

COURSE OUTLINE		
<b>TERM: Fall 2018</b>	<b>COURSE NO: CHIN 100</b>	
<b>INSTRUCTOR:</b>	<b>COURSE TITLE: Beginner Chinese Language and Culture I</b>	
<b>OFFICE: LOCAL:</b> <b>E-MAIL: @capilanou.ca</b>	<b>SECTION NO(S):</b>	<b>CREDITS: 4</b>
<b>OFFICE HOURS:</b>		
<b>COURSE WEBSITE: <a href="http://moodle.capilanou.ca">http://moodle.capilanou.ca</a></b>		

Capilano University acknowledges with respect the Lil'wat, Musqueam, Squamish, Sechelt, and Tsleil-Waututh people on whose territories our campuses are located.

### **COURSE PREREQUISITES/CO-REQUISITES**

None.

**COURSE FORMAT** Three hours of class time, plus an additional hour delivered through on-line or other activities, one hour of conversation with a Language Associate and a 45-minute drop-in session of self-study at the Language Resource Centre (LRC, AR 117) for a 15-week semester, which includes two weeks for final exams.

### **CALENDAR DESCRIPTION**

Introduction to Mandarin Chinese using the Pinyin system of pronunciation in Mainland China. For complete beginners (spoken and written) in Chinese. This course starts with basic tones and pronunciation to prepare students to speak the language. It also teaches basic grammar and the writing of about 150 Chinese characters.

### **COURSE NOTE**

CHIN 100 is an approved Culture and Creative Expression course for Cap Core requirements. This course is not appropriate for students with training or background in Chinese (Mandarin or other dialects, written or spoken).

### **REQUIRED TEXTS AND/OR RESOURCES**

Liu, Xun, et al. *New Practical Chinese Reader (Book 1)*. Beijing: Beijing Language and Culture University Press, 2015. Print.

Recommended text:

*Oxford Beginner's Chinese Dictionary*. New York: Oxford University Press. 2006. Print.

**COURSE STUDENT LEARNING OUTCOMES**

**On successful completion of this course, students will be able to do the following:**

- Use Mandarin Phonetics: tones and pronunciation;
- Write approximately 150 Chinese characters;
- Write short Chinese sentences;
- Conduct simple conversation in Mandarin: greetings, requests, numbers, dates, time, daily activities and school life, etc.;
- Describe Chinese cultures, social values and customs;
- Compare social and cultural etiquette in Chinese and Canadian contexts.

**Students who complete this Culture & Creative Expression course will be able to do the following:**

- Engage in creative processes including conception, investigation, execution, and ongoing critical analysis.
- Identify, analyze, and critique the elements of a form of expression using its specific vocabulary.
- Examine the intersection of linguistic and cultural forms by expressing in a language other than English.
- Assess the interaction among cultural frameworks, people, and the natural environment.

**COURSE CONTENT**

<b>WEEK</b>	<b>CHAPTER</b>	<b>LRC</b>	<b>CONVERSATION</b>
1	Phonetics Lessons 1 – 2	Lab Orientation	Oral 1
2	Lesson 3	Lessons 1 – 2	Oral 2
3	Lesson 4 Test 1	Lesson 3	Oral 3
4	Lesson 5	Lesson 4	Oral 4
5	Lesson 6	Lesson 5	Oral 5
6	Lesson 7 Test 2	Lesson 6	Oral 6
7	Lesson 8	Lesson 7	Oral 7
8	Lessons 8-9 Mid Term	Lesson 8	Oral 8
9	Lesson 9	Lesson 9	Oral 9
10	Lessons 9 -10	Lesson 10	Oral 10
11	Lesson 10 Test 3	Lesson 10	Oral 11
12	Lesson 11	Lesson 11	Oral 12
13	Lesson 11	Final Review	Final Review
14-15	Final exam period		

## EVALUATION PROFILE

Final grades for the course will be computed based on the following schedule.

Class work (written exercises, culture, role-play)	10%
Chapter Tests (3)	15%
Participation	5%
LRC	10%
Conversation	15%
Mid Term Exam	20%
Final Exam	25%
<b>Total:</b>	<b>100%</b>

### Final Exams

There will be a final written exam during the final exam period. Students can expect to write exams at any time during this period. Individual exam times will not be rescheduled because of holidays, work, or other commitments.

### Class work

Course work will include writing basic Chinese vocabulary and sentences in both Pinyin (Romanized Phonetics) and Chinese characters. There will be weekly assignments which require translation between English and Chinese characters marked to measure their language, grammar, and reading abilities. Assignments will also include exercises in Chinese cultural values and customs which will include participation in classroom role-plays.

### Tests/Exams

There will be three written tests, a written Mid-term Exam and a Final Exam.

### Lab (Language Resource Centre)

Language labs provide the opportunity to further develop listening and pronunciation skills. Students must attend the Language Resource Centre (LRC in Arbutus 117) to complete assigned material (typically 45 minutes per week). The LRC will be open on a drop-in basis. Mark will be based on completion of weekly assignments.

### Conversation

During conversation classes you have the opportunity to practice speaking Chinese in small groups. Mistakes and risk-taking are a normal part of the learning process; you are therefore encouraged to participate to the best of your ability. Students will participate in a one hour conversation seminar on a weekly basis, during which oral exercises will be conducted based on lessons learned in the lecture.

### Participation

Participation represents a significant part of the course, not just in the percentage of your grade but, more importantly, in the impact that it has on your learning and the environment in which we all work. Students are expected to come prepared to participate in all course activities by having done the assigned homework beforehand. During these activities, students

should speak Chinese as much as possible. Students are also expected to follow the basic rules of courtesy (and the Capilano Student Code of Conduct).

## GRADING PROFILE

A+ = 90-100	B+ = 77-79	C+ = 67-69	D = 50-59
A = 85-89	B = 73-76	C = 63-66	F = 0-49
A- = 80-84	B- = 70-72	C- = 60-62	

Students should refer to the University Calendar for the effect of the above grades on grade point average.

### Incomplete Grades

Grades of Incomplete "I" are assigned only in exceptional circumstances when a student requests extra time to complete their coursework. Such agreements are made only at the request of the student, who is responsible to determine from the instructor the outstanding requirements of the course.

### Late Assignments

Assignments are due at the beginning of the class on the due date listed. If you anticipate handing in an assignment late, please consult with your instructor beforehand.

### Missed Exams/Quizzes/Labs etc.

Make-up exams, quizzes and/or tests are given at the discretion of the instructor. They are generally given in medical emergencies or severe personal crises. Some missed labs or other activities may not be able to be accommodated. Please consult with your instructor.

### Attendance

Students are expected to attend all classes including conversation and the Language lab and associated activities. It is the student's responsibility to catch up on any material missed due to absence from class, including announcements, assigned reading/homework and handouts. Students are expected to adhere to class times so as not to disrupt the activity of the class.

### Language Usage

Students are expected to proofread all written work for any grammatical, spelling and stylistic errors. Instructors may deduct marks for incorrect grammar and spelling in written assignments.

### Electronic Devices

Students may use electronic devices during class for note-taking only.

### On-line Communication

Outside of the classroom, instructors will (if necessary) communicate with students using either their official Capilano University email or Moodle; please check both regularly. Official communication between Capilano University and students is delivered to students' Capilano University email addresses only.

## UNIVERSITY OPERATIONAL DETAILS

### Tools for Success

Many services are available to support student success for Capilano University students. A central navigation point for all services can be found at: <http://www.capilanou.ca/services/>

### Capilano University Security:

[CapU Mobile Safety App](#)

### Policy Statement (S2009-06)

Capilano University has policies on Academic Appeals (including appeal of final grade), Student Conduct, Academic Integrity, Academic Probation and other educational issues. These and other policies are available on the University website.

### Academic Integrity (S2017-05)

Any instance of academic dishonesty or breach of the standards of academic integrity is serious and students will be held accountable for their actions, whether acting alone or in a group. See policy S2017-05 for more information: <http://www.capilanou.ca/about/governance/policies/Policies/>

Violations of academic integrity, including dishonesty in assignments, examinations, or other academic performances, are prohibited and will be handled in accordance with the Student Academic Integrity Procedures.

**Academic dishonesty** is any act that breaches one or more of the principles of academic integrity. Acts of academic dishonesty may include but are not limited to the following types:

**Cheating:** Using or providing unauthorized aids, assistance or materials while preparing or completing assessments, or when completing practical work (in clinical, practicum, or lab settings), including but not limited to the following:

- Copying or attempting to copy the work of another during an assessment;
- Communicating work to another student during an examination;
- Using unauthorized aids, notes, or electronic devices or means during an examination;
- Unauthorized possession of an assessment or answer key; and/or,
- Submitting of a substantially similar assessment by two or more students, except in the case where such submission is specifically authorized by the instructor.

**Fraud:** Creation or use of falsified documents.

**Misuse or misrepresentation of sources:** Presenting source material in such a way as to distort its original purpose or implication(s); misattributing words, ideas, etc. to someone other than the original source; misrepresenting or manipulating research findings or data; and/or suppressing aspects of findings or data in order to present conclusions in a light other than the research, taken as a whole, would support.

**Plagiarism:** Presenting or submitting, as one's own work, the research, words, ideas, artistic imagery, arguments, calculations, illustrations, or diagrams of another person or persons without explicit or accurate citation or credit.

**Self-Plagiarism:** Submitting one's own work for credit in more than one course without the permission of the instructors, or re-submitting work, in whole or in part, for which credit has already been granted without permission of the instructors.

**Prohibited Conduct:** The following are examples of other conduct specifically prohibited:

- Taking unauthorized possession of the work of another student (for example, intercepting and removing such work from a photocopier or printer, or collecting the graded work of another student from a stack of papers);
- Falsifying one's own and/or other students' attendance in a course;
- Impersonating or allowing the impersonation of an individual;
- Modifying a graded assessment then submitting it for re-grading; or,
- Assisting or attempting to assist another person to commit any breach of academic integrity.

### **Sexual Violence and Misconduct**

All Members of the University Community have the right to work, teach and study in an environment that is free from all forms of sexual violence and misconduct. Policy B401 defines sexual assault as follows:

Sexual assault is any form of sexual contact that occurs without ongoing and freely given consent, including the threat of sexual contact without consent. Sexual assault can be committed by a stranger, someone known to the survivor or an intimate partner.

Safety and security at the University are a priority and any form of sexual violence and misconduct will not be tolerated or condoned. The University expects all Students and Members of the University Community to abide by all laws and University policies, including [B.401 Sexual Violence and Misconduct Policy](#) and [B.401.1 Sexual Violence and Misconduct Procedure](#).

**Emergencies:** Students are expected to familiarise themselves with the emergency policies where appropriate and the emergency procedures posted on the wall of the classroom.