



MEETING MINUTES OF THE BOARD

Tuesday, June 22, 2021
5:00 pm to 6:30 pm
Held remotely via MS Teams

Board

Cherian Itty, Chair
Duncan Brown, Vice Chair
Paul Dangerfield, President
Michael Fleming
Patricia Heintzman

Andrew Petrozzi
Majid Raja
Rodger So
Sonny Wong, Senate Liaison

Regrets

Ash Amlani
Oscar Blue
Yuri Fulmer, Chancellor
Mila Mattson
Debbie Carter, VP Finance and Administration

Staff

Jennifer Ingham, VP University Relations
Laureen Styles, VP Academic & Provost
Toran Savjord, VP Strategic Plan, Assess & Inst. Effect
Lesley Cook, Recorder

Guests

Tally Bains, Director, Finance
Jennifer Jamieson, Manager of Policy, Privacy & Governance
Joyce Ip, Director of Strategy, Analytics and Institutional Research
Stephen Williams, Senate Vice Chair

We respectfully acknowledge the Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

The Chair called the meeting to order at 5:00 p.m.

1. Approval of Agenda

It was moved (Rodger So), seconded (Sonny Wong) and resolved;

THAT the agenda be approved as presented.

2. Consent Agenda

There was no correspondence.

3. Board Chair Report

The Crown Agencies and Board Resourcing Office (CABRO) will be notifying the Board of the new Board appointments and reappointments on either July 9 or July 12.

4. Senate Reports

4.1 Vice Chair

In Stephen Williams' absence, Senate Chair and President Paul Dangerfield gave Senate updates. Capilano University is currently participating in the Quality Assurance Process Audit (QAPA), a provincial and external review process that ensures that public post-secondary institutions (PSIs) periodically conduct a thorough assessment of its ongoing programs and institutional quality. The University undergoes QAPA every seven years.

Senate has had regular reports from its committees and all committees are undertaking housekeeping tasks to prepare for the Fall term.

Senate Chair was pleased to announce that the number of graduates this year is the highest to date with just under 1200 grads.

4.2 Board Liaison

Board Liaison Sonny Wong wasn't at the last Senate meeting and so didn't report.

5. President's Report

President Paul Dangerfield happily announced that Convocation was a huge success and most remarkable. There was tremendous support from alumni and faculty and the students were very spirited despite the pandemic. Convocation was transformed into car-vocation. Students decorated their cars and were joined by family and friends who danced and celebrated their achievements. Twelve ceremonies were held in total. The 2021 Honorary Degree recipients are philanthropists Anthony von Mandl and Bedriska v. Mandl. Paul gave a big shout out to Chancellor Yuri Fulmer and Senate Vice Chair Stephen Williams who attended all 12.

University wide briefings have been held for CapU's return to campus (R2C) in September. The framework is in place and Senior Leadership Council (SLC) continues to work with the government to ensure a safe and smooth transition. The framework for the flexible remote work arrangement pilot was released last week. It's a one-year pilot with a students first approach and is open to Admin, Exempt Staff, MoveUP Staff and Student Employees.

The District of North Vancouver has approved the development permit for the on-campus housing. Just shy of 400 student residential units, the housing will be located on the north side of the Bosa Building.

6. Governance and Planning Committee

6.1 Institutional Accountability Plan and Report (IAPR)

Governance and Planning Committee Chair Duncan Brown provided IAPR background. The IAPR is a comprehensive report that is essentially the University's annual report to the government. It also illuminates CapU's accountability with regard to the Government's annual Mandate Letter and CapU's strategic objectives. This is the report to read regarding what is going on in the university.

Toran Savjord, VP of Strategic Planning, Assessment & Institutional Effectiveness introduced Joyce Ip, Director of Strategy, Analytics and Institutional Research. Joyce went through the key points of the 2020 to 2021 IAPR, which included the following:

- 2020 to 2021 IAPR covers the whole pandemic
- Content is dictated by the Ministry
- Letters were received commending CapU on the joint collaboration with the Ministry
- First growth in full time enrolment in seven years
- Major changes since the last IAPR are the inclusion of the Integrated Plan, the Academic Plan, the Internationalization Plan, the Strategic Enrolment Plan, and the Indigenous Digital Accelerator

- The goals and values align with the Ministry's mandate letter
- Annually the target assessment scale is takes into consideration relevant and impactful provincial events such as the pandemic
- The executive summary will be shared with the final, completed version

It was moved (Duncan Brown), seconded (Andrew Petrozzi) and resolved;

THAT the Board of Governors approve the IAPR subject to the inclusion of the final data to be provided from the Ministry of Advanced Education Skills and Training.

7. Mandate Letter

Cherian explained that the University has already received a copy of the Premier's letter to Minister Kang and that this letter is Minister Kang's letter to the Board Chair with regards to the mandate.

The letter that was received this year is significantly different than previous years because it's based on foundational principles which are aligned with the same foundational principles throughout the provincial government. The University already has very good alignment between the mandate, Envisioning 2030, and the Academic Plan.

Toran gave an overview of the five foundational principles and how they align with the University. For example the creation of the Academic Plan, E2030, attention to program creation, and taking opportunities with local communities aligns with principle one, putting people first.

E2030 includes work with Indigenous Affairs and management has further plans to address lasting and meaningful truth and reconciliation. Funded projects have commenced focusing on Indigenous languages in Sechelt and Lil'wat. New hires and new roles will help to champion these plans.

Management continues to work with public and private institutions and to partner with faculty to create and sustain jobs for students. A key success indicator is that CapU graduates are employed.

It was moved (Andrew Petrozzi), seconded (Duncan Brown) and resolved;

THAT the Board of Governors receive the summary of CapU's alignment to the government's direction of the institution by advising Cherian Itty, Board Chair, to sign the Mandate Letter and post it publicly on the CapU's website as requested.

8. Business Arising

There were no items for Business Arising.

13. Adjournment

The Regular Meeting of the Board adjourned at 6:06 pm.