

#### SENATE REGULAR MEETING

Tuesday, September 9, 2025 4:00 – 6:00 pm Capilano University – Library Room 322

#### **AGENDA**

#### Land Acknowledgement

Capilano University is named after Chief Joe Capilano (1854–1910), an important leader of the  $S\underline{k}w\underline{x}w\acute{u}7mesh$  (Squamish) Nation of the Coast Salish Peoples. We respectfully acknowledge that our campuses are located on the unceded territories of the səlilwəta $^{4}$  (Tsleil-Waututh), shíshálh (Sechelt),  $S\underline{k}w\underline{x}$ w $\acute{u}7mesh$  (Squamish), and  $x^{w}m$  $\partial b^{w}$  $\partial$ 

1. Welcome

2. Approval of the Agenda - Decision Senate Members

**3.** Approval of Minutes - Decision Senate Members

Schedule 3

4. Correspondence Received

5. Business Arising

5.1 Self Evaluation Committee – *Information* Christina Neigel

6. New Business

6.1 Student Housing Naming – *Decision* Kari Wharton

Schedule 6.1

6.2 Fall 2025 By-Election Timeline – *Information* Harb Johal

Schedule 6.2

6.3 Graduates - Decision Harb Johal

6.4 Subcommittee Vacancies – *Information* Harb Johal

Schedule 6.4

7. Committee Reports

7.1 Academic Planning and Review Committee – *Information* Alaa Al-Musalli

7.2 Policy and Governance Committee – *Information* Corey Muench



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## **AGENDA**

	7.3	Curricu 7.3.1	lum Committee – <i>Decision</i> June 13, 2025 Resolution Memo <u>June 13 Agenda Package</u> / <u>June 13 Draft Minutes</u>	Julia Black Schedule 7.3.1
		7.3.2	August 22, 2025 Resolution Memo <u>August 22 Agenda Package</u> / <u>August 22 Draft Minutes</u>	Schedule 7.3.2
	7.4	Graduat	te Studies Committee – <i>Information</i>	Alan Jenks
	7.5	Teachir	ng and Learning Committee – <i>Information</i>	Diana Twiss
	7.6	Budget	Advisory Committee – <i>Information</i>	Michael Thoma
8.	Oth	er Repor	ts	
	8.1	Chair of	Senate – Information	Laureen Styles
	8.2	Vice Cha	air of Senate – <i>Information</i>	Alan Jenks
	8.3	VP Acad	lemic and Provost – <i>Information</i>	Tracy Penny Light
	8.4	Board R	eport – Information	Amina El Mantari
	8.5	Elder's \	Words - Information	Elder Doctor Latash
9.	Discussion Items			
10.	Other Business			
11.	Information Items			



#### SENATE MEETING

Tuesday, August 26, 2025 4:45 pm Capilano University, Library Building, Room LB 322

#### **MINUTES**

**Present:** Laureen Styles (Chair), Julia Black, John Brouwer, Graham Cook, Caroline Depatie, Thomas

Flower, Denise Gingrich, Sofia Hughes, Deb Jamison, Alan Jenks, Michael Laurence, Brad Martin, Priya McMurtrie, Vedant Mehra, Corey Muench, Alaa Al-Musalli, Christina Neigel, Katija Pallot, Majid Raja, Farnoosh Sam, Ramin Shadmehr, Michael Thoma, Diana Twiss,

Emily Walmsley, Recorder: Mary Jukich

Regrets: Jai Djwa, Alicia Fahey, Harb Johal, Harleen Kaur, Tracy Penny Light, Amina El Mantari, Milo

Prentice

**Guests:** Elder Doctor Latash

#### Land Acknowledgement

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#### 1. Welcome

The Chair called the meeting to order at 4:45 pm

#### 2. Approval of the Agenda

Sofia Hughes moved and Priya McMurtrie seconded: To adopt the agenda.

**CARRIED** 

#### 3. Approval of the Minutes

Deb Jamison moved and Emily Walmsley seconded: To adopt the June 3, 2025 minutes.

**CARRIED** 

#### 4. Election of Vice Chair

Senate was informed that a call for nominations for the position of Senate Vice Chair was distributed on June 9<sup>th</sup>, and a further reminder on August 19<sup>th</sup> and one nomination was received for Alan Jenks.

A further three calls were made at Senate and no further nominations were received. Accordingly, Alan Jenks was acclaimed for the position of Senate Vice Chair for a one year term, September 2025 to June 2026.



## **SENATE MEETING**

Tuesday, August 26, 2025 4:45 pm Capilano University, Library Building, Room LB 322

## **MINUTES**

## 5. Adjournment

The meeting was adjourned at 5:00 pm.

Next Meeting: Tuesday, September 9, 2025



# Memo

To: Capilano University Senate

From: Kari Wharton, VP, University Relations Subject: Naming – Student Housing Building

Date: September 2, 2025

#### **PURPOSE**

To seek Senate's approval of the proposed names for Capilano University's first on-campus student housing building at the North Vancouver campus.

#### **BACKGROUND**

In Spring 2024, guided by the University's Director, Indigenous Education & Affairs, and the Indigenous Education Steering Committee (IESC), it was determined that each of the host Nations—the Skwxwú7mesh Úxwumixw (Squamish Nation) and the səlilwətał (Tsleil-Waututh Nation)—would contribute a name for the North Vancouver campus' first student housing building. This decision reflects Capilano University's commitment to honouring the traditional territories on which the campus is located.

In January 2025, both Nations submitted names reflecting the theme of "place and space," intended to convey the idea of a welcoming home for students. Each name translates to the concept of "Tree House," or "a home in the woods," and is expressed in the respective Indigenous languages:

- Lamíwa (Skwxwú7mesh sníchim)
- θqetewtx<sup>w</sup> (hənqɨminɨm)

An accompanying backgrounder provides cultural context and English interpretations.

As the names are intended to be permanent, approval is required under **Capilano University Policy B.301 – Naming of Campus Facilities** by both Senate and the Board of Governors.

Executive reviewed and endorsed the proposed names in May 2025. The approval schedule is as follows:



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BOARD/GROUP	SUBMISSIONS	MEETING DATE	STATUS
Executive	May 14, 2025	June 3, 2025	COMPLETED/SECURED
Senate	September 2, 2025	September 9, 2025	
<b>Board tentative Date</b>	September 11, 2025	September 23, 2025	

#### **RECOMMENDATION**

That Senate approve the proposed names—Lamiwa and  $\theta qetewtx^w$ —for Capilano University's first North Vancouver on-campus student housing building, as presented.







Lamíwa/θqetewtxw (Tree House)

Construction on Capilano University's first student housing building is well underway.

In 2024, with the support and guidance of the University's Director, Indigenous Education and Affairs and the Indigenous Education Steering Committee (IESC), the University worked with both the Skwxwú7mesh Úxwumixw (Squamish Nation) and Tsleil-Waututh Nation to identify the names by which the building will be known – names that speak to the "place and space" on which the building resides and serves as a home to new students to the CapU community: Lamíwa and  $\theta$ qetewtx\* translated to "Tree House".

Capilano University in North Vancouver resides on the traditional and ancestral territory of the Squamish and Tsleil-Waututh Nations. These lands are known for their lush forests, towering trees and natural beauty. The words "Tree House" evoke imagery of being immersed in the forest, a setting that aligns perfectly with the University's surroundings and as trees are universal symbols of growth, strength, and knowledge—they align well with the university experience and Indigenous teachings about stewardship, respect for nature, and interconnectedness.

The building design incorporates wood elements, sustainable materials, and large windows with views of the surrounding trees. It has also been sustainably designed in alignment with the Province of BC's CleanBC priorities and climate action goals and will meet the highest of standards for accessibility.

Here, students will be provided with convenient and affordable accommodations that contribute to a vibrant new centre of student life.



Housing will be designated for first- and second-year students, and priority will be given to Indigenous learners. The project includes:

- 8,250 square metres of floor area over six stories, with residences on the top five floors.
- 362 beds (72 beds per floor) in single and double-occupancy dormitory rooms
- Each residence floor will include shared washrooms, laundry facilities and student study, lounge and kitchen areas.
- The ground floor will include an Indigenous-focused reflection space, resident support offices, café, and dining facilities for 250 people, secure bicycle storage, a multipurpose room, and a two-bedroom apartment for the residence life facilitator.
- Extensive energy efficient features designed to LEED® Gold equivalence and Step 4 of the BC Energy Code.
- The central courtyard and covered outdoor dining area provides a new outdoor gathering space on campus.
- The dining pavilion will have an exposed, mass timber structure to provide outdoor dining space for student use and shelter from the rain when approaching the building.
- Indigenous students will receive priority housing.
- Located on the first floor of the building, there is a dedicated space referred to as the 'Reflection Room" that will be equipped with ventilation for smudging. The room is adjacent to other building common areas and has an entrance directly to the outdoors.

We anticipate occupancy in early 2026.



# Memo

To: Mary Jukich

From: Harb Johal, AVP, Enrollment Management and University Registrar

Subject: Fall 2025 By-Election timeline

Date: August 14, 2025

cc: N/A

# Fall 2025 Senate by-election timeline:

Date	Action	Duration
Thursday, Sept 4	Call for nominations	Two weeks
Wednesday, Sept 17, 4pm	Call for nominations CLOSED	Four weeks
Thursday, Sept 18	Orientation (by request)	
Thursday, Oct 16, 12:01 am	Voting OPEN	One week
Wednesday, Oct 22, 11:59pm	Voting CLOSED	
Friday, Oct 24	Election Results Announced	

# Fall 2025 Senate seats up for by-election:

Representatives	Seats	Non-voting term starts	Voting term starts	Term ends
Faculty of Business &				
Professional Studies	1	immediately	August 1, 2026	July 31, 2028



# **Academic Planning and Review Committee**

Membership: Senators and non-Senators – Quorum = 8 Meetings:  $2^{nd}$  Tuesday of the Month - 4:00 - 6:00 pm

(Voting)	
Chair of Senate	Laureen Styles
Vice-Chair of Senate	Alan Jenks
VP Academic & Provost	Tracy Penny Light
Dean	Brad Martin
Faculty	Alicia Fahey
Faculty	Alaa Al-Musalli
Faculty	Milla Zaenker
Faculty	Lauren Moffatt
Faculty	Vacant
Faculty	Vacant
Faculty	John Brouwer
Faculty*	
Staff	Carley Dyer
Staff	Vacant
Student	Priya McMurtrie
Student	Vacant
(Non-Voting) Resource Members	
Director, Academic Initiatives and Planning	Christina Neigel (Acting)
Administrator	Francisco Silva
Administrator	Francisco Nogueria
Resource/Ex Officio Member	

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# **Budget Advisory Committee**

Membership: Senators – Quorum = 4

Meetings: Schedule is determined at first meeting

(Voting)	
Vice-Chair of Senate	Alan Jenks
Administrator	Vacant
Administrator	Brad Martin
Faculty	Michael Thoma
Faculty	Denise Gingrich
Faculty	Vacant
Faculty*	
Staff	Farnoosh Sam
Student	Sofia Hughes
Ex-Officio Member (Non-Voting)	
President	Laureen Styles
VP Finance and Administration	Tally Bains
VP, Strategic Planning, Assessment &	
Institutional Effectiveness	Toran Savjord
Director, Financial Operations	Holly Hunter
Director, Financial Planning and Analysis	Narisha Jessani

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#### **Curriculum Committee**

Membership: Senators and Non-Senators – Quorum = 10 Including Chair

Meetings: 3<sup>rd</sup> Friday of the Month -12:00 – 2:00 pm

DAC Recommends to Senate (2 Year Term)	
(Voting)	
Humanities	Torin McLachlan
Social Sciences	Hilary Duke
Science, Technology, Engineering and Mathematics	Urmila Jangra
Motion Picture Arts or Animation & Visual Arts	David Geary
Design	Dominique Walker
Performing Arts	Cindy Fairbank
Business	Danielle Wilson
Legal Studies or Communications	Robert Omura
Tourism Management or Outdoor Recreation Management	John Brouwer
Allied Health or Education & Childhood Studies	Julia Black
Public Administration or Kinesiology	Caroline Soo
Access and Academic Preparation	Stephan Evans
Library	Bethany Peterkin
Non-instructional faculty member	Chloe Miller
(any unit other than the Library)	
Students (1 Year Term)	Alisha Samnani
	Sofia Hughes
	Vacant
Administrator	Tracy Penny Light
Dean	Graham Cook
Dean	Ramin Shadmehr
Dean	Caroline Depatie
Registrar	Harb Johal
Academic Advisor	Shahnaz Darayan
Director, Academic Initiatives and Planning	Christina Neigel (Acting)
Chair or Vice-Chair of Senate	Laureen Styles / Julia Black
(Non-voting)	
Chair	Julia Black

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#### **Graduate Studies Committee**

Membership: Senators and non-Senators – Quorum = 6

Meetings: 3<sup>rd</sup> Tuesday of the month – 9:30 am

(Voting)	
Chair of Senate	Laureen Styles
Vice-Chair of Senate	Alan Jenks
Faculty	Alicia Fahey
Faculty	Kiki Chang
Faculty	Pegah Yaghmaie
Faculty	Yi Cui
Faculty	Michael Thoma
Faculty	Vacant
Faculty	Leah Bailly
Faculty	Vacant
Faculty*	
Student	lana Paryniuk
Student	Khushi Malhotra
(Non-Voting) Resource / ex Officio	
Provost & Vice-President, Academic (or designate)	Tracy Penny Light
Associate Vice-President, Creative Activity, Research &	
Graduate Studies	Dawn Whitworth
Director of Indigenous Education and Affairs (or designate)	Miranda Huron
Director, Academic Initiatives and Planning	Christina Neigel
University Librarian (or designated librarian)	Christina Neigel

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## **Policy and Governance Committee**

Membership: Senators and non-Senators – Quorum = 4

Meetings:  $2^{nd}$  and  $4^{th}$  Tuesday of the month -1:00-2:30 pm.

(Voting)	
Chair of Senate	Laureen Styles
Vice-Chair of Senate	Alan Jenks
Administrator	Caroline Depatie
Faculty	Corey Muench
Faculty	Susan Gardner
Faculty	Julia Black
Faculty*	
Staff	Trula Fountaine
Student	Sofia Hughes
(Non-Voting) Resource Members	
Administrator, Policy Office	Jacquetta Goy
Administrator, Registrar's Office	Jordan Lovig

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# **Teaching and Learning Committee**

Membership: Senators and non-Senators – Quorum = 6 Meetings:  $3^{rd}$  Tuesday of the month – 1:00 – 3:00 pm

(Voting)	
Chair of Senate	Laureen Styles
Vice-Chair of Senate	Alan Jenks
Administrator	Vacant
Faculty	Diana Twiss (Chair)
Faculty	Michel-Antoine Xhignesse
Faculty	Jai Djwa
Faculty	Christine Jackson
Faculty	Vacant
Faculty*	
Librarian	Krystyna Nowak
Staff	Maria Valiouk
Student	Vacant
(Non-Voting)	
Director, Teaching and Learning	Brit Paris
Digital Technology Services	Chris Jacques
AVP, Creative Activity, Research, Scholarship and	Dawn Whitworth
Graduate Studies	
Director, Indigenous Education and Affairs	Miranda Huron
Director, Academic Planning & Quality Assurance	Christina Neigel
Executive Member, Capilano Student Union	

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## **Self-Evaluation Committee**

Membership: Senators – Quorum = 4

Meetings: TBD

Administrator	Christina Neigel
Faculty	Alan Jenks
Faculty	Diana Twiss
Faculty	Vacant
Staff	Vedant Mehra
Student	Vacant

#### **Tributes Committee**

Membership: Senators – Quorum = 4

Meetings: Schedule is determined at first meeting

(Voting)	
Chair of Senate	Laureen Styles
Vice-Chair of Senate	Alan Jenks
Administrator	Christina Neigel
Faculty	Corey Muench
Faculty	Vacant
Faculty	Vacant
Faculty*	
Staff	Vedant Mehra
Student	Priya McMurtrie
Ex-Officio Member (Non-voting)	
Vice President, University Relations	Kari Wharton
	Jennifer Bryan

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## **Vice-Chair Nominating Committee**

Membership: Senators – Quorum = 3

Meetings: One or two meetings between March and April

Administrator	Christina Neigel
Faculty	Majid Raja
Faculty	John Brouwer
Staff	Farnoosh Sam
Student	Vacant

## **Naming Opportunities Committee**

Membership: Senators – Quorum = 4

Meetings: As and When

(Voting)	
Chair of Senate	Laureen Styles
Vice-Chair of Senate	Vacant
Administrator	Ramin Shadmehr
Faculty	Corey Muench
Faculty	Vacant
Faculty	Vacant
Faculty*	
Staff	Farnoosh Sam
Student	Vacant
Ex-Officio Member (Non-Voting)	
Executive Director, Advancement	Vacant

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# SENATE CURRICULUM COMMITTEE RESOLUTION MEMO

DATE:	June 16, 2025			
TO:	Laureen Styles, Chair, Senate			
FROM:	Deb Jamison, Chair, Senate Curriculum Committee			
The following motions were carried by the Senate Curriculum Committee at its meeting on June 13, 2025:				
25/42	The new course, BIOL 231 – Ethnobiology, as well as Science designation, Lab Science designation and Cap Core designation under the headings Self & Society and Science & Technology, be recommended to Senate for approval.			
25/43	The prerequisite revisions to GEOG 225 – Introduction to Geographic Information Systems and GEOG 325 – GIS Applications in Natural Resource Management be recommended to Senate for approval.			
Debrie Januson				
Deb Jar	nison, Chair	Laureen Styles, Chair		
Senate	Curriculum Committee	Senate		
Date:	June 19, 2025	Date:		



# SENATE CURRICULUM COMMITTEE RESOLUTION MEMO

DATE:	August 27, 2025			
TO:	Laureen Styles, Chair, Senate			
FROM:	Deb Jamison, Chair, Senate Curriculum Committee			
The following motions were carried by the Senate Curriculum Committee at its meeting on August 22, 2025:				
25/44	The revision to the admission requirements of Global Leadership in the Sustainable Tourism Post-Baccalaureate Diploma be recommended to Senate for approval.			
25/45	The prerequisite revisions to ABA 201 – Observation Practicum be recommended to Senate for approval.			
25/46	The revisions to AEM 230 – Contemporary Issues I – Arts & Entertainment Management (PT), AEM 239 – Practicum Preparation for the Arts & Entertainment Industry and AEM 270 – Practicum I – Arts & Entertainment Management (PT) be recommended to Senate for approval.			
$\widehat{T}$	Aldri Any Son			
Deb Jamison, Chair		Laureen Styles, Chair		
Senate	Curriculum Committee	Senate		
Date:	Aug 27, 2025	Date:		