



SENATE MEETING

Tuesday, May 12, 2026 4:00 pm
 Capilano University, Library Building, Room LB 322

MINUTES

Present: Jason Dewling, (Chair), Julia Black, John Brouwer, Lesley Brown, Jai Djwa, Graham Cook, Caroline Depatie, Alicia Fahey, Thomas Flower, Denise Gingrich, Sofia Hughes, Alan Jenks, Harb Johal, Parnit Kaur, Michael Laurence, Brad Martin, Priya McMurtrie, Vedant Mehra, Corey Muench, Alaa Al-Musalli, Christina Neigel, Jennifer Nesselroad, Robert Omura, Katija Pallot, Majid Raja, Farnoosh Sam, Michael Thoma, Diana Twiss, Emily Walmsley, Recorder: Mary Jukich

Regrets: Amina El Mantari, Milo Prentice, Rahul Reandi

Guests: Maria Valioux, Elder Doctor Latash

Land Acknowledgement

Capilano University is named after Chief Joe Capilano (1854–1910), an important leader of the Skwxwú7mesh (Squamish) Nation of the Coast Salish Peoples. We respectfully acknowledge that our campuses are located on the unceded territories of the səlilwətaʔ (Tseil-Waututh), shíshálh (Sechelt), Skwxwú7mesh (Squamish), and xʷməθkʷəjəm (Musqueam) Nations.

1. Welcome

The Chair called the meeting to order at 4:00 pm.

Lesley Brown, interim Vice President, Academic and Provost was introduced and welcomed to Senate.

2. Approval of the Agenda

Thomas Flower moved and Jennifer Nesselroad seconded:
 To approve the agenda.

CARRIED

It was noted that the chart on page 19 of the agenda package was accurate but should be listed with the briefing note. The course listing for the Faculty of Arts and Science is missing; however, the briefing note lists the proposed courses for discontinuance.

3. Approval of the Minutes

3.1 April 7, 2026

Caroline Depatie moved and Christina Neigel seconded:
 To approve the April 7, 2026 minutes.

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4. Correspondence Received

5. Business Arising

5.1 Senate Ad Hoc Committee on Advice to Senate on Faculty Restructuring

Presented by: Diana Twiss

The ad hoc committee met on February 19 and March 26th. Since then, the ad hoc committee has received three submissions; a briefing note from the working group on Faculty restructuring which included the results of the survey sent out to faculty and staff; Dean Caroline Depatie's perspective and recommendations; and the merger response memorandum from the School of Business.

A meeting was previously scheduled for May 1st; however, the meeting was postponed to June 2nd which will provide an opportunity for discussions on how to collect the necessary information for the Board.

Information was also provided that within the Collective Agreement are some responsibilities required for the Deans to complete and these responsibilities should be considered when reflecting on the size of the Faculty and ratio to Deans in terms of managing workloads.

6. New Business

6.1 Proposed Course Discontinuances

Presented by: Lesley Brown

6.1.1 Faculty of Fine and Applied Arts

In accordance with Policy B.104 (Discontinuance of Programs or Courses) and Policy S2013-2 (Teaching Out of Discontinued Programs), the Board of Governors must seek advice from Senate prior to approving course discontinuances.

These proposed discontinuances were presented to the Board of Governors on April 28, 2026 and the Board referred the matter to Senate for advice before making a final decision.



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The courses were identified as part of regular curriculum maintenance and institutional review of course activity, conducted in consultation with the Registrar's Office and the relevant Schools.

A total of 62 inactive courses across the IDEA School of Design, School of Performing Arts, and School of Motion Picture Arts are proposed for discontinuance. These courses have not been offered for extended periods and are no longer aligned with current curriculum offerings.

On discussion, it was suggested the wording of the proposed motion reflect a recommendation to the Board, instead of providing advice. It was noted that the word "recommend" carries the endorsement of Senate to assist the Board in making a decision. In addition, it was suggested that Senate considers using the word "recommend" on initiatives moving forward.

Lesley Brown moved and Caroline Depatie seconded:

26/34 THAT the Senate recommend to the Board of Governors the proposed discontinuance of 62 courses within the Faculty of Fine and Applied Arts, as outlined in Attachment 1 of the May 12, 2026 agenda package.

CARRIED

6.1.2 Faculty of Arts and Sciences

In accordance with Policy B.104 (Discontinuance of Programs or Courses) and Policy S2013-2 (Teaching Out of Discontinued Programs), the Board of Governors must seek advice from Senate prior to approving course discontinuances.

These proposed discontinuances were presented to the Board of Governors on April 28, 2026 and the Board has referred the matter to Senate for advice before making a final decision.

The courses were identified through regular curriculum review and unit-level program assessment within the School of Social Sciences, in consultation with the Registrar's Office and relevant academic leadership.

The two Sociology courses are no longer part of any program profile and are not required within any active program. SOSC 320 was last offered in 2014 (2 students



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enrolled), and SOSC 401 was last offered in 2015 (21 students across two offerings).

Lesley Brown moved and Jennifer Nesselroad seconded:

- 26/35** THAT the Senate recommend to the Board of Governors the proposed discontinuance of the following courses: **CARRIED**
- SOSC 320 People and the Environment: Past and Future Relationships
 - SOSC 401 Contemporary Issues: The Presence of the Past

6.2 Senate By-laws – Notice of Motion of Revisions

Presented by: Harb Johal

Senators were provided with a notice of motion of revisions to the Senate By-laws.

The Senate By-laws were last updated in November 2023. Laureen Styles, outgoing interim Vice President Academic and Provost previously provided feedback on proposed revisions to the By-laws which have been reviewed. The Senate By-laws will be reviewed by the Policy and Governance committee and subsequently brought back to Senate for approval.

6.3 Graduates

Presented by: Harb Johal

The Registrar submitted a list of 1,153 eligible graduates verified by the Registrar's Office, who have met the graduation requirements of their programs.

Harb Johal moved and Priya McMurtrie seconded:

- 26/36** Senate approve the students from the five Faculties for their respective credentials for graduation. **CARRIED**

6.4 Results of Senate Election

Presented by: Harb Johal

The results of the Spring 2026 election results were presented as follows:



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- Derek Howell - Faculty of Arts and Sciences
- Francisco Nogueira - Faculty of Business and Professional Studies
- John Brouwer – Faculty of Global and Community Studies
- Denise Gingrich – Faculty of Fine and Applied Arts
- Student Representatives – Sofia Hughes, Owen McLachlan, Milo Prentice, Parnit Kaur

7. Committee Reports

7.1 Academic Planning and Review Committee

The committee met on April 14th and reviewed four self-study reports. The reports incorporated internal data, institutional documents, external research on educational and industry trends, and faculty and community partner consultations. The committee reviewed 26 programs as follows:

- School of Social Sciences
 - Associate of Arts Degree – Psychology
 - Bachelor of Arts with a Major in Psychology
 - Bachelor of Arts (Honours) with a Major in Psychology
 - Minor in Psychology
 - Applied Psychology Concentration
 - Bachelor of Arts Degree – Applied Behaviour Analysis (Autism) (ABA-A)
 - Applied Behaviour Analysis (Autism) Post-Baccalaureate Diploma
 - Applied Behaviour Analysis (Autism) Post-Baccalaureate Certificate
 - Minor in Sociology
 - Certificate in Sustainable Environmental Economics
- Psychology Department
 - Associate of Arts Degree – Psychology
 - Bachelor of Arts with a Major in Psychology
 - Bachelor of Arts (Honours) with a Major in Psychology
 - Minor in Psychology
 - Applied Psychology Concentration
- Applied Behaviour Analysis Department
 - Bachelor of Arts Degree – Applied Behaviour Analysis (Autism)
 - Applied Behaviour Analysis (Autism) Post-Baccalaureate Diploma



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- Applied Behaviour Analysis (Autism) Post-Baccalaureate Certificate
- School of Business
 - Bookkeeping Certificate
 - Retail Operations Certificate
 - Business Administration Certificate
 - Business Administration Diploma
 - Bachelor of Business Administration Degree
 - Minor in Business Administration
 - North American Business Management Applied Post Baccalaureate Diploma
 - North American Business Management Post Baccalaureate Certificate

It was noted that the reports discussed at the committee meeting highlighted a few issues regarding the reporting mechanism. In this regard, the committee recommended that the reports are more standardized in terms of the criteria presented in the packages, including how much to share for each criteria. The reports were not following the same standardized format. Examples are: one report included faculty CVs, which SAPRC considered a concern; also, some reports included more extensive data than others and discussion points than others. The Director of AIP indicated that the AIP office provides a set of guidelines to all units and programs for the review, and the areas are encouraged to follow the guidelines. The AIP team is working on developing a standardized package for program areas so that all areas are reporting on the same thing. In addition, at the committee meeting it was suggested that agenda packages are distributed two weeks in advance of the meeting dates instead of the one-week submission pre-meeting window; however, this might not always be feasible, considering that AIP may not receive the completed packages from the units in time.

7.2 POLICY AND GOVERNANCE COMMITTEE

Presented by: Corey Muench

The committee met on April 14 and April 28.

At the April 14 meeting, the committee reviewed the Nominating Committee terms of reference. An update was also provided on the Senate's motion (February 3, 2026 Senate meeting) on research into how the Senate can be equipped to provide advice to the Board of Governors, or others, as per the



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University Act. Some initial findings indicated a two-pronged approach emerging; the first was to update Board and Senate policies to include processes around *University Act* items that require Senate's advice. Secondly, was to update Senate committee terms of reference to address items listed in the *University Act*. In addition, there could be an opportunity to create a Board/Senate working group to ensure tasks are completed and a detailed report will be provided to Senate moving forward.

At the April 28 committee meeting, the committee reviewed the terms of reference for the Senate ad hoc committee on the Evaluation of Teaching and Learning as well as an update for the terms of reference for the Senate Teaching and Learning committee. In addition, the committee was provided with a presentation on the policy renewal initiative being undertaken by the Academic Initiatives and Planning Office and the Policy Office (Aurelea Mahood and Jacquetta Goy).

7.2.1 Terms of Reference - Senate Nominating Committee

Several Senate subcommittees are currently using policy-like "Mandate and Structure" documents which are found under the Governance section of the University's Policy webpage. However, it is more appropriate that these documents be transitioned to official "Terms of Reference."

A concern was raised that this item be tabled as research may be required around the membership composition relative to other Senate subcommittees to ensure consistency and relative to the Senate By-laws, and practices at other teaching universities. In this regard, it was suggested that the motion move forward and once a Secretariat is in place, a thorough review of processes is undertaken for consistency.

Corey Muench moved and John Brouwer seconded:

26/37 THAT the Senate approve the Terms of Reference for the Senate Nominating Committee (a standing committee of Senate).

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Corey Muench moved and John Brouwer seconded:

26/38 THAT the Senate rescind Policy S2009-01 for the Senate Nominating Committee.

CARRIED

7.2.2 Terms of Reference - Senate ad hoc Committee on the Evaluation of Teaching and Learning

The processes for how teaching and learning at the University is evaluated have been identified as an area of focus, with a particular goal of ensuring that a multifaceted approach is established to gathering feedback from peers and students. As set out in its terms of reference, the Senate Teaching and Learning committee has responsibility for the evaluation of the quality of teaching and learning and the assessment and evaluation of student learning. As such, the Senate Teaching and Learning Committee was requested to create an ad hoc committee on the evaluation of teaching and Learning at the university.

Corey Muench moved and Alaa Al-Musalli seconded:

26/39 THAT the Senate approve the Terms of Reference for the ad hoc Committee on the Evaluation of Teaching and Learning.

CARRIED

7.3 Curriculum Committee

Presented by: Julia Black

The committee met on April 17 and nine programs presented curriculum updates, including a new credential, Leadership For Indigenous Learners Certificate. In the development of new courses, one of the ongoing discussion items is the required robustness of the consultation process across multiple programs and the breadth of the consultation process. At the committee meeting, a presentation was also provided on mental health support for students as well as a report on the vital role of post-secondary counsellors.

7.3.1 Resolution Memorandum

The resolutions brought forward from the April 17, 2026 Senate Curriculum Committee meeting were presented to Senate for approval.



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Julia Black moved and Sofia Hughes seconded:

26/40 THAT Senate approve Resolutions 26/36 to 26/45.

CARRIED

7.4 Graduate Studies

Presented by: Alan Jenks

The committee met on April 21 and made changes to the terms of reference which included incorporating the Associate Vice-President, Creative Activity, Research and Graduate Studies as a voting member and also added a voting staff member to the membership.

The committee will also be meeting every two months until the committee becomes busier.

7.5 Teaching and Learning Committee

Presented by: Diana Twiss

The committee met on April 21 and finalized the committee's terms of reference. In addition, the committee received two reports, and some of the highlights were as follows:

- The 10th annual Student Research Symposium took April 23. Over 120+ students from all Faculties presented their research projects to an internal and external audience.
- The 2nd Faculty Research Symposium took place on May 8. Twelve faculty members presented their research and publications. This event was co-led by CARS and the Library.
- The teaching and learning symposium took place on April 29 and April 30. Five faculty were nominated for the Teaching Excellence Awards.

7.6 Budget Advisory Committee

Presented by Michael Thoma

The committee has not met, and the next meeting is scheduled for June 4.



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7.7 Self-Evaluation Committee

Presented by: Graham Cook

Senators were reminded to complete the recently distributed survey for the subcommittees.

8. Other Reports

8.1 Senate Chair

Dr. Jason Dewling was installed as the university's eighth president and vice-chancellor on May 7, 2026.

Finance is now engaged on the costing model for programs and Tally Bains has met with business faculty to garner their insights on the model.

The new president of the Capilano Student Union was introduced and welcomed to Senate.

8.2 Vice Chair

Alan Jenks reflected on his role as mace bearer at the president's installation.

8.3 VP Academic and Provost

Lesley Brown, interim Vice President Academic and Provost provided an appreciation for the warm welcome to Senate and the university.

Some of the work in her portfolio includes exploring an AI framework as well as governance around education technology. In addition, part of the mandate is academic sustainability which includes reviewing the viability of existing programs to position the university moving forward.

8.4 Board Report

A report was not provided because the Board representative was absent.

During a broader discussion, a suggestion was presented on the possibility of appointing a designate in cases wherein the Board representative is not available



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to attend the Senate meeting particularly as a Board representative at Senate meetings is important to maintain the link between the Senate and Board. Accordingly, the Senate Chair will bring the feedback back to the Board in terms of appointing a possible designate.

8.5 Elder's Words

Elder Doctor Latash posed a question regarding the content of history courses at the university and how the content reflects the three local Indigenous tribes. As a response to Elder Doctor Latash's question was not readily available, a report will be prepared on the current state of affairs by the Provost and VPA.

9. Discussion Items

No discussion items were presented.

10. Other Business

No other business was presented.

11. Information Items

No information items were presented.

The meeting was adjourned at 5:32 pm

Next Meeting: Tuesday, June 2, 2026
