

Policy No.	Officer Responsible		
S2013-03	Senate		
Policy Name			
Senate Self-Evaluation Committee Mandate and Structure			
Approved by	Replaces	Category	Next Review
Senate			2020
Date Issued	Date Revised	Related Policies, Reference	
April 2013	February 2015		

1. REPORTING

The Senate Self-Evaluation Committee is a standing committee and reports to Senate.

2. MANDATE

To design and administer measures by means of a survey or other instruments as deemed appropriate to collect information concerning the performance of Senate's duties as mandated by the University Act with regard to its efficiency, procedures and outcomes.

To communicate this information to Senate and identify issues and make recommendations as appropriate.

3. MEMBERSHIP

The Chair

The Chair will be a member of Senate who is elected by the members of the Committee.

Members

The members consist of:

- six members appointed by Senate from the Senate voting (or alternate voting) members as follows:
 - 1 Administrator
 - 3 Faculty
 - 1 Staff member
 - 1 Student

Term of Office

Each member is appointed annually. If vacancies occur, appointments are made to complete the term.

4. CONDUCT OF MEETINGS

Schedule

As required, at the call of the Chair.

Quorum

Four members.

Tie Votes

In the event of a tie, the Chair may vote to break the tie.

Visitors to Meetings

Meetings are usually open to visitors whom the Chair may recognize to speak to specific issues.