



Indigenous Community Engagement Facilitator

Capilano University is named after Chief Joe Capilano (1854–1910), an important leader of the Skwxwú7mesh (Squamish) Nation of the Coast Salish Peoples. We respectfully acknowledge that our campuses are located on the unceded territories of the səilwətaʔ (Tseil-Waututh), shíshálh (Sechelt), Skwxwú7mesh (Squamish), and xʷməθkʷəy̓əm (Musqueam) Nations.

At Capilano University we are committed to supporting a campus community that is both diverse and inclusive. We believe that diversity within our workforce is essential in creating both an exceptional student and employee experience. As part of our ongoing commitment to Diversity, Equity and Inclusion (DEI), we strive to ensure that our recruitment campaigns authentically reflect the diverse community we serve. We actively encourage applications from Indigenous Peoples, Black and racialized persons, persons with disabilities, women, and members of the 2SLGBTQIA+ community, as we value the unique perspectives, lived experiences, and skillsets each individual brings to CapU.

To help us focus our efforts, we encourage all applicants to complete a short anonymous questionnaire, if they wish. The results of the questionnaire are not linked to you or your application and do not form part of the selection process. The goal of collecting this anonymous data is to gain a better understanding our organizational reach, while continuously working to improve the diversity of our applicant pool.

All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority. Should you require accommodations during the hiring process please reach out to jeremyorsted@capilanou.ca.

Position Title: Indigenous Community Engagement Facilitator

Union: MoveUP

Department: Indigenous Education & Affairs

Position Status: Regular Full Time

Position Number: S99626

Position Start Date: As soon as possible.

Job Posting Open Date: March 17, 2026

Job Posting Close Date: March 29, 2026

Pay Group: 22

Salary: \$5,391 per month (with increments to a max of \$6,062 per month)

Bridge Period (if applicable): N/A

Location: North Vancouver

In accordance with Section 42 of the BC Human Rights Code, this opportunity is limited to applicants who self-identify as Indigenous or having Indigenous ancestry. Candidates must self-identify (in their cover letter) to be considered for this position. This opportunity is open to Indigenous people who maintain ties to their ancestors and families through regular connection to their traditional culture(s).

Working with us

At Capilano University, learners are our focus. Guided by the goals outlined in [Envisioning](#) and [Illuminating 2030](#), employees play an essential role in creating an exceptional learning experience for and with learners and are central to a thriving campus community. Together, we are inspired by imagination and Capilano University is one of the leading teaching-focused universities in British Columbia and one of BC's Top Employers. Grounded by our sense of purpose, we offer a meaningful, friendly, and dynamic work environment.

About the role

The purpose of the Indigenous Community Engagement Facilitator position is to support Indigenous cultural learnings within the Capilano University community, and to nurture and grow culturally responsive relationships with the territorial Rightsholder Nations. This also includes, where possible, supporting the cultural needs of Indigenous students away from their home communities. The Indigenous Cultural Engagement Facilitator leads the relationships required for sustaining Capilano University as a Canoe Family. The Indigenous Community Engagement Facilitator maintains and supports the relationships with Elders. Key responsibilities include; organizing collaborative events to promote Indigenous culture on campus, liaising with community groups and organizations, coordinating communications and resources to support the work of Indigenous Student Services, and collaborating on projects with the rest of the Indigenous Student Services team. This position reports to the Manager, Indigenous Education and Affairs.

Experience, competencies & qualifications

- Bachelor's degree in Indigenous Studies, Social Sciences, Communications, Public Relations, or a directly related field.
- A minimum of three years, post degree experience, of which at least two years' must be working with Indigenous individuals and communities on educational, economic and social issues, providing social programs and activities that addressed individual and community needs.
- Valid BC Driver's License.
- Extensive knowledge and working experience of Indigenous educational issues, resources, and community.
- Capability in facilitating activities/events for large or small groups in both formal and informal settings, demonstrating cultural awareness and identifying appropriate approach.

- Responsible for managing conflicting priorities that ensures student-centered solutions.
- Knowledge and experience of clerical and office administration, including intermediate level of Microsoft Office, data base applications, e-mail, wider uses of Outlook, and internet research techniques.
- Developed interpersonal skills, excellent verbal and written communication skills, which ensure clarity of thought and understanding.
- Aptitude for exercising tact, diplomacy and cross-cultural sensitivity.
- Demonstrated ability to work in a diverse working environment, as a team member and independently as required, seeking supervision when appropriate.

For more information, please see the complete [job description](#).

Benefits

At Capilano University, we understand that there is more to life than work. That is why we offer comprehensive benefits and support to help you and your family live a balanced life. Take a [sneak peak](#) to see what it is like to work at Capilano University.

Days and Hours of Work:

Will depend on the position status, but typically will include the following:

Our standard work week is Monday to Friday, 8:30am – 4:00pm, or dependent on the needs of the department.

How to apply

Please submit your application package to talentacquisition@capilanou.ca and be sure to include the following:

- 1) The position title and position number in the subject line of your email.
- 2) Your resume and cover letter. We will let you know if we require any further documents for your application, such as proof of education, for example.
- 3) Your responses to the supplemental questions shared below. Please include both the question and your response in the body of the email:
 - a. Are you legally entitled to work in Canada? (i.e. valid work permit, permanent resident, Canadian citizen) (required)
 - b. In accordance with Section 42 of the BC Human Rights Code, this opportunity is limited to applicants who self-identify as Indigenous or having Indigenous ancestry. Please indicate the Indigenous community, or Nation you identify with.

Thank you for your interest in this opportunity with us at Capilano University!