

## Faculty Advisor

### Sunshine Coast Initiatives Department

**POST:** August 15, 2018

**CLOSE:** August 22, 2018

**POSTING NUMBER:** fe-sech-spec-2018-1948

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#### EMPLOYMENT DETAILS

**Position Type**

Non-Regular

**Workload Amount**

1 section

**Appointment Date**

September 1, 2018

**Salary**

Faculty Scale

**Location**

North Vancouver

**External Posting**

This position open to any qualified candidate

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#### CLASSIFICATION DESCRIPTION

##### Nature & Scope of Work

The Indigenous Initiatives Faculty Advisor will be an ambassador for ká lax-ay the Sunshine Coast Campus of Capilano University community as it moves towards indigenizing the campus. As a member of the ká lax-ay Sunshine Coast Campus team, the Indigenous Initiatives Faculty Advisor will work directly with faculty in indigenizing curriculum, programming, and the learning environment.

##### Key Responsibilities:

Under the general guidance of the Chair, the Indigenous Initiatives Faculty Advisor is responsible to do the following:

- Support and meet with faculty to assist in the process of Indigenizing their curriculums and programs
- Liaise and collaborate with relevant people and departments within the University to establish culturally appropriate practices, policies and systems
- Support and contribute to the work of the Aboriginal Student Success Plan
- Liaise with the Kéxwusm-áyakn (First Nations) Student Centre at the North Vancouver campus to align with Indigenization initiatives
- Work with the Community Liaison to fulfill the intent of any existing affiliation agreements and align with the TRC's Calls to Action and UNDRIP where relevant.
- Support implementation of institutional indigenization and decolonization initiatives
- Participate in meetings, conferences, workshops, seminars, and presentations pertaining to Indigenous education
- Work closely with the Indigenous Initiatives and Special Project Developer to work on the implementation of ongoing initiatives

- Consult with Elders and other key shíshálh Nation members to ensure cultural safety and guide the transmission of knowledge at the ká́lax-ay regional campus.
- Attend campus meetings regularly, and report on activities
- Deliver cultural protocols and practices for campus and course activities in collaboration with campus faculty and staff.
- Perform other duties as required

### **Qualifications & Experience**

- A Master's degree from an accredited institution, with a focus in education, psychology, social work or Indigenous studies, or an equivalent combination of education, training and experience
- Understanding of the Truth and Reconciliation Report and the UNDRIP and ability to incorporate issues into initiatives
- Strong written and verbal communication skills
- Experience facilitating in a sensitive and cross-cultural learning environment
- Demonstrated ability to move forward and facilitate a project or initiative
- Knowledge and understanding of Indigenous administrative structures and processes

### **HOW TO APPLY**

Interested applicants should submit a cover letter and resume to the email address listed below, quoting the posting number in the subject line, by **4:00 PM** on the closing date. Submissions must be in pdf or .doc format only. Proof of education will be required at a later stage of the competition.

**E-mail:** [jgauthie@capilano.ca](mailto:jgauthie@capilano.ca)

**Mailing Address:** Dean, Faculty of Arts & Sciences  
Capilano University  
2055 Purcell Way,  
North Vancouver, BC V7J 3H5

*We thank all applicants for their interest; however, **only** those selected for an interview will be contacted.*