

	Policy No.	Replaces		Policy
	<b>B. 502</b>	<b>Policy 23 and Bylaw 204</b>		<b>Board</b>
	Policy Name			
	<b>PRESIDENT - RESPONSIBILITIES</b>			
Approved by	Responsibility		Category	
<b>Board</b>	<b>Board of Governors</b>		<b>Human Resources</b>	
Date Issued	Date Revised	Revision	Related Policies, Reference	
	<b>Dec. 1, 2009</b>	<b>5</b>		

In accordance with Sections 59-63 of the University Act, the President is the chief executive officer of the University. In this capacity he/she reports and recommends directly to the Board of Governors or the Senate, as appropriate.

The President's major areas of responsibility are the following:

1. The direction of long-range planning related to institutional goals, educational programs, public service, enrolment projections, and physical plant development.
2. The development and maintenance of appropriate administrative organization and policy-making structure for the most efficient and effective utilization of institutional resources. The President should encourage, guide and support his administrative staff in their continuing tasks of furthering the goals of the University.
3. The development and maintenance of a personnel system concerned with recruitment, selection, assignment, supervision, evaluation and promotion of all personnel employed by the University.
4. The supervision of the preparation and presentation of the budget and allocation and supervision of all appropriated and other funds that finance any activities under the jurisdiction of the University.
5. To foster and enhance a relationship of mutual trust and openness among the President, his/her administrators, faculty, staff, students and the Board, and to act as liaison officer in setting up formal communications between these groups and the Board.

The President shall, under the direction of the Board, supervise and direct the instructional, administrative and other staff of the University and exercise such powers and perform such other duties as are assigned by the Board.

The Board delegates to the President the function of specifying required actions and developing detailed regulations under which the University will be operated, and which shall constitute the administrative regulations governing the University. They shall be in every respect consistent with the Policies of the Board. No such regulations shall commit the University to expenditures beyond current budget

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projections. Nothing in the foregoing shall inhibit direct action by the Board of Governors when such action is deemed necessary and prudent.

The President shall be paid for services rendered in an amount determined by resolution of the Board, shall be reimbursed for any reasonable travelling and other out-of-pocket expenses necessarily incurred in the discharge of his/her duties, and shall receive such other emoluments of office as may be determined from time to time by resolution of the Board.