

	Procedure No.	Officer Responsible	
	S.2016-01-01	President	
	Procedure Title		
GRADE ASSIGNMENT DURING AN ACADEMIC DISRUPTION PROCEDURES			
Approved by	Replaces	Category	Next Review
Senate		B	2020
Date Issued	Date Revised	Related Policies, Reference	
April 2016		S.	

1. OVERVIEW

These procedures outline how grades will be assigned when normal learning and assessment are disrupted. Depending on the nature of the academic disruption, it may not be possible or necessary to complete each step.

2. PROCEDURES

- a) The President declares an academic disruption, and informs the Vice-President Academic & Provost and Senate.
- b) The Vice-President Academic & Provost informs Senate and the wider University community on the implementation of the procedures, changes to academic programs, and the specific policies to be suspended.
- c) In consultation with the Registrar and Deans, the Vice-President Academic and Provost determines whether it is possible and appropriate for faculty to assign grades to students and determines the grading options for each program.
- d) The Vice-President Academic & Provost informs each Faculty of the grading options to be used to submit final grades and other related processes.
- e) The President or the Vice-President Academic & Provost gives a minimum of twenty-four (24) hours' notice to the University community before the regular class schedule resumes.
- f) The declaration of an academic disruption may continue after the regular class schedule is resumed and, as a result, the grading schemes outlined under this policy may continue to apply.
- g) In consultation with the Vice-President, Academic & Provost, the President rescinds the declaration of an academic disruption. Once the declaration is rescinded, all policies related to admission, continuance, grading, and graduation are automatically re-enacted and all defined authority returns to Senate.