

Class No.:	
Original Date:	June 1998
Revision Date:	October 2024 (minor)
Pay Group:	8

CLASS SPECIFICATION

Facilities Worker

NATURE & SCOPE OF WORK

This is routine and manual work in Facilities that can be learned on the job without specialized training. The position is responsible for performing assigned duties in accordance with well-defined instruction, practice and procedures. Assignments are given with specific oral or written instruction and involve no deviation from established practice. The position reports to various senior positions within the department.

ILLUSTRATIVE EXAMPLES OF DUTIES

- Transports, dismantles and assembles furniture; assists with setting up displays for special events.
- Performs general grounds maintenance, including snow and ice removal, hand shovelling.
- Performs duties related to the qualifications and requirements of the position.

REQUIRED KNOWLEDGE, ABILITIES & SKILLS

- Working knowledge of safe working practices and procedures.
- Ability to learn assigned tasks readily and to perform them in accordance with established practices and procedures.
- Ability to follow simple oral and written instructions.
- Ability to establish and maintain effective working relationships with other employees.
- Ability to stand/walk for up to seven hours per day; ability to safely lift, push and move items within Work Safe guidelines.

REQUIRED TRAINING & EXPERIENCE

- Completion of Grade 11.

REQUIRED LICENCES, CERTIFICATES & REGISTRATIONS

- Valid B.C. Driver's Licence (class 5 or above).