



SENATE MEETING

Tuesday, October 4, 2022 4:00 pm
 Capilano University, Library Building, Room LB 322

MINUTES

Present: Paul Dangerfield (Chair), Deanna Baxter, Rose Anza Burgess, John Brouwer, Graham Cook, Iana Dokuchaeva Sue Dritmanis, Lara Duke, Brian Ganter, Victor Gelano, Kyle Guay, Deb Jamison, Khwaish Kochhar, Maia Lomelino, Anthea Mallinson, Brad Martin Corey Muench, Essya Nabbali, Christina Neigel, Lesley Nelson Ramin Shadmehr, Dennis Silvestrone, Lauren Styles, Michael Thoma, Robert Thomson, Diana Twiss, Kyle Vuorinen, Recorder: Mary Jukich

Regrets: Christy Goerzen, Jason Tam

Guests: Eduardo Azmitia, Manpreet

Acknowledgement

We respectfully acknowledge the unceded lands of Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

1. Welcome

The Chair called the meeting to order at 4:00 pm.

In the absence of Christy Goerzen, Anthea Mallinson assumed voting rights for the Faculty of Fine and Applied Arts.

The Chair noted that the Kéxwusm-áyakn Student Centre is open, and Senators were invited to visit the centre to engage and learn from the Elders.

The Chair also acknowledged Truth and Reconciliation week, concluding with the national day for recognition of Indigenous communities and for the loss of children from residential institutions.

2. Approval of the Agenda

Item #6.2 - Annual Academic Schedule was removed from the agenda.

*Paul Dangerfield moved and Lara Duke seconded:
 To adopt the amended agenda.*

CARRIED

3. Approval of the Minutes

Paul Dangerfield moved and Diana Twiss seconded:



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To adopt the September 6, 2022 minutes.

CARRIED

4. Correspondence Received

No correspondence was received.

5. Business Arising

5.1 Volunteers for Subcommittees

Presented by: Paul Dangerfield

Senators were requested to consider volunteering for the remaining vacancies on the subcommittees, and to also canvass volunteers from their areas.

6. New Business

6.1 Fall Schedule of Dates (September 19)

Presented by: Kyle Vuorinen

As background, September 19, 2022 was declared a holiday for the public sector (including schools and public post-secondary institutions) by the premier of the province in order to acknowledge the death of Queen Elizabeth II.

The university schedule of dates is set on an annual basis based on [Policy B.107](#) that identifies a range of instructional days per semester. With this unexpected holiday, the number of instruction days was reduced by one day below the minimum as set out by policy.

In this regard, Senate was requested to approve creating an additional voluntary option for faculty to hold an additional class on December 6 in support of student learning.

On discussion, a suggestion was presented that because the Monday schedule was lost as a result of the unexpected holiday, an additional Monday class for students and faculty be scheduled for December 6, 2022.

Kyle Vuorinen moved and John Brouwer seconded:

22/29 Senate, recognizing that the number of instructional days in the semester has fallen below the minimum by policy, endorses

CARRIED



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creating a voluntary optional additional "Monday class" for students and faculty to be on December 6, 2022.

6.2 Annual Academic Schedule

This item was removed from the agenda.

7. Committee Reports

7.1 Academic Planning and Program Review Committee

Presented by: Sue Dritmanis

The committee met on September 13 and reviewed the one-year progress report from IDEA for the Bachelor of Design in Visual Communication.

The committee also reviewed a concept paper for the Certificate in Starting Your Own Business. This is a 15-credit certificate proposed by the School of Business intended to provide already highly skilled individuals across all disciplines who have marketable skills and competencies with the essential entrepreneurial skills, competitive strategies, and confidence to launch and manage their own businesses.

Deb Jamison moved and Dennis Silvestrone seconded:

22/30 Senate approve the Concept Paper for the Certificate in Starting Your Own Business.

CARRIED

7.2 Bylaw, Policy and Procedure Committee

Presented by: Corey Muench

Senators were informed that as there were no agenda items, the October 11 meeting was cancelled, and the next meeting is scheduled for October 25.

7.3 Curriculum Committee

Presented by: Deb Jamison

7.3.1 Resolution Memorandum

The resolutions brought forward from the September 16, 2022 Senate Curriculum Committee meeting were presented to Senate for approval.



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Deb Jamison moved and Lara Duke seconded:

22/31 Senate approve SCC Resolutions 22/62 to 22/64.

CARRIED

7.4 Teaching and Learning Committee

Presented by: Diana Twiss

The committee met on September 20 and received several reports, including Creative Activity, Research and IT.

At the committee meeting, there was also a discussion around goals and ideas for the year ahead. Some of the committee's work will include preparing for a review of a digital learning framework, as well as a possible framework for land school and water school learning.

In addition, the committee discussed meeting format and the committee will continue meeting online, with one in-person meeting this term.

7.5 Budget Advisory Committee

Presented by: Michael Thoma

The Committee has not met since the last Senate meeting, and is scheduled to meet on October 20.

8. Other Reports

8.1 Senate Chair

Paul Dangerfield provided the Senate Chair report, that included the following highlights:

- The chair acknowledged everyone who was involved with Truth and Reconciliation week, including all the activities as we continue as a university, on the journey to better understand the work that is still required towards Truth and Reconciliation.



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- October 3 – 7 is “Experience Well-Being Week” with numerous wellness events taking place throughout the university.
- Student Affairs recently held an open house and Senators were encouraged to continue to engage and learn about the many resources that are available to students.
- The university recently celebrated the new Centre for Student and Alumni Services. The new centre encompasses Student Success and Affairs work, the Registrar’s Office and Alumni Services.
- Senators were also encouraged to participate in the numerous events underway in the Centre for Sports and Wellness.
- Work is underway in beginning the process to plan for 2023/2024, and the official planning will begin on October 5 with Senior Leadership Council. The focus going forward into the planning cycle will be to create and cultivate life enhancing experiences for students and improving student experience and engagement, and to also improve engagement and support for employees in order to better serve students.
- It is anticipated that this year’s budget will be similar to the budget prior to the pandemic, and that some items paused because of the pandemic will be resumed.

8.2 Senate Vice-Chair

Robert Thomson reported that, as part of the Vice-Chair duties, he has attended several Senate committee meetings, as well as the recent Board meeting.

8.3 VP Academic and Provost

Lauren Styles provided the Vice President Academic and Provost report, including the following highlights:

- An update was provided on work to date with respect to the Indigenous framework. Last fall, units and Faculties were invited to begin discussions around aspirations related to Indigenization and Decolonization approaches at



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the university. There was also engagement with Indigenous students, territorial rights holders and other stakeholders, as well as conversations on potential land and water schools in order to provide feedback on possible elements of a framework. In moving forward, the ideas generated to date will be reviewed along with re-engagement with territorial rights holders, Elders, Indigenous faculty and Indigenous students. It is anticipated that the framework will be developed towards the end of February, and communication in this regard will be distributed shortly.

- Christina Neigel, University Librarian, reported that a new librarian is at the university to provide curriculum support and to review Indigenizing and Decolonizing with faculty. There is also a new librarian focusing on teaching and learning initiatives.
- There are a number of policy revisions and new policy development moving forward in the next few weeks and months.
- Work provincially with the digital learning framework is not yet finalized but is expected to be approved in the near future.

8.4 Board Report

Rose Anza Burgess, Board Liaison, provided the Board report, and some of the highlights were as follows:

- The Board met on September 27, 2022 and received several reports, including a report from the President and Senate. In addition, the Board received the following items:
- A presentation on Creative Activity, Research & Scholarship Framework / Strategic Research Plan.
- Information with respect to the Indigenous Framework from Micki McCartney, Sunshine Coast Regional Director.
- Information, and an update on the process and timeliness for developing the Enterprise Risk Management Framework.



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- The Board approved the Five-Year Capital Plan from 2023/24 – 2027/28.

8.5 Elder Report

A report was not provided because Elder Latash was not in attendance.

9. Discussion Items

No discussion items were presented.

10. Other Business

No other business was presented

11. Information Items

Eduardo Azmitia provided a brief summary of several events and a series of discussions taking place at the university, including events around Women's History Month.

The meeting was adjourned at 5:15 pm.

Next Meeting: Tuesday, November 1, 2022
