
	Policy No.	Replaces	Policy
	<b>E.410</b>	<b>ARM 1107</b>	<b>Executive</b>
	Policy Name		
<b>FLAG DISPLAY</b>			
Approved by	Responsibility		Category
<b>Executive</b>	<b>President</b>		<b>Health, Safety &amp; Environment</b>
Date Issued	Date Revised	Revision	Related Policies, Reference
<b>Feb. 23, 2005</b>	<b>Feb. 28, 2007</b>	<b>0</b>	

## POLICY

1. Capilano University will fly the Canadian flag at its North Vancouver campus from the flagstaff outside the Library building in the Library Square.

Flags representing individuals, groups, organizations or special events, on or off campus, will not be flown on any of the University's campuses.

2. The flag will be flown to conform to the rules of procedure as stated in the Official Handbook, *The National Flag of Canada*, or as found on the Canadian Heritage website, [Flag Etiquette in Canada](#).
3. The flag will be flown at half-mast on these occasions:
  - On the death of the Sovereign or member of the Royal Family related in the first degree to the Sovereign, or the Governor-General.
  - On the death of the Lieutenant-Governor, the Provincial Premier, or other person similarly honoured by the Province of British Columbia.
  - On the death of a member of the House of Commons or a member of the Provincial Legislature representing a riding within the three regions served by Capilano University.
  - On any other similar occasion declared as a period of national mourning by the Federal or Provincial government.
  - On the day of the funeral of any University employee.
  - On the day of the funeral of any student whose death occurs while registered as a student of Capilano University.
  - At any other such times as directed by the University President.

 <b>CAPILANO</b> UNIVERSITY	Policy No.	Replaces	Policy
	<b>E.410</b>	<b>ARM 1107</b>	<b>Executive</b>
	Policy Name		
<b>FLAG DISPLAY</b>			
Approved by	Responsibility		Category
<b>Executive</b>	<b>President</b>		<b>Health, Safety &amp; Environment</b>
Date Issued	Date Revised	Revision	Related Policies, Reference
<b>Feb. 23, 2005</b>	<b>Feb. 28, 2007</b>	<b>0</b>	

## PROCEDURES

1. The Director, Buildings and Grounds, is responsible for ensuring that flags are flown in accordance with this policy.
2. All other requests in regard to flags being flown should be directed to the Office of the President for consultation and final direction to the Director, Buildings and Grounds.