

Senate Budget Advisory Committee (SBAC) Presentation to Senate – June 10, 2013

Good afternoon,

We also want to thank everyone for their patience and flexibility with not only moving this meeting to today but also with allowing us to send you such a large package of materials on your weekend. Since receiving the Board directive, the SBAC has worked steadily to use all the extra time you have given us.

We know that you all have the highlights from each of the meetings, the budget documents and the final submission including the recommendations so I am not going to read the material in full. The Submission to Senate clearly outlines:

- Our mandate
- Our objectives
- The Financial Background
- Our process for Communication & Consultation
- Our process
- The Options explored
- Our Conclusions
- And final our recommendations

Each of you has now had a chance to review this material. There are some key points that we, as a committee, would like to highlight and from there I will be putting a motion on the floor.

First off, please know we find it very regrettable that we are unable to solve the budget problem without cuts to programs and sections. This was a very serious task and we took our work very seriously.

In exploring the available options that ultimately resulted in our recommendations, we gave serious consideration to the consequences of each option. SBAC sought only, within the boundaries of its mandate, to choose those recommendations felt to be in the best interests of students, faculty and staff as a whole.

Our understanding of the bigger picture has grown considerably and we greatly appreciate the efforts of everyone who contributed to this process. There were many different voices, perspectives and ideas and we would like to acknowledge that the entire institution has been very willingly to offer solutions to resolve the budget problem.

We have reviewed all of the information sent to the committee and when we requested information, it was provided. The committee attempted to follow an open, considered and inclusive process. We believe our recommendations reflect a measured and realistic appraisal given the time available.

Here are our recommendations:

SBAC recommends to the Executive and to the VP/Deans that:

- In consultation with the University community and with support from the Senate, the VP/Deans develop an academic plan, criteria, performance measures and program costing methodologies, to improve the decision-making process for academic programming for the 2014-2015 budget review.
- That the Deans consult with their Faculties regarding opportunities for developing new programs or re-developing suspended programs and report results to Senate.
- That the open flow of communication be retained which supports SBAC in satisfying its mandate “to request, receive and review data and make recommendations to Senate as deemed appropriate in relation to the budget.”

SBAC recommends to VP Finance & Administration that:

- A full external review and evaluation of the IT functions and services provided at Capilano be undertaken in time for the 2014-2015 budget review to ensure appropriate levels of service and efficiencies.

SBAC recommends to Board of Governors that:

- They assess the best approach to meet government timelines and rules to determine if Capilano can successfully apply for reserves during the 2013-14 fiscal year.
- The Senate Budget Advisory Committee recommends the budget as attached, which includes the following list of budget adjustments:

Parking increase	\$18,000
Suspend BC CEOs membership	\$8,000
Increase in seat max	\$20,000
Sections given from Faculty of Health, Education & Human Development	2 sections

We appreciate that Senate does not have to endorse our recommendation to the Board. We are however, putting a motion on that floor today to ask you to consider making this endorsement. With that, I would like make the following motion:

- *The Senate Budget Advisory Committee moves that the Senate recommend to the Board of Governors the revised proposed budget plan as at June 7th, which includes the following list of budget adjustments:*

Parking increase	\$18,000
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Suspend BC CEOs membership	\$8,000
Increase in seat max	\$20,000
Sections given from Faculty of Health, Education & Human Development	2 sections