



SENATE MEETING

Tuesday, January 10, 2012 4:00 pm LB322

MINUTES

- PRESENT:** Kris Bulcroft (Chair), Marion Haythorne, Tania Alekson, Chris Bottrill, Parker Busswood, David Clarkson, Nicholas Collins, Herbert Cruz, Kelsey Didlick, Graham Fane, Darin Feist, Michael Fleming, Brandon Hofmarks, Susan Hogan, Karin Jager, Reini Klein, Sonja Lebens, Clay Little, Karen McCredie, Paul McMillan, Grace McNab, Jennifer Moore, Claire Queree, Gordon Rudolph, Tim Schouls, Sandra Seekins, Jackie Snodgrass, Tammy Towill, Stephanie Wells, Milton Wells, Recording Secretary: Mary Jukich
- REGRETS:** Jean Bennett, Robert Campbell, Cristina Delgado, Peter Ufford, Catherine Vertesi
- GUESTS:** None
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Kris Bulcroft called the meeting to order at 4:00 p.m.

1. APPROVAL OF AGENDA

Parker Busswood moved and Tammy Towill seconded that:
the Agenda be approved.

CARRIED

2. MINUTES

Nicholas Collins moved and Graham Fane seconded that:
the Minutes of the December 6, 2011 meeting be approved.

CARRIED

3. CHAIR AND VICE-CHAIR'S REPORTS

Chair's Report

The Chair welcomed everyone back and offered best wishes for 2012.

The Chair's report was brief as announcements were published in the recent President's Newsletter.

Senate was informed of the Board of Governors' meeting on January 17 and retreat on January 21. Discussions will centre on crafting a case for future fund raising efforts and creating a case for support, as well as other business issues.

Kris discussed arranging a joint Board and Senate event again this year and requested Senate to forward any suggestions with regard to the format of the event.

Vice-Chair's Report

Marion requested a second volunteer to attend a luncheon on January 20th with Ruth Wittenberg, President of the BC Association of Institutes and Universities.

Senate was advised that the Grading Profile Committee continues to meet.

Marion reported that the final report for accreditation purposes was being drafted and available for review at a later date.

Senate was informed that discussions continue with regard to faculty structure.

As member terms will soon be up for election, members were requested to consider running for a further term.

4. APPROVALS IN PRINCIPLE

None.

5. SENATE CURRICULUM COMMITTEE

Presented by: Jackie Snodgrass

Senate was informed that Karin Jager had resigned from the Senate Curriculum Committee and Fine and Applied Arts was requested to provide a representative for the vacancy.

(a) Resolutions

Jackie presented the resolutions brought forward from the December 16th Senate Curriculum Committee meeting.

Jackie Snodgrass moved and Reini Klein seconded that:

12/01 SCC resolutions, 11/76 through 11/81, be received and adopted by Senate.

CARRIED

6. SENATE BY-LAW, POLICY AND PROCEDURE COMMITTEE

Presented by: Jackie Snodgrass

(a) Capilano University Senate Election Procedures

Jackie presented the Capilano University Senate Election Procedures for approval. It was noted that, at the Board's request, the Senate procedures had been separated from those of the Board.

Jackie reviewed the major revisions to the document, noting that most of the revisions consisted of the addition of clearer language and the inclusion of the Membership in Faculties and Voting Rights: Some Technical Issues document previously approved by Senate.

A member questioned whether the word “may” on page 2 under Support Staff, first paragraph, third line; on Page 3 under Faculty, first paragraph, third line; and again in the third paragraph of the same section, third line, should be changed to “must”. Members discussed that the word “must” would be more indicative of the necessity for a one-time decision on Faculty for membership for the purposes of voting and candidacy. In this regard, Senate accepted the revision as a friendly amendment.

A second friendly amendment was accepted to repeat the statement, “Support staff members who are also students cannot stand for election, nominate or vote as students”, be repeated under the faculty section as “Faculty who are also students cannot stand for election, nominate or vote as students.”

Some senators expressed concern with the section on students under Eligibility to Nominate, Vote, Run and Hold Office. After much discussion it was suggested that the student section under eligibility be sent back to the committee.

Jennifer Moore moved and Milton Williams seconded that:

- 12/02** The Student section under Eligibility to Nominate, Vote, Run and Hold Office be referred back to the Senate By-Law, Policy and Procedure Committee for further discussion and review.

CARRIED

Jackie Snodgrass moved and Jennifer Moore seconded that:

- 12/03** The Capilano University Senate Election Procedures document incorporating the specified three revisions; substituting the word “must” for “may” on page 2 under Support Staff, first paragraph, third line; on Page 3 under Faculty, first paragraph, third line; and again in the third paragraph of the same section, third line; that the definition of students in the University Act be used in this document and that the wording indicating that faculty members who are also students cannot stand for election, nominate or vote as students.

CARRIED

As concern continued with regard to the document, it was suggested that the entire document be sent back to the Senate By-Law, Policy and Procedure Committee.

David Clarkson moved and Kelsey Didlick seconded that:

The entire Capilano University Senate Election Procedures document be referred back to the Senate By-Law, Policy and Procedure Committee.

DEFEATED
15 Opposed
4 For
2 Abstentions

As revisions continued to be requested, some members felt that adequate discussion had taken place both at the Senate By-Law, Policy and Procedure Committee level and at Senate. In this regard, a motion to close the discussion was presented.

Graham Fane moved and Jennifer Moore seconded:

- 12/04** To close the discussion with regard to the Capilano University Senate Election Procedures.

CARRIED
15 For
4 Opposed
2 Abstentions

Jennifer Moore moved and Milton Williams seconded:

- 12/05** The Capilano University Senate Election Procedures be approved with the friendly amendments as noted and the Student section under Eligibility to Nominate, Vote, Run and Hold Office be taken back to the Senate By-Law, Policy and Procedure Committee for further discussion.

CARRIED
18 For
2 Opposed
1 Abstention

7. BUDGET COMMITTEE

Presented by: Tammy Towill

Tammy reported that the Committee had met and reviewed the initial as-is budget. Although the as-is budget indicated a deficit of approximately \$1.3 million, further financial information was pending which may affect the indicated deficit.

In continuing with a collaborative process, the Committee will hold a forum for the campus community on Thursday, January 19th from 11:30 – 1:00 in the Sportsplex Multi-Purpose Room. The forum will serve as an opportunity for the campus community to provide their feedback and suggestions, as well as to give everyone a clear understanding of the strategic directions document and its impact on the budget.

An email will be sent notifying all employees of the forum. It was noted that for those employees who are not able to attend the forum, a Blog will be created for posting of comments.

INFORMATION ITEMS

None.

There being no further business and on motion duly made and seconded, the meeting was adjourned at 5:45 p.m.

Next Meeting: Tuesday, February 7, 2012.
