



**MINUTES**  
**BOARD OF GOVERNORS MEETING**  
**Tuesday, June 24, 2025**  
**4:45 – 6:35 pm**  
**Main Campus, BR126**

**Present:** David Ayriss, Board Chair  
Rodger So, Board Vice Chair  
Yuri Fulmer, Chancellor  
Laureen Styles, Interim President & Vice-Chancellor  
Amina El mantari, Appointed Member  
Janet Cox, Elected Non-Faculty Member  
Katrina Paddon, Appointed Member  
Louisa Lun, Appointed Member  
Shelley Frost, Appointed Member  
Owen McLachlan, Elected Student Member

**Regrets:** RJ Wallia, Board Vice Chair  
Sophia Kara, Elected Student Member  
Pegah Yaghmaie, Elected Faculty Member  
Sam Tecle, Elected Faculty Member  
Troy Abromaitis, Appointed Member

**Resource:** Tally Bains, VP Finance & Administration  
Toran Savjord, VP Strategic Planning, Assessment & Institutional Effectiveness  
Kartik Bharadwa, VP People, Culture & Diversity (PCD)  
Kari Wharton, VP University Relations  
Tracy Penny Light, Interim VP Academic & Provost  
Deb Jamison, Senate Committee Vice Chair  
Chris Bottril, AVP International  
Joyce Ip, AVP Strategy, Analytics and Transformation  
Brian Storey, AVP Squamish  
Narisha Jessani, Director Financial Planning  
Melissa Nichol, Strategic Director PCD  
Ryan Blades, AVP Facilities Services and Campus Planning  
Angela Ruggles, EA to VP Finance and Administration  
Marianne Johnstone, EA Board Secretariat (minutes)

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The meeting started at 4:45 pm.

David Ayriss, Chair of the Board of Governors, opened the meeting by noting that Capilano University is named after Chief Joe Capilano, an important leader of the Skwxwú7mesh (Squamish) Nation of the Coast Salish Peoples. On behalf of the Board, he respectfully acknowledged that our campuses are located on the territories of the Líl'wat, xʷməθkʷəy̓əm (Musqueam), shíshálh (Sechelt), Skwxwú7mesh (Squamish) and Səlíl̓wətaʔ/Selilwitulh (Tsleil-Waututh) Nations.

## **1. Approval of Agenda**

David Ayriss, Board Chair, asked to move the Chair's report to the last item before the election.

It was moved by Amina El mantari, seconded by Owen McLachlan and resolved:

*THAT the agenda be approved as Amended to move the Board Chair's report to the last item before election.*

## **2. Consent Agenda**

It was moved by Shelley Frost, seconded by Owen McLachlan and resolved:

*THAT the Board approve the following items on the Consent Agenda:*

### **2.1. Minutes from the April 29, 2025 Board Meeting**

## **2.2. Board Committee Reports**

- 2.2.1. Audit and Risk Committee
- 2.2.2. Executive and Human Resources Committee
- 2.2.3. Finance Committee
- 2.2.4. Governance and Planning Committee

## **2.3. Correspondence**

- 2.3.1. Letter from CSU re Student Union Fees
- 2.3.2. Letter from Minister Anne Kang, PSFS to Board Chairs re Policies re Discrimination and Hate Prevention

## **3. Placeholder from the Consent Agenda**

There were no items pulled from the Consent Agenda for discussion.

## **4. Senate Report**

Deb Jamison, Senate Committee Vice Chair provided an update on the April, May and June senate meetings.

On behalf of the Board, David Ayriss thanked Deb Jamieson for her considerable contributions to Capilano University and wished her well in her retirement.

## **5. President's Report**

Dr. Laureen Styles, Interim President, provided an update on activity that has happened over the last two months, referencing the extensive President's Report in the agenda package. She thanked all of the university employees for their contributions over the last academic year, and appreciated their role in students' experiences with the largest graduating class convocating in June. The recent Skw'chàys' Awakening Ceremony was also highlighted as an important ceremony, done in a good way, valuing the words of the witnesses as we continue to deepen our university commitments with reconciliation.

## **6. Board Closed Meeting**

David Ayriss explained that the Board discussed the following at their closed board meeting:

2025 Mandate Letter – the Board approved that the Chair sign the acknowledgement of receipt of the Minister's letter and noted that it will be posted on our website.

Deficit Mitigation Plan – the Board discussed the Deficit Mitigation Plan.

## **7. Plan Updates**

### **Internationalization Plan Update:**

Chris Bottrill, Associate Vice President, International, provided an update on the International Education Plan. Changes to Post-graduate Work Permit (PGWP) eligibility has meant a loss of 9 programs that were highly attractive to international students. Other factors like caps on study permits and inconsistent visa application processing have also had an impact. Capilano University is working to diversify international intake with targeted initiatives for degree enrolment. CapU is developing partnership programs with transnational institutions.



### **Strategic Enrolment Management Update:**

Joyce Ip, Associate Vice President, Strategy, Analytics and Transformation, provided an update on the Strategic Enrolment Management (SEM) toolkit and explained how it provides a data-informed way to manage student experience throughout their life cycle from recruitment to graduation and beyond. Last year there was a focus on foundational initiatives. Notable outcomes include an increase in domestic enrollment along with thoughtful consultation and meaningful progress despite limited resources.

### **Squamish Campus Update:**

Brian Storey, Associate Vice President, Squamish, provided an update on the Squamish campus, which is still in the launch phase. Squamish is part of a United Nations designated zone for conservation and sustainable development, which makes it an attractive destination. There are opportunities to use the housing and facilities for rental to help with revenue generation.

## **8. Executive and HR Committee**

### **8.1. Fiscal 2024/25 Audited Financial Statements**

Narisha Jessani, Director, Financial Services, reviewed the Fiscal 2024/25 Audited Financial Statements that were approved on behalf of the Board of Governors at the Executive and Human Resources Committee meeting held on June 16, 2025.

### **8.2. B.511 Discrimination, Bullying and Harassment Policy**

Melissa Nichol, Strategic Director, People, Culture and Diversity, explained the requirement by the Ministry to review policies that deal with discrimination, bullying and harassment annually.

It was moved by Amina El mantari, seconded by Owen McLachlan and resolved:

*THAT the Board of Governors approve the revised B.511 Discrimination, Bullying and Harassment Policy as presented.*

## **9. Finance Committee**

### **9.1. Final Fiscal 2024/25 Financial Results**

Narisha Jessani reviewed the Final Fiscal 2024/25 Financial Results that were included in the Agenda package.

### **9.2. Executive Compensation Disclosure Report for Fiscal 2024/25**

Kartik Bharadwa, VP People, Culture and Diversity, gave background on this annual process required by the Ministry. Melissa Nichol outlined updates to the Executive Compensation Disclosure Report that were requested by PSEA and PSEC after the publication of the Agenda Package for the Open Board meeting.

It was moved by Owen McLachlan, seconded by Amina El mantari and resolved:



*THAT the Board of Governors approve the Amended Executive Compensation Disclosure Report for Fiscal Year 2024/25.*

### **9.3. Five-Year Capital Plan**

Ryan Blades, Associate Vice President, Facilities Services and Campus Planning, reviewed the Five-Year Capital Plan for projects over \$5M for approval by the Board.

It was moved by Owen McLachlan, seconded by Yuri Fulmer and resolved:

*THAT the Board of Governors approve the Five-Year Capital Plan 2026/27 – 2030/31.*

## **10. Board Chair's Report**

David Ayriss, Board Chair, thanked the board members and the Interim President for stepping up to do this important work. He acknowledged the contributions of the executive team, the Chancellor, and the Secretariat.

## **11. Board Chair and Vice-Chair Nominations and Election**

Dr. Laureen Styles conducted the election of the Chair and Vice-Chairs.

Laureen called for nominations for Chair. David Ayriss nominated RJ Wallia as Chair. At the Board of Governors In-Camera meeting held April 29, 2025, RJ Wallia consented to his candidacy.

It was moved by Laureen Styles and approved:

*THAT RJ Wallia be elected as Chair of the Board of Governors.*

Laureen called for nominations for Vice-Chair. David Ayriss nominated Shelley Frost and Amina El mantari to act as Vice-Chairs. Shelley and Amina accepted the nominations.

It was moved by David Ayriss and approved:

*THAT Shelley Frost and Amina El mantari be elected as Vice-Chairs.*

It was moved by Shelley Frost, seconded by Owen McLachlan and approved:

*THAT the Capilano University Board rescind the appointment of David Ayriss, past chair, as signing officer of the University and appoint RJ Wallia, Chair, as signing officer of the University.*

## **12. Meeting Close**

Tally Bains, VP Finance and Administration, reminded the Board that June committee and board meeting minutes are approved by email in late June/early July.

Shelley Frost closed the meeting at 6:21 pm.

