Preparation for the Arts & Entertainment Industry

AEM 230 – Contemporary Issues I-Arts & Entertainment Management (PT)

AEM 231 – Contemporary Issues II-Arts & Entertainment Management (PT)

AEM 260 – Contemporary Issues I-Arts & Entertainment Management (FT)

AEM 261 – Contemporary Issues I-Arts & Entertainment Management (FT)

AEM 270 – Practicum I – Arts & Entertainment Management (PT)

AEM 271 – Practicum II – Arts & Entertainment Management (PT)

AEM 280 – Practicum I – Arts & Entertainment Management (FT)

AEM 281 – Practicum II – Arts & Entertainment Management (FT)

AEM 275 – Arts & Entertainment Management Capstone

AEM 146 – Festival Management

AEM 245 – Media Relations, Marketing, and Promotion

AEM 247 – Financial Management in Arts & Entertainment Management

AEM 248 – Resource Development in Arts & Entertainment Management

AEM 249 – Fundamentals of Artist Development

Arts and Entertainment Management Diploma Program Profile

Presented by: Jennifer Nesselroad

The Arts and Entertainment Management program is proposing changes to the program based on feedback from program review and the industry. Content has been rearranged and repackaged to replace 1.5-credit courses with 3-credit courses to aid in articulation, some content has been updated to current industry standards, and some new content has been added to broaden the scope of what constitutes “arts and entertainment.”



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Mohna Baichoo moved and Lara Duke seconded:

23/33 The following new courses, and Cap Core designated as noted: **CARRIED**

- AEM 101 – Art, Self, and Society, as well as Cap Core designation under the heading *Culture and Creative Expression*
- AEM 135 – Principles and Practices in Arts & Entertainment Management
- AEM 149 – The Business of Performance in Arts & Entertainment
- AEM 235 – Ethics and Social Engagement in Arts & Entertainment, as well as Cap Core designation under the heading *Self and Society*
- AEM 239 – Practicum Preparation for the Arts & Entertainment Industry
- AEM 230 – Contemporary Issues I-Arts & Entertainment Management (PT)
- AEM 231 – Contemporary Issues II-Arts & Entertainment Management (PT)
- AEM 260 – Contemporary Issues I-Arts & Entertainment Management (FT)
- AEM 261 – Contemporary Issues I-Arts & Entertainment Management (FT)
- AEM 270 - Practicum I – Arts & Entertainment Management (PT), as well as Cap Core designation under the heading *Experiential*
- AEM 271 – Practicum II – Arts & Entertainment Management (PT), as well as Cap Core designation under the heading *Experiential*
- AEM 280 – Practicum I – Arts & Entertainment Management (FT), as well as Cap Core designation under the heading *Experiential*
- AEM 281 – Practicum II – Arts & Entertainment Management (FT), as well as Cap Core designation under the heading of *Experiential*
- AEM 275 – Arts & Entertainment Management Capstone, as well as Cap Core designation under the heading *Capstone*



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be recommended to Senate for approval.

Urmila Jangra moved and Ramin Shadmehr seconded:

23/34 The revisions to the following courses:

CARRIED

- AEM 146 – Festival Management:
 - Increasing the credits from 1.5 to 3 for articulation purposes, as well as contact hours;
- AEM 245 – Media Relations, Marketing, and Promotion:
 - Increasing the credits from 1.5 to 3 for articulation purposes, as well as contact hours;
 - Changing the pre-requisites to “24 AEM Credits and ENGL 100”;
- AEM 247 – Financial Management in Arts & Entertainment Management:
 - Increasing the credits from 1.5 to 3 for articulation purposes, as well as contact hours;
 - Removing prerequisites to allow more students throughout Fine & Applied Arts to take this course;
- AEM 248 – Resource Development in Arts & Entertainment Management:
 - Increasing the credits from 1.5 to 3 for articulation purposes, as well as contact hours;
 - Changing the prerequisites to “24 AEM Credits and ENGL 100” to reflect the new profile and provide flexibility for students to take the program part-time;
- AEM 249 – Fundamentals of Artist Development:
 - Increasing the credits from 1.5 to 3 for articulation purposes, as well as contact hours;
 - Changing the prerequisites to “24 AEM Credits and ENGL 100” to reflect the new profile and provide flexibility for students to take the program part-time,

be recommended to Senate for approval.



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Urmila Jangra moved and Mohna Baichoo seconded:

23/35 The revisions to the Arts and Entertainment Management Diploma Program Profile, including: **CARRIED**

- Increasing the required credits for the program from 60 credits to 61 credits;
- Adding 12 optional credits and choices regarding practicums;
- Removing the following four courses:
 - THTR 160
 - AEM 147
 - AEM 251
 - AEM 252
- Adding the following 14 courses:
 - AEM 101
 - AEM 149
 - AEM 135
 - AEM 235
 - AEM 239
 - AEM 275
 - AEM 230
 - AEM 231
 - AEM 260
 - AEM 261
 - AEM 270
 - AEM 271
 - AEM 280
 - AEM 281

be recommended to Senate for approval.

9. INFORMATION ITEMS

- (a) PHYS 310 – Environmental Physics Lab
 - Fall 2023: Course Revisions (long title, short title, calendar description, evaluation profile).
- (b) EAP 100 – English for Academic Purposes 4A
EAP 101 – English for Academic Purposes 4B



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- Fall 2023: Course Revisions (calendar description, course content, learning outcomes, evaluation profile).
- (c) EAP 050 – English for Academic Purposes Foundations 1
 EAP 060 – English for Academic Purposes Foundations 2
 EAP 070 – English for Academic Purposes 1
 EAP 080 – English for Academic Purposes 2
 EAP 090 – English for Academic Purposes 3
- Fall 2023: Course Revisions (calendar description, course content, learning outcomes, evaluation profile).
- (d) BADM 218 – Leadership in Teams
- Spring 2024: Course Revisions (long title, short title, calendar description, learning outcomes, course content, evaluation profile, method of delivery).
- (e) Bachelor of Design in Visual Communication
- Fall 2023: Change in the order of courses (DSGN 320, DSGN 325, IDES 237, and IDES 252)
- AEM 140 – Arts and Entertainment Management I
 AEM 142 – Arts and Entertainment Applications I
 AEM 143 – Arts and Entertainment Applications II
 AEM 145 – Computer Applications in Arts & Entertainment Management
- Fall 2024: Course Revisions (calendar description, course titles).

10. BUSINESS ITEMS

(a) SCC Membership Renewal Endorsed by Senate

Committee members were informed that the membership renewal for the next academic year was endorsed at the April 4, 2023 Senate meeting and appreciation was expressed to the committee members for putting their names forward.

The meeting was adjourned at 1:30 pm.

Next Meeting: Friday, May 19, 2023 – 12:00 pm
