



SENATE MEETING

Tuesday, August 16, 2022 4:00 pm
 Capilano University, Library Building, Room LB 322

MINUTES

Present: Paul Dangerfield (Chair), Deanna Baxter, John Brouwer, Rose Anza Burgess, Sue Dritmanis, Lara Duke, Brian Ganter, Christy Goerzen, Kyle Guay, Deb Jamison, Essya Nabbali, Lesley Nelson, Ramin Shadmehr, Laureen Styles, Jason Tam, Michael Thoma, Robert Thomson, Diana Twiss, Kyle Vuorinen, Stephen Williams, Recorder: Mary Jukich

Regrets: Maggie Bowles, Graham Cook, Pardis Daneshyar, Iana Dokuchaeva, Khwaish Kochhar, Maia Lomelino, Anthea Mallinson, Brad Martin, Corey Muench, Christina Neigel, Dennis Silvestrone

Guests: Eduardo Azmitia, Manpreet

Acknowledgement

We respectfully acknowledge the unceded lands of Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

1. Welcome

The Chair called the meeting to order at 4:00 pm.

Robert Thomson was introduced as the new Senate Vice Chair.

The following new members of Senate were also introduced and welcomed:

- Jason Tam, voting student representative
- Manpreet, CSU non-voting student representative
- Rose Anza Burgess, Board Liaison (replacing Sonny Wong)

In the absence of Corey Muench, Stephen Williams assumed voting rights for the Faculty of Education, Health and Human Development.

The Chair reported that he had the opportunity to visit Haida Gwaii and learn about the Haida Nation and their history, and one of the highlights was learning about the importance of taking only what you need from the land.

2. Approval of the Agenda

*Paul Dangerfield moved and Deb Jamison seconded:
 To adopt the agenda.*

CARRIED



SENATE MEETING

Tuesday, August 16, 2022 4:00 pm
 Capilano University, Library Building, Room LB 322

MINUTES

3. Approval of the Minutes

Paul Dangerfield moved and Stephen Williams seconded:
 To adopt the June 7, 2022 minutes.

CARRIED

4. Correspondence Received

No correspondence was received.

5. Business Arising

5.1 Senate Self-Evaluation Committee

Presented by: Robert Thomson

Senate was provided with this year's survey results including the comments provided by the respondents. It was noted that during the Senate self-evaluation process, the committee developed a proposal suggesting that a review be undertaken of the questions, and wording, within the survey.

In terms of feedback provided by Senate, it was suggested that the teaching and learning committee be included on next year's survey, and to explore whether there was another format or approach other than Robert's Rules to govern meetings.

Robert Thomson moved and Laureen Styles seconded:

22/23 Senate approve a motion to permit the self-evaluation committee to convene in the Fall of 2022 to perform a full review of its information gathering procedures.

CARRIED

5.2 Senate Election Update

Presented by: Kyle Vuorinen

The non-voting seat from the Faculty of Global and Community Studies remains vacant, and members were encouraged to canvass possible volunteers.

Work is also underway with university Communications in developing additional processes to seek volunteers to serve on the Senate subcommittees.



SENATE MEETING

Tuesday, August 16, 2022 4:00 pm
Capilano University, Library Building, Room LB 322

MINUTES

6. New Business

6.1 2023 Convocation Dates

Presented by: Kyle Vuorinen

Senate was informed that after consultation with numerous stakeholders, the February 2023 convocation date has been cancelled, and the June convocation dates will be extended. The decision was based on budgets, logistics and other challenges and to ensure that there is a large group of students graduating and attendees in the audience.

Further information with the dates of the June convocation will be provided at the September Senate meeting.

6.2 Volunteers for Senate Orientation

Presented by: Paul Dangerfield

This year's Senate orientation will take place during the September 6th Senate meeting and senators were requested to volunteer to lead the orientation.

6.3 Volunteers for Senate Subcommittees

Presented by: Paul Dangerfield

Senators were requested to consider volunteering on the Senate subcommittees.

7. Committee Reports

7.1 Academic Planning and Program Review Committee

Presented by: Stephen Williams

The committee met on June 14 and reviewed the 1-year progress report for the Animation and Visual Effect program. In addition, the committee was provided with a review of proposed revisions and streamlining of the program review process, presented by the director, Academic Initiatives and Planning (AIP).

7.2 Bylaw, Policy and Procedure Committee

The committee has not met since the last Senate meeting and is scheduled to meet in September.



SENATE MEETING

Tuesday, August 16, 2022 4:00 pm
 Capilano University, Library Building, Room LB 322

MINUTES

7.3 Curriculum Committee

Presented by: Deb Jamison

7.3.1 Resolution Memorandum

The resolutions brought forward from the June 10, 2022 Senate Curriculum Committee meeting were presented to Senate for approval.

Deb Jamison moved and seconded by Lara Duke:

22/24 Senate approve SCC Resolutions 22/50 to 22/56.

CARRIED

7.4 Teaching and Learning Committee

Presented by: Diana Twiss

The committee has not met since the last Senate meeting, and is scheduled to meet in September.

7.5 Budget Advisory Committee

Presented by: Michael Thoma

The Committee has not met since the last Senate meeting, and is scheduled to meet on October 20th.

8. Other Reports

8.1 Senate Chair

Paul Dangerfield provided the Senate Chair report, that included the following highlights:

- Much of the activity at the campus during July was mostly around completing work previously rescheduled due to the pandemic, including follow up and meetings with government around the provincial funding review and determining next steps to recover from the pandemic.



SENATE MEETING

Tuesday, August 16, 2022 4:00 pm
 Capilano University, Library Building, Room LB 322

MINUTES

- In terms of enrolment for September, the university is on track with enrolment projections. While international student enrolment is higher than last year, the numbers are flat as there continues to be challenges with Visas and study permits. As well, domestic student enrolment is down slightly which is consistent with a number of other post-secondary institutions. A further update will be provided at the September meeting.
- Senators were encouraged to participate in the CapU Street Party scheduled for September 6th.

8.2 Senate Vice-Chair

Robert Thomson acknowledged the previous Senate Vice Chair, Stephen Williams, for his assistance in transitioning to the Vice Chair role. The Vice Chair is looking forward to working with Senators and the subcommittees in the coming year.

8.3 VP Academic and Provost

Lauren Styles provided the Vice President Academic and Provost report, including the following highlights:

Academic Quality Assurance

- The university application for exempt status for undergraduate programs has been submitted, and it is anticipated that this will be on the November DQAB agenda.
- The action plan for the Quality Assurance Process Audit and the university's response was submitted, and it is anticipated that this will be on the mid/late Fall DQAB agenda.

New Program Development

- The Stage 2 Bachelor of Environment and Society is on the August 19th Senate Curriculum Committee agenda, and expected to be at the September Senate meeting.
- The new minor in Sociology will launch Spring 2023.



SENATE MEETING

Tuesday, August 16, 2022 4:00 pm
 Capilano University, Library Building, Room LB 322

MINUTES

- The non-degree concept paper for the Entrepreneurship certificate is on the August 23rd Academic Planning and Program Review Committee agenda.

8.4 Board Report

Rose Anza Burgess, Board Liaison, provided the Board report, and some of the highlights were as follows:

- The Board met on June 28, 2022 and received several reports, including a report from the President and Senate. In addition, the Board approved the following items:
 - The audited consolidated financial statements for the fiscal year ended March 31, 2021.
 - The Interactive Design Diploma.
 - Based on advice from the Senate, the discontinuance of the following courses:
 - Faculty of Global and Community Studies Courses: REC 107, 110, 149, 151, 157, 169, 175, 245, 255; SATO 205, 206, 305; TOUR 120, 134, 135, 137, 202, 212, 249, 301, 343, 350 422, 424
 - Faculty of Arts and Sciences Courses: ENGL 301, 302, 326, 341, 308, 311, 314, 317, 356, 357, 410; GEOL 102, 107; POL 208; HIST 230, 249, 340
 - The Institutional Accountability Plan and Report for final submission to the Provincial Government upon inclusion of the official “round 3” performance results and the feedback from the Ministry’s review of the draft report.
- The Board received the 2022 Provincial Government Mandate Letter and the President’s report, and advised the Board Chair to sign the Mandate Letter and post it publicly on the University’s web site.
- The Board reviewed the President’s 2021-22 Annual Performance Review and 2022-23 Annual Priorities and Goals.



SENATE MEETING

Tuesday, August 16, 2022 4:00 pm
Capilano University, Library Building, Room LB 322

MINUTES

- The Board reelected Duncan Brown as Chair and Ash Amlani as Vice Chair.

8.5 Elder Report

As the Elder was absent, a report was not provided.

9. Discussion Items

No discussion items were presented.

10. Other Business

No other business was presented

11. Information Items

The following information items were presented:

- Eduardo Azmitia acknowledged the campus community for a recent event hosted by the CFA. As well, in September the CFA will be hosting the first Climate Change speakers group.
- Laureen Styles requested Senators to save the date for Truth and Reconciliation activities across the campus during the last week of September and encouraged their participation; more information will be available on Frontlines.

The meeting was adjourned at 5:04 pm.

Next Meeting: Tuesday, September 6, 2022
