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Capilano University Research Ethics Board (REB)

**Application for Release of Funds**

**REB Protocol Identifier (For REB office use only):** Click here to enter text.

**Purpose**

Capilano University is often required to withhold funding for research involving human participants until REB approval has been granted, particularly funding awarded by Tri-Council Agencies (NSERC, CIHR, SSHRC). In some circumstances REB review and approval may not be possible until some types of project development activities have been completed. The purpose of this application form is to enable researchers to request access to funding in order to engage in project activities not involving human participants prior to REB review and approval.

Note that if REB approval is not obtained within six (6) months of the award date, some funding agencies *may* consider that the condition of the award has not been fulfilled, cancel the grant, and reallocate the funds.

**Instructions**

Please complete all sections of this form and submit it with relevant attachments to [reb@capilanou.ca](mailto:reb@capilanou.ca).

**Information**

Title of research project

Click here to enter text.

Principal Investigator**:**  Click here to enter text.

Department/Faculty:  Click here to enter text.

Funding Source/Agency: Click here to enter text.

Award Reference Number: Click here to enter text.

Anticipated date of submission of Application for REB review: Click here to enter a date.

Why is an Application for Ethical Review not yet ready to be submitted to the REB?

Click here to enter text.

Why it is necessary to access the funds prior to REB review and approval?

Click here to enter text.

For what purpose will the funds be used for prior to REB review and approval?

Click here to enter text.

Will the funds be used for any project other than the project identified above?

Click here to enter text.

**Attachments**

Please attach documents you think will help the REB understand the stage to which the project has progressed and why release of funds prior to REB review and approval is warranted (e.g. research proposal).

**Agreement**

By submitting this form the Principal Investigator attests that human participants will not be recruited to the above-referenced project and that no research data related to the above-referenced project will be collected from human participants prior to REB review and approval. Submission of this form also constitutes a commitment on the part of the Principal Investigator to submit an Application for Ethical Review to the REB prior to the expiration of the term of the approved release of funds (normally within six months).