



MEETING MINUTES OF THE BOARD

Tuesday, November 24, 2020
4:45 pm to 6:45 pm
Held remotely via MS Teams

Board

Cherian Itty, Chair
Duncan Brown, Vice Chair
Paul Dangerfield, President
Ash Amlani, Board Senate Liaison
Oscar Blue
Sonny Wong
Rashmi Kamble

Regrets

Lois Vader
Yuri Fulmer, Chancellor

Staff

Debbie Carter, VP Finance and Administration
Jennifer Ingham, VP University Relations
Toran Savjord, VP Strategic Plan, Assess & Inst. Effect
Mike Knudson, AVP Human Resources
Laureen Styles, VP Academic & Provost
Miranda Huron, Director, Indigenous Education and Affairs
Melanie Schumacher, Recorder

Guests

Stephen Williams, Senate Vice Chair
Jennifer Jamieson, Manager, Policy, Privacy & Governance
Tally Bains, Director, Finance
Emily Bridge, President, CSU
Lara Duke, Dean, Faculty of Global & Com. Studies
Ryan Blades, Director, Facilities Serv. & Campus Planning

We respectfully acknowledge the Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

The Chair called the meeting to order at 4:55 p.m.

1. Introduction of New Board Member and Oath of Office

The Board Chair welcomed newly elected student Board member Rashmi Moon who took their oath of office during the closed meeting of the Board, held directly before the open meeting, so that they were able to participate as Board members.

2. Approval of Agenda

It was moved Ash Amlani seconded by Sonny Wong and resolved;

THAT the agenda be approved as presented.

3. Consent Agenda

It was moved Ash Amlani seconded by Duncan Brown resolved;

THAT the Board approve the following items on the consent agenda as presented:

- 3.1. Minutes from the September 29, 2020 Board Meeting
- 3.2. Board Committee Reports:
 - 3.2.1. Executive and Human Resources Committee
 - 3.2.2. Finance and Audit Committee

4. Place Holder (item from the Consent Agenda)

No items were pulled from the Consent Agenda for discussion.

5. Board Chair Report

The Board Chair provided a report to the Board. Cherian first acknowledged the passing of Slá'hólt, Hereditary Chief of the TsleilWaututh Nation, Elder Ernest (Ernie) George, who made his way to Xexe7énak (the Creator) on November 11, 2020.

Cherian also shared that Rashmi Kamble were welcomed as new Board members. Moving ahead, Rashmi Kamble will be a part of the Board Investment Committee, Sonny Wong will be the Senate Liaison (taking over for Duncan's position) as well as on the Alumni Committee. Andrew Petrozzi will be participating on the Campus Master Plan Steering Committee.

Cherian also noted that a Senate/Board social usually takes place this time of year but it has been decided that with the new restrictions in place that the session this December is cancelled. Cherian noted that they will look to re-book the event once things getting back to in-person., and he thanked the Senate with their cooperation in all that they do.

Cherian also expressed his thanks to everyone in the CapU community for the sacrifice, patience and perseverance during this time.

6. Senate Reports

6.1 Vice Chair, Stephen Williams shared the following information:

- The October Senate meeting included a presentation from the Capilano Student Union. The Senate thanked Duncan Brown for his liaison work with the Senate.
- At the November meeting, the Senate welcomed Sonny Wong, as the new Board liaison. The Senate was updated on the North West Commission on Colleges and Universities virtual site visit.
- From a teaching and learning perspective, courses are going well, with most courses continuing in a remote, adapted delivery model.

6.2 Board Senate Liaison, Sonny Wong:

- Sonny shared that he will be participating in the Dec 1st Senate meeting and sharing a report from the Board to the Senate.
- Sonny added that he is looking forward to learning more about CapU through the Senate and thanks everyone for the opportunity.

7. President's Report

The President provided a summary of the President's Report included in the agenda package as Sch 7. Highlights included:

- Acknowledged the passing of elder Ernie

- Acknowledged the Knowledge Keeper and Master Carver Ses Siyam (also known as Ray Natraoro)
- University Canada: CapU received a swift, positive response from them and we are excited to move with the rest of our post-secondary institutions in common grounds.
- NWCCU: Visiting committee filed the report, we have responded and it has gone back to the commission. Next step is that Paul is meeting with a panel in January addressing why we want to be a part and remain in NWCCU.
- With coping with Covid19: Paul extended his gratitude to everyone. Masks are now required on campus. There will be a slight increase in in-person delivery in the spring and then the fall. Paul shared the pride in continually being proactive in goals for the university despite the circumstances.

8. Capilano Students' Union Presentation

The Capilano Students' Union (CSU) gave a presentation (Sch. 8 in the Board agenda package). Members of the CSU spoke to the presentation and provided highlights from the previous year and things they are working towards.

Cherian Itty posed a question to the CSU: What are some critical pieces that we should be aware of going forward?

Emily Bridge from the CSU shared that with regards to the academic situation for students, it is difficult for students. They are having trouble staying motivated and engaged. Students are struggling with the ways courses have been adapted (more online vs. in-person/interactive). Acknowledged it is difficult for both staff and students, and have heard from some students that they aren't sure they will come back in January, but too early to tell. Often overlooked, we are not only learning in a new way, but the world outside our computer screen is changing at an alarming rate. Close to the end of the term, and with more restrictions coming in similar to the spring semester. What makes the difference is compassion. Staff and faculty sharing that they have the compassion to be in this situation and we are all affected; see the humanity in it all makes a difference in support.

9. Indigenous Education and Affairs Update.

Miranda Huron, Director of Indigenous Education and Affairs, shared a presentation (to be circulated with the draft minutes). The presentation included a breakdown of the group roles in IEA, the structure of the area within CapU and within the community, specifics on the shifts ahead, the **Kéxwusm-áyakn Student Centre**, and the path forward towards an indigenization framework for CapU. <https://iahla.ca> Indigenous Adult & Higher Learning Association

Cherian Itty commented on Miranda's presentation, sharing that he know there is ministry support and written in the mandate, through SLC, and at the Board level, but inquired to how the support is on campus? Miranda shared that there are a lot of keen people to get into projects to lead many of the processes and paths for the community and feels very well supported.

Duncan Brown inquired about the consultations with groups, and asked about the connection with Indigenous leaders in the school board? Miranda shared that the school districts have a

recruitment relationship with them and the districts are looking into areas where they can be in partnerships (i.e. dual-credits) and examine those areas.

Duncan Brown inquired as to whether there is a chance of an Indigenous Studies program further down the road? Miranda reported that they are currently in the listening stage, and have been investigating options, but through the interest of the Nations, they want to ensure 1) enhancement of language certificates 2) research partnerships that can be done to regionally focus on who is CapU and the relationship building of the relationships.

Patricia Heintzman asked about the comparison of CapU in the evolution vs. other institutions. Miranda responded saying that CapU is in the beginning stages, but she believes it will be a quicker progression than an institution starting out 10 years ago with all of the progress that has been made.

10. Executive and Human Resources Committee

10.1 Executive and Human Resources Committee 2020-2021 Policy Priorities

The Committee Chair provided background on the Committee 2020-2021 policy priorities. At the meeting on November 5, 2020, the Committee approved a motion recommending the Board approve the list of policy priorities for 2020-2021:

- B.504 Exempt Employees Conditions of Employment
- B.501 Appointment of Personnel
- B.310 Protected Disclosure (Whistleblower) Policy

It was moved by Michael Fleming, seconded by Andrew Petrozzi and resolved;

THAT the Board of Governors approves the Executive and Human Resources Committee – 2020-2021 Policy Priorities.

11. Finance and Audit Committee

11.1 Financial Update – Period 6 ending September 30, 2020

It was moved Patricia Heintzman seconded by Michael Fleming and resolved;

THAT the Board of Governors receives information for the financial statements for Period 6 ending September 30, 2020.

11.2 Finance and Audit Committee 2020-2021 Policy Priorities

The Committee Chair provided background on the financial services policies planned for 2020-2021 and included the list to be reviews in Sch. 11.2 in the agenda package.

It was moved Patricia Heintzman seconded by Sonny Wong and resolved;

THAT the Board of Governors approves the financial services policies planned for 2020-2021.

11. Program Discontinuance

Laureen Styles brought forward a proposed discontinuance of the Business Administration Advanced Certificate. Laureen explained that over time, there was a steady decrease in students' enrolment. The School of Business has approved the discontinuance.

It was moved Ash Amlani seconded by Duncan Brown and resolved;

THAT the Board of Governors refers the recommendation to discontinue the Business Administration Advanced Certificate to Senate for advice.

12. Integrated Planning Update

Toran Savjord shared that this year, the Integrated Planning started later than last year because the current plan had to be revised for Covid-19 changes. A focus was giving ourselves more time and ensuring similar touch points within the institution were met. Toran added that the Integrated Plan for next year is connected to the Envisioning 2030 plan. In this year's planning phases, reflection and accountability were a strong inclusion in the plans for each of our senior leaders. Toran also noted some main points of next year's plan:

- Build upon previous experiences and feedback
- Further our efforts in moving from a reactive to a deliberate approach as we align our operations and plans to Envisioning 2030
- Focus on resumption planning and an implementation mindset
- Encourage everyone to work together to shape a successful model that takes us beyond current challenges and supports the path to achieve the Envisioning 2030 goals and priorities
- Be a simplified process with multiple opportunities for collaboration and reflection with ongoing support

Toran also shared that SLC will get together to share their draft plans, and include a roll-over budget.

13. Business Arising

None.

14. Adjournment

The Regular Meeting of the Board adjourned at 6:34 pm.