



SENATE MEETING
 Tuesday, November 4, 2014 4:00 pm LB322

MINUTES

PRESENT: Kris Bulcroft (Chair), Nanci Lucas (Vice-Chair), Carol Aitken, Jean Bennett, Don Bentley, Chris Bottrill, Brent Calvert, Julia Denholm, Cierrah DiCesare-Cawker, Leighan Crowe, Calvin DeGroot, Sacha Fabry, Darin Feist, Rick Gale, Violet Jessen, David Kirk, Reini Klein, Grace Makarewicz, Karen McCredie, Kim McLeod, Paul McMillan, Grace McNab, Todd Nickel, Jennifer Moore, Emma Russell, Sandra Seekins, Murray Stiller, Sharka Stuyt, Michael Victor, Cheryl Webb, Stephanie Wells, Recording Secretary: Mary Jukich

REGRETS: Ken Haycock, Brent Leigh, Natahsha Prakash, Daniel Yasinski,

The Chair called the meeting to order at 4:00 p.m.

1. Approval of Agenda

Item #7.1 Seating Arrangements was added to the agenda.

Kim McLeod moved and Leighan Crowe seconded that:

The amended agenda be approved.

CARRIED

2. Minutes

Leighan Crowe moved and Reini Klein seconded that:

The minutes of the October 7, 2014 meeting be approved.

CARRIED

3. Chair and Vice-Chair's Reports

Chair's Report

Kris attended the October 9th Opening Ceremony of the Witness Blanket.

Kris acknowledged the University's successful partnership with WE Day, and thanked the campus community for participating in the mini WE Day activities at the campus.

Senate was reminded of the Business Excellence Awards on Thursday, November 6th at which time the film students create short films of the nominees who have been presented as candidates.

The campus community was thanked for engaging in the Strategic Plan, and a special acknowledgement was given to the advisory committee for their work.

Vice-Chair's Report

Todd Nickel, new COPE representative was introduced and welcomed to Senate.

The Vice-Chair also acknowledged all the work and efforts of the campus community during the development of the Strategic Plan.

In the absence of Daniel Yasinski, Sharka Stuyt assumed voting rights.



SENATE MEETING
 Tuesday, November 4, 2014 4:00 pm LB322

MINUTES

4. Business Arising

4.1 Senate Credential Review Committee

Presented by: Nanci Lucas

Senate was presented with the draft Senate Credential Review Committee (Ad-Hoc) mandate and structure. It was noted that at the meeting of the By-law, Policy and Procedure Committee held earlier in the day, the Committee had requested the following revisions:

- The committee name changed to “Senate Credential Policy Review Committee (Ad-Hoc)”.
- Under Mandate, the word “Policy” be added after the Requirements of Credentials, Credit Hour and Course Level and Numbering.
- Under Members, remove Administrator and add Registrar.
- Include a timeline for reporting back no later than the May Senate meeting.

Senate was informed that there will be opportunities for Deans, Coordinators and other members of particular areas to attend committee meetings to address specific items.

Nanci Lucas moved and Calvin DeGroot seconded:

14/53 Senate adopt the mandate, as amended, for the Senate Credential Policy Review Committee.

CARRIED

5. New Business

5.1 Faculty Terms of Reference – Faculty of Fine and Applied Arts

Presented by: Jennifer Moore

The Faculty Terms of Reference for the Faculty of Fine and Applied Arts will be brought to the next Senate meeting.

Senate was presented with the Terms of Reference for the Academic Planning Committee (APC) of the Faculty of Fine and Applied Arts.

Jennifer Moore moved and Julia Denholm seconded:

14/54 That Senate adopt the amended Terms of Reference for the Academic Planning Committee (APC) of the Faculty of Fine and Applied Arts.

CARRIED



SENATE MEETING
 Tuesday, November 4, 2014 4:00 pm LB322

MINUTES

5.2 Faculty Terms of Reference – Faculty of Arts & Sciences

The Faculty Terms of Reference for the Faculty of Arts & Sciences are being amended to include the Registrar as a non-voting member.

Julia Denholm moved and Kim McLeod seconded:

14/55 That Senate adopt the amended Faculty Terms of Reference of the Faculty of Arts & Sciences. **CARRIED**

6. Standing Items

6.1 Strategic Plan
Presented by: Rick Gale

Senate was reminded that when the Academic Plan went to the Board in June, the Board suggested that a Strategic Plan would be required. Once the strategic process was approved, work began on the Strategic Plan and Draft #3 of the Strategic Plan is ready to be presented to the Board.

Members were advised that the discussion on Draft #3 would constitute the advice that Senate would give to the Board.

It was reported that the Strategic Plan incorporates feedback and submissions provided by the campus community. The current draft is shorter, focuses and addresses the concerns that came forward in the forums.

There were several comments and suggestions made by members. There were also several questions made in regards to implementation.

A member suggested that the Strategic Plan be sent out once more for review of the campus community, as well as all the stakeholders to ensure proper diligence.

Members were advised that if there was any further feedback, the advisory committee would be meeting on Wednesday, November 5th at 11:30 a.m.

7. Other Business

Seating Arrangement

Members discussed advantages and disadvantages with the recently revised Senate seating arrangements and whether it was beneficial to continue with the new layout. It was suggested that this issue be brought back to the Senate Evaluation Committee



SENATE MEETING
 Tuesday, November 4, 2014 4:00 pm LB322

MINUTES

for further consideration.

8. Committees

8.1 Curriculum Committee
Presented by: Jean Bennett

An ad hoc committee of SCC is working on developing descriptor language for 100/200/300 level courses. Preliminary research is being undertaken.

A further ad hoc committee of SCC has been struck to determine how to define science courses, and updates will be brought to Senate.

The resolutions brought forward from the October 17, 2014 Senate Curriculum Committee were presented to Senate.

Jean Bennett moved and Grace McNab seconded:

14/56 SCC resolutions 14/80, 14/81, 14/83, 14/84 be endorsed by Senate. **CARRIED**

Jean Bennett moved and Grace McNab seconded:

14/57 SCC resolution, 14/82, final approval of the Bachelor of Music in Jazz Studies be endorsed by Senate. **CARRIED**

Acknowledgement was provided to everyone involved and contributed to the completion of the final approval of the Bachelor of Music in Jazz Studies.

Concern was expressed that the Resolution Memo may not adequately contain sufficient information for Senate review with regard to revisions and/or new courses or programs. During the discussion, various suggestions were presented, but as consensus was not reached, Senate requested that this issue be taken back to SCC for further consideration.

8.2 Budget Advisory Committee
Presented by: Violet Jessen

A meeting was held on October 21st and the Committee continues to wait for the adoption and implementation of the Strategic Plan. It was noted that the members of the Budget Committee are attending the various Strategic Plan forums.



SENATE MEETING
 Tuesday, November 4, 2014 4:00 pm LB322

MINUTES

8.3 Academic Planning and Program Assessment Committee

Presented by: Kim McLeod

Julia Denholm will serve as a resource member of the Committee, and Sacha Fabry as the new student voting member.

Three working groups based on the mandate of the Committee, performance measures, program assessment and academic planning, have been formed to accomplish tasks, with the working groups reporting back to SAPPAC.

Dianne Ashbourne will lead assessment education for all SAPPAC members to ensure that all members are familiar with assessment.

8.4 Instructional Technologies Advisory Committee

Presented by: Jennifer Moore

The Committee met last week and undertook a review of its mandate.

Senators were invited to request ideas from their areas on what matters and issues required investigation by the Committee.

Michael Victor will serve as the student representative on the Committee.

9. Discussion Items

9.1 Advice on Discontinuance of Programs or Courses Board Policy

Presented by: Nanci Lucas

This item was not discussed.

Senate was informed that members had requested more time for review and consideration of the Policy.

In order to initiate feedback, the discussion questions previously crafted will be emailed to Senators for their review.

10. Information Items

10.1 Academic Schedule

Presented by: Karen McCredie

Senate was presented with the Fall 2015 to Summer 2016 Academic Schedule. The 2015 Family Day is on February 8 and this falls into the University's course withdrawal period. The Academic Schedule shows that



SENATE MEETING
Tuesday, November 4, 2014 4:00 pm LB322

MINUTES

the last day of course withdrawal is in the seventh week, which will give students the standard six weeks in the course to determine whether they wish to remain or leave the course.

A question was raised on whether it would be beneficial to include other University events in the Academic Schedule. The Registrar noted that the purpose of the Academic Schedule is more for listing academic deadline events.

In this regard, a suggestion was brought forward that the Deans and VP, Academic, consider the development of a campus calendar to mark University wide events.

There being no further business, and on motion duly made, the meeting was adjourned at 5:30 p.m.

Next Meeting: Tuesday, December 2, 2014
